



# Locust City Council Meeting Agenda Joel Huneycutt Community Room

7:00 PM  
October 13, 2022

**Mayor**  
**Council Members**

**Mayor Steve Huber**  
Mayor Pro-Tem Larry Baucom, Mandy  
Watson, Roger Hypes, Harry Fletcher,  
Mike Haigler, JC Burris and Rusty Efird

- |                     |                                                                   |                |
|---------------------|-------------------------------------------------------------------|----------------|
| Call to Order:      | 1. Call to Order                                                  | Mayor Huber    |
|                     | 2. Presentation of Colors, Prayer                                 | Mayor Huber    |
|                     | 3. Adopt Agenda                                                   |                |
|                     | 4. Minutes - adopt September 8, 2022                              | Amy Furr       |
|                     | • Minutes - September 8, 2022                                     |                |
| Reports:            | 5. Financial Reports                                              |                |
|                     | • Financial Report - September 30, 2022                           |                |
|                     | • General Fund - Revenue & Expenditure Report - September 2022    |                |
|                     | • Wastewater Fund - Revenue & Expenditure Report - September 2022 |                |
|                     | 6. Mayor's Report                                                 | Mayor Huber    |
|                     | • Proclamation: Breast Cancer Awareness Month                     |                |
|                     | • Introduction of Police Officer Timmy Hartsell                   |                |
| Department Reports: | 7. Administrator's Report                                         | Cesar Correa   |
|                     | • Contract for Fire Service by West Stanly Fire Department        |                |
|                     | • Special Event Application - Buzzed Viking Halloween Party       |                |
|                     | • Christmas banners for Town Center                               |                |
|                     | • Leaf Pick Up                                                    |                |
|                     | • Purchase Orders                                                 |                |
|                     | • Budget Amendments                                               |                |
|                     | 8. Administration/HR                                              | Harry Fletcher |
|                     | 9. Parks                                                          | Mandy Watson   |
|                     | 10. Facilities                                                    | JC Burris      |
|                     | 11. Public Works                                                  | Larry Baucom   |

- Monthly Report - September 2022
- 12. ABC, Economic Development & Small Business Support Rusty Efird
- 13. Public Safety Roger Hypes
  - LPD Stats - September 2022
- 14. Planning & Zoning Mike Haigler
  - Monthly Report - September 2022
- 15. Public Comment Period:
- 16. Board Closing Comments
- 17. Adjourn

Next Scheduled Council Meeting November 10, 2022



**Date:** September 8, 2022

**Meeting of:** Locust City Council

**Time:** 7:00pm

**Members Present:** Mayor Stephen Huber, Mayor Pro Tem Larry Baucom, Mandy Watson, JC Burris, Roger Hypes, Michael Haigler, Rusty Efird, and Harry Fletcher

**Members Absent:**

**Order:** Mayor Stephen Huber

**Pledge:** Mayor Stephen Huber

**Prayer:** Mayor Stephen Huber

**PUBLIC HEARING: Conditional Rezoning – Riley’s Retreat**

Travis Alley – Stanly Construction Services spoke in favor

Johnny McManus – MacGrafix spoke in favor

**Call to order at 7:06pm**

**M/S/A** Council Members Harry Fletcher and Rusty Efird **(7-0)**

**Motion to adopt agenda**

**M/S/A** Council Members Harry Fletcher and Roger Hypes **(7-0)**

**Motion to adopt August 2022 minutes**

**Financial Report** –Accepted. Revenues continue to exceed expenditures for both the General Fund and Wastewater Fund and revenues will continue to come in from September to December. ARPA money is being used to pay wastewater treatment. Waiting on the completion of the ABC audit to complete the City’s 2021-2022 fiscal audit. We had a record year in sales tax revenue.

**Mayor’s Report** – N/A

**Administrator’s report** – Purchase orders and budget amendments were reviewed. The Centralina COG has asked for the City to adopt a resolution to ratify their charter. The City also received for the 2<sup>nd</sup> year in a row, the GFOA Budget Presentation Award for the 2022-2023 budget message. Just a heads up also that NCDOT will be shutting down the Rocky River eastbound bridge #22 on 24/27 to tear down and rebuild. This will be a 2 year project and they will divert traffic to the other bridge and take down to one lane in each direction for the duration of the project.

**M/S/A** Council Members Larry Baucom and JC Burris (7-0)  
**Motion to adopt Centrolina COG resolution to ratify charter**

**M/S/A** Council Members Larry Baucom and Harry Fletcher (7-0)  
**Motion to approve purchase orders**

**M/S/A** Council Members Larry Baucom and Harry Fletcher (7-0)  
**Motion to approve budget amendments**

**Admin/HR – N/A**

**Parks** – Record participants for volleyball. The Parks dept is actively looking for a new tennis coach. The next movie night will feature the movie Overcomer. Do not forget the End of Summer Concert and Fireworks on Saturday, September 17<sup>th</sup>. There are a couple more family movie nights and cinema party coming up.

**Facilities – N/A**

**PW** –Flow is great. Thanks to the department.

**ABC/EDC/Small Bus.** –ABC store continues to exceed their sales over previous years. Jeremiah Ice and Jersey Mike’s are looking to open by the end of October. T-Mobile to open by end of September. Isla Cancun opening soon, and Casa De Los Churros had a very successful opening.

**PD** – Officer of the month was Detective Sergeant Brittney Tucker. Want to commend the entire department for the successful school supply drive they hosted.

**P&Z** – Public hearing was earlier in the meeting for a conditional rezoning of Riley’s Retreat dog daycare and boarding. To be located on S Beverly beside MacGrafix. It will be a 4000sq ft building, have a fenced in play area outdoors with the front being a white vinyl fencing and the sides and back chain link. 14-16 kennels inside. Had an application for a P&Z Board Member Alternate from Jason Eury.

**M/A** Council Members Michael Haigler no second needed (7-0)  
**Motion to approve the conditional rezoning request for Riley’s Retreat designating the subject property as Highway Commercial –Conditional (HC-C) with the associated parcel pin# 557504821726, located on S Beverly Drive, Locust NC, yet to be subdivided, with site plan and proposed elevations, to be consistent with the 2014 Land Use Plan.**

**M/S/A** Council Members Harry Fletcher and Michael Haigler (7-0)  
**Motion to appoint Jason Eury as P&Z Board Member Alternate**

**Public Comment** – Bruce Wilhoit spoke about the upcoming Fall Festival being held at the park. Encouraged City staff, Mayor and Council to come and participate.

**Board Closing Comments:** Good to see lots of people here. Good Luck to Riley’s Retreat. Thank you to Mr. Wilhoit for the invitation. It is nice to see all the new business that have opened doing great. Welcome to Denise a former Olympic Athlete to Locust. Good to see new faces. Thank you to City Clerk, Amy Furr for all her hardwork preparing for the Stanly County COG Meeting. Thank you to Cesar Correa and Stephania Morton for all their hard work on the budget and winning the GFOA Award.

**M/S/A** Council Members Harry Fletcher and Roger Hypes (7-0)  
**Motion to enter into executive session at 8:08pm GS 143.318.11 – Personnel**

**Out of executive session at 9:51pm**

**M/S/A** Council Members Roger Hypes and Harry Fletcher (7-0)  
**Motion to approve PD recruitment updated ad and benefit package**

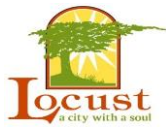
**M/S/A** Council Members Harry Fletcher and Mandy Watson (7-0)  
**Motion to adjourn at 9:52pm**

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Stephen Huber, Mayor

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Amy Furr, City Clerk



**CITY OF LOCUST**  
**FINANCIAL SUMMARY REPORT - September 30, 2022**  
**FISCAL YEAR ENDING 6/30/2023**

**GENERAL FUND**

|                                | ACTUAL<br>FY '20/21 | CURRENT<br>BUDGET   | ACTUAL<br>6/30/2023 | Y-T-D %<br>COLLECTED |
|--------------------------------|---------------------|---------------------|---------------------|----------------------|
| <b>REVENUES</b>                |                     |                     |                     |                      |
| PROPERTY TAXES                 | \$ 1,851,336        | \$ 1,850,000        | \$ 1,356,557        | 73.33%               |
| VEHICLE TAXES/DMV VEHICLE FEES | \$ 39,576           | \$ 35,000           | \$ 8,800            | 25.14%               |
| FRANCHISE TAXES                | \$ 204,110          | \$ 185,000          | \$ 47,595           | 25.73%               |
| SALES TAXES                    | \$ 1,052,817        | \$ 1,000,000        | \$ 266,060          | 26.61%               |
| CABLE VISION FRANCHISE         | \$ 17,482           | \$ 17,500           | \$ 5,483            | 31.33%               |
| SOLID WASTE                    | \$ 247,112          | \$ 250,000          | \$ 172,099          | 68.84%               |
| BUSINESS REGISTRATION/PERMITS  | \$ 53,392           | \$ 10,000           | \$ 11,340           | 113.40%              |
| POWELL FUND                    | \$ 107,134          | \$ 105,100          | \$ 72,804           | 69.27%               |
| ALL OTHER REVENUES             | \$ 416,562          | \$ 361,000          | \$ 144,355          | 39.99%               |
|                                | <b>\$ 3,989,521</b> | <b>\$ 3,813,600</b> | <b>\$ 2,085,093</b> | <b>54.68%</b>        |

|                                    | ACTUAL<br>FY '20/21 | CURRENT<br>BUDGET   | ACTUAL<br>6/30/2023 | Y-T-D %<br>SPENT |
|------------------------------------|---------------------|---------------------|---------------------|------------------|
| <b>EXPENDITURES</b>                |                     |                     |                     |                  |
| GENERAL ADMINISTRATION GOV'T       | \$ 549,410          | \$ 636,322          | \$ 193,239          | 30.37%           |
| CENTRAL SERVICES                   | \$ 106,903          | \$ 79,250           | \$ 19,804           | 24.99%           |
| PUBLIC SAFETY                      | \$ 1,311,065        | \$ 1,460,234        | \$ 359,923          | 24.65%           |
| PUBLIC WORKS                       | \$ 688,218          | \$ 475,069          | \$ 98,130           | 20.66%           |
| POWELL FUND/STREETS                | \$ 109,143          | \$ 206,820          | \$ 29,483           | 14.26%           |
| SANITATION                         | \$ 245,742          | \$ 460,000          | \$ 42,108           | 9.15%            |
| PARKS & RECREATION                 | \$ 279,596          | \$ 494,905          | \$ 102,250          | 20.66%           |
| CONTRIBUTION TO WASTE WATER FUND   | \$ -                | \$ -                | \$ -                | 0.00%            |
| CAPITAL PROJECT FUND               | \$ -                | \$ -                | \$ -                | 0.00%            |
| ECONOMIC DEVELOPMENT               | \$ 10,267           | \$ 1,000            | \$ -                | 0.00%            |
| TRANSFER TO WASTE WATER            | \$ -                | \$ -                | \$ -                | 0.00%            |
| DEBT SERVICE                       | \$ 248,692          | \$ -                | \$ -                | #DIV/0!          |
| GENERAL FUND RESERVE               | \$ -                | \$ -                | \$ -                | 0.00%            |
|                                    | <b>\$ 3,549,037</b> | <b>\$ 3,813,600</b> | <b>\$ 844,937</b>   | <b>22.16%</b>    |
| <b>Y-T-D FUND BALANCE INCREASE</b> | <b>\$ 440,483</b>   | <b>\$ -</b>         | <b>\$ 1,240,157</b> |                  |

**Sales Tax Revenue Summary**

|           |               |                |
|-----------|---------------|----------------|
| May 2022  | \$ 131,490.14 | rec. 7/15/2022 |
| June 2022 | \$ 129,641.75 | rec. 8/15/2022 |
| July 2022 | \$ 136,418.34 | rec. 9/15/2022 |

**ABC Income Summary**

|           |               |                 |
|-----------|---------------|-----------------|
| July 2022 | \$ 26,426.33  |                 |
| Aug 2022  | \$ 29,570.83  | incl - LEO 4qtr |
| Sept 2022 | \$ 26,426.33  | rec'd 10/3/2022 |
| FYE 2022  | \$ 132,377.10 | rec'd 10/3/2022 |

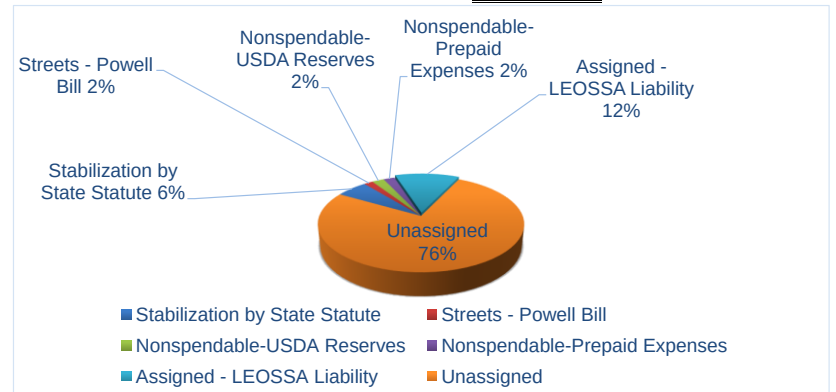
**WASTE WATER FUND**

|                        | ACTUAL<br>FY '20/21 | CURRENT<br>BUDGET   | ACTUAL<br>6/30/2023 | Y-T-D %<br>COLLECTED |
|------------------------|---------------------|---------------------|---------------------|----------------------|
| <b>REVENUES</b>        |                     |                     |                     |                      |
| MISC INCOME            | \$ 404              | \$ 600              | \$ 120              | 20.00%               |
| INTEREST INCOME        | \$ 201              | \$ 1,572            | \$ 9,609            | 611.26%              |
| NEW DEV SEWER TAP FEES | \$ 280,000          | \$ 100,000          | \$ 40,000           | 0.00%                |
| AVAILABILITY FEES      | \$ 132,808          | \$ 115,000          | \$ 35,293           | 40.00%               |
| USER FEES              | \$ 1,258,115        | \$ 1,000,000        | \$ 376,660          | 37.67%               |
| SYSTEM DEVELOPMENT FEE | \$ 264,530          | \$ 100,000          | \$ 40,000           | 30.69%               |
| FUND BALANCE RESERVES  | \$ -                | \$ -                | \$ -                | 0.00%                |
| WASTEWATER RESERVES    | \$ -                | \$ -                | \$ -                | 0.00%                |
| OTHER FEE INCOME       | \$ 290              | \$ -                | \$ 80               | 0.00%                |
|                        | <b>\$ 1,936,348</b> | <b>\$ 1,317,172</b> | <b>\$ 501,763</b>   | <b>38.09%</b>        |

|                                    | ACTUAL<br>FY '20/21 | CURRENT<br>BUDGET   | ACTUAL<br>6/30/2023 | Y-T-D %<br>SPENT |
|------------------------------------|---------------------|---------------------|---------------------|------------------|
| <b>EXPENDITURES</b>                |                     |                     |                     |                  |
| ADMINISTRATION                     | \$ 257,980          | \$ 310,672          | \$ 85,756           | 27.60%           |
| WASTE COLLECTION & TREATMENT       | \$ 679,242          | \$ 902,629          | \$ 34,609           | 3.83%            |
| CAPITAL PROJ - REDAH/N BASIN PS    | \$ 674,539          | \$ 3,871            | \$ 6,731            | 0.00%            |
| TRANSFER CAPITAL RESERVE           | \$ -                | \$ 100,000          | \$ -                | 0.00%            |
| DEBT SERVICE                       | \$ -                | \$ -                | \$ -                | 0.00%            |
|                                    | <b>\$ 1,611,761</b> | <b>\$ 1,317,172</b> | <b>\$ 127,096</b>   | <b>9.65%</b>     |
| <b>Y-T-D FUND BALANCE INCREASE</b> | <b>\$ 324,587</b>   | <b>\$ -</b>         | <b>\$ 374,667</b>   | <b>0.00%</b>     |

**GENERAL FUND INVESTMENT POSITIONS**

| <b>Total Fund Balance</b>      | <b>6/30/2021</b>    |
|--------------------------------|---------------------|
| Stabilization by State Statute | \$ 230,698          |
| Streets - Powell Bill          | \$ 65,371           |
| Nonspendable-USDA Reserves     | \$ 88,000           |
| Nonspendable-Prepaid Expenses  | \$ 82,021           |
| Assigned - LEOSSA Liability    | \$ 475,663          |
| Unassigned                     | \$ 3,027,322        |
| <b>Subtotal</b>                | <b>\$ 3,969,075</b> |



## GENERAL FUND REVENUE AND EXPENDITURE REPORT

09/01/2022 To 09/30/2022

CITY OF LOCUST

FY 2022-2023

\*100 in the % Used column indicates that no budget exists

| Account                                         | Budget (\$)           | Current Period (\$)   | YTD (\$)              | Remaining Balance (\$) | % Used    |
|-------------------------------------------------|-----------------------|-----------------------|-----------------------|------------------------|-----------|
| <b>011 General Fund</b>                         |                       |                       |                       |                        |           |
| <b>Revenue</b>                                  |                       |                       |                       |                        |           |
| <b>004 Revenues</b>                             |                       |                       |                       |                        |           |
| <b>03100 Taxes - Ad Valorem</b>                 |                       |                       |                       |                        |           |
| 011-004-03100-03110 PROPERTY TAXES              | 1,850,000.00          | 1,320,956.19          | 1,356,557.49          | 493,442.51             | 73        |
| 011-004-03100-03111 INTEREST ON PROPERTY TAXES  | 2,000.00              | 484.42                | 674.68                | 1,325.32               | 34        |
| 011-004-03100-03120 VEHICLE TAX                 | 35,000.00             | 4,640.00              | 8,800.00              | 26,200.00              | 25        |
| <b>03100 Taxes - Ad Valorem Subtotal</b>        | <b>\$1,887,000.00</b> | <b>\$1,326,080.61</b> | <b>\$1,366,032.17</b> | <b>\$520,967.83</b>    | <b>72</b> |
| <b>03200 Other Tax &amp; License</b>            |                       |                       |                       |                        |           |
| 011-004-03200-03210 SALES TAX 1%                | 1,000,000.00          | 136,418.34            | 266,060.09            | 733,939.91             | 27        |
| 011-004-03200-03240 BUSINESS REGISTRATION/PERM  | 10,000.00             | 5,390.00              | 11,340.00             | -1,340.00              | 113       |
| 011-004-03200-03250 CABLE VISION FRANCHISE      | 17,500.00             | 5,483.41              | 5,483.41              | 12,016.59              | 31        |
| <b>03200 Other Tax &amp; License Subtotal</b>   | <b>\$1,027,500.00</b> | <b>\$147,291.75</b>   | <b>\$282,883.50</b>   | <b>\$744,616.50</b>    | <b>28</b> |
| <b>03300 Intergovernmental Reven</b>            |                       |                       |                       |                        |           |
| 011-004-03300-03350 FRANCHISE TAX               | 185,000.00            | 47,594.84             | 47,594.84             | 137,405.16             | 26        |
| 011-004-03300-03370 COURT FEES/POLICE REPORTS   | 5,000.00              | 229.62                | 609.32                | 4,390.68               | 12        |
| <b>03300 Intergovernmental Reven Subtotal</b>   | <b>\$190,000.00</b>   | <b>\$47,824.46</b>    | <b>\$48,204.16</b>    | <b>\$141,795.84</b>    | <b>25</b> |
| <b>03315 03315</b>                              |                       |                       |                       |                        |           |
| 011-004-03315-03322 BEER AND WINE TAX           | 13,500.00             | 0.00                  | 0.00                  | 13,500.00              | 0         |
| <b>03315 03315 Subtotal</b>                     | <b>\$13,500.00</b>    | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$13,500.00</b>     | <b>0</b>  |
| <b>03470 03470</b>                              |                       |                       |                       |                        |           |
| 011-004-03470-03471 SOLID WASTE FEE             | 250,000.00            | 168,690.81            | 172,098.79            | 77,901.21              | 69        |
| <b>03470 03470 Subtotal</b>                     | <b>\$250,000.00</b>   | <b>\$168,690.81</b>   | <b>\$172,098.79</b>   | <b>\$77,901.21</b>     | <b>69</b> |
| <b>03500 Powell Fund</b>                        |                       |                       |                       |                        |           |
| 011-004-03500-03520 POWELL REVENUE              | 105,000.00            | 72,802.05             | 72,802.05             | 32,197.95              | 69        |
| 011-004-03500-03540 POWELL INTEREST             | 100.00                | 2.22                  | 2.22                  | 97.78                  | 2         |
| <b>03500 Powell Fund Subtotal</b>               | <b>\$105,100.00</b>   | <b>\$72,804.27</b>    | <b>\$72,804.27</b>    | <b>\$32,295.73</b>     | <b>69</b> |
| <b>03800 Capital</b>                            |                       |                       |                       |                        |           |
| 011-004-03800-03860 POLICE DONATIONS            | 2,500.00              | 0.00                  | 0.00                  | 2,500.00               | 0         |
| 011-004-03800-03881 VEHICLE SALE                | 8,000.00              | 0.00                  | 0.00                  | 8,000.00               | 0         |
| 011-004-03800-03882 LPD SPECIAL SEPARATION ALLO | 18,600.00             | 0.00                  | 0.00                  | 18,600.00              | 0         |
| <b>03800 Capital Subtotal</b>                   | <b>\$29,100.00</b>    | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$29,100.00</b>     | <b>0</b>  |
| <b>03830 Misc Revenues</b>                      |                       |                       |                       |                        |           |
| 011-004-03830-03830 PARK-TOURNAMENT REVENUE     | 15,703.00             | 0.00                  | 17,941.52             | -2,238.52              | 114       |
| 011-004-03830-03831 INTEREST GENERAL FUND       | 10,000.00             | 8,201.30              | 19,004.80             | -9,004.80              | 190       |
| 011-004-03830-03832 PARK FEES                   | 70,000.00             | 5,526.65              | 24,743.57             | 45,256.43              | 35        |
| 011-004-03830-03833 MISC INCOME                 | 6,197.00              | 0.00                  | 8,259.50              | -2,062.50              | 133       |
| 011-004-03830-03834 BUILDING RENTALS            | 5,000.00              | 225.00                | 1,105.00              | 3,895.00               | 22        |
| 011-004-03830-03835 CONCESSION REV              | 2,000.00              | 469.00                | 469.00                | 1,531.00               | 23        |
| 011-004-03830-03837 INSURANCE PROCEEDS          | 0.00                  | 3,547.29              | 9,672.86              | -9,672.86              | *100      |
| 011-004-03830-03838 VETERAN'S MEMORIAL          | 500.00                | 0.00                  | 50.00                 | 450.00                 | 10        |

**GENERAL FUND REVENUE AND EXPENDITURE REPORT**  
09/01/2022 To 09/30/2022

CITY OF LOCUST  
FY 2022-2023

\*100 in the % Used column indicates that no budget exists

| Account                                  | Budget (\$)           | Current Period (\$)   | YTD (\$)              | Remaining Balance (\$) | % Used    |
|------------------------------------------|-----------------------|-----------------------|-----------------------|------------------------|-----------|
| 011-004-03830-03839 ABC INCOME           | 200,000.00            | 0.00                  | 55,997.16             | 144,002.84             | 28        |
| 011-004-03830-03841 LIBRARY UTILITIES    | 2,000.00              | 267.53                | 827.12                | 1,172.88               | 41        |
| 011-004-03830-03846 PD - SHOP WITH A COP | 0.00                  | 0.00                  | 5,000.00              | -5,000.00              | *100      |
| <b>03830 Misc Revenues Subtotal</b>      | <b>\$311,400.00</b>   | <b>\$18,236.77</b>    | <b>\$143,070.53</b>   | <b>\$168,329.47</b>    | <b>46</b> |
| <b>004 Revenues Subtotal</b>             | <b>\$3,813,600.00</b> | <b>\$1,780,928.67</b> | <b>\$2,085,093.42</b> | <b>\$1,728,506.58</b>  | <b>55</b> |
| <b>Revenue Subtotal</b>                  | <b>\$3,813,600.00</b> | <b>\$1,780,928.67</b> | <b>\$2,085,093.42</b> | <b>\$1,728,506.58</b>  | <b>55</b> |

**Expenditure**

**005 Expenditures**

**04100 Administration**

|                                                    |                     |                    |                     |                     |           |
|----------------------------------------------------|---------------------|--------------------|---------------------|---------------------|-----------|
| 011-005-04100-51100 SALARIES & WAGES               | 350,000.00          | 25,952.94          | 80,358.82           | 269,641.18          | 23        |
| 011-005-04100-51210 FICA EXPENSE                   | 27,000.00           | 1,961.54           | 6,077.01            | 20,922.99           | 23        |
| 011-005-04100-51220 RETIREMENT EXPENSE             | 43,000.00           | 3,140.30           | 9,723.41            | 33,276.59           | 23        |
| 011-005-04100-51230 401(K) RETIREMENT              | 17,500.00           | 1,207.11           | 3,662.58            | 13,837.42           | 21        |
| 011-005-04100-51240 WORKER'S COMPENSATION          | 1,000.00            | 0.00               | 580.00              | 420.00              | 58        |
| 011-005-04100-51250 HEALTH/DENTAL INSURANCE        | 42,000.00           | 3,456.33           | 10,706.34           | 31,293.66           | 25        |
| 011-005-04100-51251 LIFE INSURANCE                 | 5,500.00            | 153.93             | 615.72              | 4,884.28            | 11        |
| 011-005-04100-51252 OTHER INSURANCE-FLEX           | 750.00              | 73.92              | 110.88              | 639.12              | 15        |
| 011-005-04100-52100 LEGAL                          | 3,000.00            | 125.00             | 562.50              | 2,437.50            | 19        |
| 011-005-04100-52105 MAPPING/SURVEYING/PLANNING     | 5,000.00            | 0.00               | 0.00                | 5,000.00            | 0         |
| 011-005-04100-52106 AUDIT                          | 20,000.00           | 0.00               | 8,948.40            | 11,051.60           | 45        |
| 011-005-04100-53101 MISC SUPPLIES                  | 1,500.00            | 0.00               | 0.00                | 1,500.00            | 0         |
| 011-005-04100-53102 OFFICE SUPPLIES                | 5,000.00            | 282.93             | 517.56              | 4,482.44            | 10        |
| 011-005-04100-53105 MOTOR VEHICLE EXPENSE          | 3,000.00            | 207.62             | 786.77              | 2,213.23            | 26        |
| 011-005-04100-53106 DUES                           | 15,000.00           | 0.00               | 14,473.80           | 526.20              | 96        |
| 011-005-04100-53107 OFFICE EXPENSES                | 10,000.00           | 1,221.57           | 4,164.94            | 5,835.06            | 42        |
| 011-005-04100-53112 OFFICE - IT EXP                | 30,000.00           | 260.00             | 18,738.70           | 11,261.30           | 62        |
| 011-005-04100-53500 TRAVEL                         | 4,000.00            | 0.00               | 0.00                | 4,000.00            | 0         |
| 011-005-04100-53502 CONTINUING EDUCATION           | 7,000.00            | 750.00             | 750.00              | 6,250.00            | 11        |
| 011-005-04100-53504 TELEPHONE                      | 4,000.00            | 244.61             | 489.67              | 3,510.33            | 12        |
| 011-005-04100-53505 POSTAGE                        | 1,000.00            | 15.70              | 135.70              | 864.30              | 14        |
| 011-005-04100-53506 ADVERTISING                    | 1,000.00            | 38.00              | 113.50              | 886.50              | 11        |
| 011-005-04100-55100 INSURANCE - PROPERTY LIABILITY | 8,072.00            | 0.00               | 8,071.75            | 0.25                | 100       |
| 011-005-04100-56106 TAX FEES (1.5%)                | 30,000.00           | 22,498.43          | 23,650.92           | 6,349.08            | 79        |
| 011-005-04100-56107 MUNICIPAL ELECTION             | 2,000.00            | 0.00               | 0.00                | 2,000.00            | 0         |
| <b>04100 Administration Subtotal</b>               | <b>\$636,322.00</b> | <b>\$61,589.93</b> | <b>\$193,238.97</b> | <b>\$443,083.03</b> | <b>30</b> |

**04200 Central Services**

|                                        |                    |                   |                    |                    |           |
|----------------------------------------|--------------------|-------------------|--------------------|--------------------|-----------|
| 011-005-04200-54260 GOVERNMENT CENTER  | 70,000.00          | 5,432.11          | 13,054.13          | 56,945.87          | 19        |
| 011-005-04200-56107 VETERANS MEMORIAL  | 2,500.00           | 0.00              | 0.00               | 2,500.00           | 0         |
| 011-005-04200-56108 SENIOR CENTER      | 6,750.00           | 0.00              | 6,750.00           | 0.00               | 100       |
| <b>04200 Central Services Subtotal</b> | <b>\$79,250.00</b> | <b>\$5,432.11</b> | <b>\$19,804.13</b> | <b>\$59,445.87</b> | <b>25</b> |

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|------------------------------------------------|-----------------------|---------------------|---------------------|------------------------|-----------|
| <b>04300 Public Safety</b>                     |                       |                     |                     |                        |           |
| 011-005-04300-51100 SALARIES & WAGES           | 850,000.00            | 57,995.99           | 173,974.40          | 676,025.60             | 20        |
| 011-005-04300-51101 RESERVE OFFICER SALARIES   | 10,000.00             | 224.18              | 1,139.56            | 8,860.44               | 11        |
| 011-005-04300-51210 FICA EXPENSE               | 65,000.00             | 4,397.06            | 13,224.52           | 51,775.48              | 20        |
| 011-005-04300-51220 RETIREMENT EXPENSE         | 111,800.00            | 7,562.68            | 22,676.49           | 89,123.51              | 20        |
| 011-005-04300-51230 401(K) RETIREMENT          | 42,500.00             | 2,899.82            | 8,695.00            | 33,805.00              | 20        |
| 011-005-04300-51235 SPECIAL SEPARATION ALLOWAN | 18,600.00             | 1,430.28            | 4,290.84            | 14,309.16              | 23        |
| 011-005-04300-51240 WORKER'S COMPENSATION      | 27,000.00             | 57.85               | 25,943.35           | 1,056.65               | 96        |
| 011-005-04300-51250 HEALTH/DENTAL INSURANCE    | 97,000.00             | 7,150.23            | 22,506.63           | 74,493.37              | 23        |
| 011-005-04300-51251 LIFE INSURANCE             | 4,600.00              | 414.25              | 1,489.93            | 3,110.07               | 32        |
| 011-005-04300-51252 OTHER INSURANCE-FLEX       | 500.00                | 73.92               | 110.88              | 389.12                 | 22        |
| 011-005-04300-52100 PD LEGAL FEES              | 2,188.00              | 125.00              | 2,312.50            | -124.50                | 106       |
| 011-005-04300-53102 OFFICE SUPPLIES            | 5,000.00              | 484.52              | 3,061.01            | 1,938.99               | 61        |
| 011-005-04300-53103 HIRING EXPENSES            | 1,000.00              | 450.00              | 450.00              | 550.00                 | 45        |
| 011-005-04300-53104 UNIFORMS                   | 10,000.00             | 1,000.04            | 1,423.17            | 8,576.83               | 14        |
| 011-005-04300-53105 MOTOR VEHICLE EXPENSE      | 80,000.00             | 5,589.73            | 16,838.94           | 63,161.06              | 21        |
| 011-005-04300-53108 EQUIPMENT                  | 8,000.00              | 1,148.49            | 2,598.22            | 5,401.78               | 32        |
| 011-005-04300-53109 INVESTIGATIONS             | 3,000.00              | 0.00                | 186.30              | 2,813.70               | 6         |
| 011-005-04300-53110 WEAPON SUPPLIES            | 4,500.00              | 50.00               | 50.00               | 4,450.00               | 1         |
| 011-005-04300-53111 K9 EXPENSE                 | 5,000.00              | 79.04               | 380.75              | 4,619.25               | 8         |
| 011-005-04300-53112 OFFICE - IT EXP            | 22,000.00             | 360.00              | 17,641.41           | 4,358.59               | 80        |
| 011-005-04300-53501 TRAINING                   | 6,000.00              | 89.16               | 1,686.69            | 4,313.31               | 28        |
| 011-005-04300-53505 POSTAGE                    | 500.00                | 7.60                | 41.06               | 458.94                 | 8         |
| 011-005-04300-53517 POLICE COMMUNICATIONS      | 15,000.00             | 905.91              | 5,745.53            | 9,254.47               | 38        |
| 011-005-04300-55101 POLICE LIABILITY INSURANCE | 31,046.00             | 0.00                | 31,045.25           | 0.75                   | 100       |
| 011-005-04300-55500 CAPITAL OUTLAY             | 40,000.00             | 2,410.50            | 2,410.50            | 37,589.50              | 6         |
| <b>04300 Public Safety Subtotal</b>            | <b>\$1,460,234.00</b> | <b>\$94,906.25</b>  | <b>\$359,922.93</b> | <b>\$1,100,311.07</b>  | <b>25</b> |
| <b>04400 Public Works</b>                      |                       |                     |                     |                        |           |
| 011-005-04400-51100 SALARIES & WAGES           | 107,500.00            | 7,718.22            | 23,604.34           | 83,895.66              | 22        |
| 011-005-04400-51210 FICA EXPENSE               | 8,200.00              | 565.84              | 1,832.31            | 6,367.69               | 22        |
| 011-005-04400-51220 RETIREMENT EXPENSE         | 13,000.00             | 933.90              | 3,017.63            | 9,982.37               | 23        |
| 011-005-04400-51230 401(K) RETIREMENT          | 5,500.00              | 176.73              | 544.86              | 4,955.14               | 10        |
| 011-005-04400-51240 WORKER'S COMPENSATION      | 6,700.00              | 0.00                | 2,236.00            | 4,464.00               | 33        |
| 011-005-04400-51250 HEALTH/DENTAL INSURANCE    | 12,000.00             | 901.14              | 2,792.76            | 9,207.24               | 23        |
| 011-005-04400-51251 LIFE INSURANCE             | 720.00                | 56.29               | 225.16              | 494.84                 | 31        |
| 011-005-04400-51252 OTHER INSURANCE-FLEX       | 360.00                | 12.34               | 18.51               | 341.49                 | 5         |
| 011-005-04400-52101 SOFTWARE MAINTENANCE       | 2,500.00              | 0.00                | 2,086.64            | 413.36                 | 83        |
| 011-005-04400-53100 SUPPLIES                   | 3,000.00              | 2,613.62            | 3,151.17            | -151.17                | 105       |
| 011-005-04400-53102 OFFICE SUPPLIES            | 1,200.00              | 0.00                | 316.83              | 883.17                 | 26        |
| 011-005-04400-53103 STREET SIGNS - BLADE       | 1,500.00              | 0.00                | 432.00              | 1,068.00               | 29        |

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|--------------------------------------------------|---------------------|---------------------|--------------------|------------------------|-----------|
| 011-005-04400-53104 UNIFORMS                     | 2,000.00            | 89.90               | 179.80             | 1,820.20               | 9         |
| 011-005-04400-53105 MOTOR VEHICLE EXPENSE        | 9,500.00            | 591.39              | 2,715.71           | 6,784.29               | 29        |
| 011-005-04400-53107 OFFICE EXPENSES              | 3,600.00            | 149.63              | 2,820.40           | 779.60                 | 78        |
| 011-005-04400-53108 EQUIPMENT                    | 1,000.00            | 0.00                | 0.00               | 1,000.00               | 0         |
| 011-005-04400-53111 EQUIPMENT EXPENSE            | 4,500.00            | 529.35              | 1,422.97           | 3,077.03               | 32        |
| 011-005-04400-53112 OFFICE - IT EXP              | 1,500.00            | 219.88              | 299.88             | 1,200.12               | 20        |
| 011-005-04400-53502 CONTINUING EDUCATION         | 1,000.00            | 0.00                | 0.00               | 1,000.00               | 0         |
| 011-005-04400-53504 TELEPHONE                    | 6,500.00            | 514.70              | 1,199.21           | 5,300.79               | 18        |
| 011-005-04400-53507 UTILITES                     | 5,000.00            | 391.17              | 784.68             | 4,215.32               | 16        |
| 011-005-04400-53516 STREET BEAU / LIGHTS         | 85,000.00           | 8,296.25            | 14,550.62          | 70,449.38              | 17        |
| 011-005-04400-53520 STREET SCAPES                | 22,000.00           | 0.00                | 1,450.00           | 20,550.00              | 7         |
| 011-005-04400-55102 INSURANCE                    | 5,589.00            | 0.00                | 5,588.15           | 0.85                   | 100       |
| 011-005-04400-55200 FACILITY EXPENSE             | 5,700.00            | 244.05              | 1,191.10           | 4,508.90               | 21        |
| 011-005-04400-55500 CAPITAL OUTLAY               | 60,000.00           | 13,440.71           | 25,669.17          | 34,330.83              | 43        |
| 011-005-04400-55503 CAPITAL OUTLAY - POST OFFICE | 100,000.00          | 0.00                | 0.00               | 100,000.00             | 0         |
| <b>04400 Public Works Subtotal</b>               | <b>\$475,069.00</b> | <b>\$37,445.11</b>  | <b>\$98,129.90</b> | <b>\$376,939.10</b>    | <b>21</b> |
| <b>04500 Streets - Transportation</b>            |                     |                     |                    |                        |           |
| 011-005-04500-51100 SALARIES & WAGES             | 41,500.00           | 2,966.40            | 9,274.64           | 32,225.36              | 22        |
| 011-005-04500-51210 FICA EXPENSE                 | 3,200.00            | 226.94              | 607.42             | 2,592.58               | 19        |
| 011-005-04500-51220 RETIREMENT EXPENSE           | 4,700.00            | 358.94              | 960.75             | 3,739.25               | 20        |
| 011-005-04500-51230 401(K) RETIREMENT            | 2,100.00            | 144.00              | 432.00             | 1,668.00               | 21        |
| 011-005-04500-51240 WORKER'S COMPENSATION        | 2,600.00            | 0.00                | 2,236.00           | 364.00                 | 86        |
| 011-005-04500-51250 HEALTH/DENTAL INSURANCE      | 5,500.00            | 450.57              | 1,441.05           | 4,058.95               | 26        |
| 011-005-04500-51251 LIFE INSURANCE               | 300.00              | 26.26               | 130.80             | 169.20                 | 44        |
| 011-005-04500-51252 OTHER INSURANCE-FLEX         | 245.00              | 12.34               | 18.51              | 226.49                 | 8         |
| 011-005-04500-52101 SOFTWARE MAINTENANCE         | 2,107.00            | 0.00                | 2,086.64           | 20.36                  | 99        |
| 011-005-04500-52107 MAPPING / LEGAL / ENGINEER   | 2,000.00            | 0.00                | 128.25             | 1,871.75               | 6         |
| 011-005-04500-53100 SUPPLIES                     | 4,000.00            | 798.41              | 880.47             | 3,119.53               | 22        |
| 011-005-04500-53104 UNIFORMS                     | 1,000.00            | 392.97              | 440.42             | 559.58                 | 44        |
| 011-005-04500-53105 MOTOR VEHICLE EXPENSE        | 7,000.00            | 399.25              | 1,579.61           | 5,420.39               | 23        |
| 011-005-04500-53108 EQUIPMENT                    | 3,500.00            | 0.00                | 349.99             | 3,150.01               | 10        |
| 011-005-04500-53111 EQUIPMENT EXPENSE            | 3,000.00            | 968.31              | 2,260.08           | 739.92                 | 75        |
| 011-005-04500-53502 CONTINUING EDUCATION         | 2,000.00            | 0.00                | 175.00             | 1,825.00               | 9         |
| 011-005-04500-54100 STREET-TRANSPORTATION MAINT  | 6,000.00            | 1,345.83            | 1,514.25           | 4,485.75               | 25        |
| 011-005-04500-54103 PAVING AND REPAIRS           | 99,100.00           | 0.00                | 0.00               | 99,100.00              | 0         |
| 011-005-04500-55101 PROPERTY LIABILITY INSURANCE | 4,968.00            | 0.00                | 4,967.24           | 0.76                   | 100       |
| 011-005-04500-56109 CAPITAL PROJECT - SIDEWALKS  | 12,000.00           | 0.00                | 0.00               | 12,000.00              | 0         |
| <b>04500 Streets - Transportation Subtotal</b>   | <b>\$206,820.00</b> | <b>\$8,090.22</b>   | <b>\$29,483.12</b> | <b>\$177,336.88</b>    | <b>14</b> |
| <b>04700 Environmental Protection</b>            |                     |                     |                    |                        |           |
| 011-005-04700-56112 SANITATION                   | 460,000.00          | 278.96              | 42,107.86          | 417,892.14             | 9         |



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|------------------------------------------------|-----------------------------------|---------------------|-----------------------|------------------------|-------------|
| <b>04700 Environmental Protection Subtotal</b> | <b>\$460,000.00</b>               | <b>\$278.96</b>     | <b>\$42,107.86</b>    | <b>\$417,892.14</b>    | <b>9</b>    |
| <b>04900 Economic Development</b>              |                                   |                     |                       |                        |             |
| 011-005-04900-56111 ECONOMIC DEVELOPMENT       | 1,000.00                          | 0.00                | 0.00                  | 1,000.00               | 0           |
| <b>04900 Economic Development Subtotal</b>     | <b>\$1,000.00</b>                 | <b>\$0.00</b>       | <b>\$0.00</b>         | <b>\$1,000.00</b>      | <b>0</b>    |
| <b>06000 Parks &amp; Rec</b>                   |                                   |                     |                       |                        |             |
| 011-005-06000-51100 SALARIES & WAGES           | 175,000.00                        | 11,148.59           | 38,658.57             | 136,341.43             | 22          |
| 011-005-06000-51210 FICA EXPENSE               | 13,500.00                         | 812.06              | 2,798.27              | 10,701.73              | 21          |
| 011-005-06000-51220 RETIREMENT EXPENSE         | 21,000.00                         | 1,221.81            | 4,083.05              | 16,916.95              | 19          |
| 011-005-06000-51230 401(K) RETIREMENT          | 8,700.00                          | 319.81              | 1,005.45              | 7,694.55               | 12          |
| 011-005-06000-51240 WORKER'S COMPENSATION      | 6,250.00                          | 0.00                | 2,874.00              | 3,376.00               | 46          |
| 011-005-06000-51250 HEALTH/DENTAL INSURANCE    | 17,000.00                         | 1,351.71            | 4,233.81              | 12,766.19              | 25          |
| 011-005-06000-51251 LIFE INSURANCE             | 2,000.00                          | 78.20               | 338.37                | 1,661.63               | 17          |
| 011-005-06000-51252 OTHER INSURANCE-FLEX       | 225.00                            | 12.34               | 18.51                 | 206.49                 | 8           |
| 011-005-06000-53100 SUPPLIES                   | 4,000.00                          | 150.86              | 584.59                | 3,415.41               | 15          |
| 011-005-06000-53102 OFFICE SUPPLIES            | 3,500.00                          | 0.00                | 3,270.42              | 229.58                 | 93          |
| 011-005-06000-53104 UNIFORMS                   | 1,400.00                          | 46.90               | 93.80                 | 1,306.20               | 7           |
| 011-005-06000-53105 PARK MV EXPENSE            | 3,500.00                          | 132.94              | 535.00                | 2,965.00               | 15          |
| 011-005-06000-53107 OFFICE EXPENSE             | 500.00                            | 0.00                | 0.00                  | 500.00                 | 0           |
| 011-005-06000-53108 EQUIPMENT                  | 9,500.00                          | 0.00                | 0.00                  | 9,500.00               | 0           |
| 011-005-06000-53109 PROGRAM SERVICES           | 20,000.00                         | 7,419.90            | 8,844.87              | 11,155.13              | 44          |
| 011-005-06000-53110 TOURNAMENT EXPENSE         | 15,703.00                         | 0.00                | 15,702.15             | 0.85                   | 100         |
| 011-005-06000-53111 EQUIPMENT EXPENSE          | 2,000.00                          | 183.57              | 730.18                | 1,269.82               | 37          |
| 011-005-06000-53112 OFFICE - IT EXP            | 480.00                            | 60.00               | 180.00                | 300.00                 | 38          |
| 011-005-06000-53113 TURFGRASS MAINTENANCE      | 10,000.00                         | 47.81               | 2,088.69              | 7,911.31               | 21          |
| 011-005-06000-53114 YOUTH AND ADULT ATHLETICS  | 45,000.00                         | 2,592.42            | 2,861.84              | 42,138.16              | 6           |
| 011-005-06000-53115 CONCESSION SUPPLIES        | 2,000.00                          | 0.00                | 157.97                | 1,842.03               | 8           |
| 011-005-06000-53502 CONTINUING EDUCATION       | 1,300.00                          | 0.00                | 0.00                  | 1,300.00               | 0           |
| 011-005-06000-53507 UTILITIES                  | 25,000.00                         | 3,243.30            | 5,738.05              | 19,261.95              | 23          |
| 011-005-06000-53518 UTILITIES/COMMUNITY BLDG   | 3,500.00                          | 207.68              | 397.16                | 3,102.84               | 11          |
| 011-005-06000-53519 UTILITIES/PARK OFFICE      | 2,500.00                          | 89.95               | 790.85                | 1,709.15               | 32          |
| 011-005-06000-53520 FACILITY MAINTENANCE       | 9,000.00                          | 58.62               | 718.66                | 8,281.34               | 8           |
| 011-005-06000-55100 PROPERTY AND LIAB INSURANC | 4,347.00                          | 0.00                | 4,346.34              | 0.66                   | 100         |
| 011-005-06000-55500 CAPITAL OUTLAY             | 80,000.00                         | 0.00                | 0.00                  | 80,000.00              | 0           |
| 011-005-06000-55502 GROUNDS MAINTENANCE        | 6,500.00                          | 386.66              | 1,064.66              | 5,435.34               | 16          |
| 011-005-06000-56107 PARK ADVERTISING           | 1,500.00                          | 0.00                | 134.50                | 1,365.50               | 9           |
| <b>06000 Parks &amp; Rec Subtotal</b>          | <b>\$494,905.00</b>               | <b>\$29,565.13</b>  | <b>\$102,249.76</b>   | <b>\$392,655.24</b>    | <b>21</b>   |
| <b>005 Expenditures Subtotal</b>               | <b>\$3,813,600.00</b>             | <b>\$237,307.71</b> | <b>\$844,936.67</b>   | <b>\$2,968,663.33</b>  | <b>22</b>   |
| <b>Expenditure Subtotal</b>                    | <b>\$3,813,600.00</b>             | <b>\$237,307.71</b> | <b>\$844,936.67</b>   | <b>\$2,968,663.33</b>  | <b>22</b>   |
| Before Transfers                               | <b>Excess Of Revenue Subtotal</b> | <b>\$0.00</b>       | <b>\$1,543,620.96</b> | <b>\$1,240,156.75</b>  | <b>*100</b> |

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|-----------------|----------------------------|-------------|---------------------|----------------|------------------------|--------|
| After Transfers | Excess Of Revenue Subtotal | \$0.00      | \$1,543,620.96      | \$1,240,156.75 |                        | *100   |
|                 | GRAND TOTAL                | \$0.00      | \$1,543,620.96      | \$1,240,156.75 | -\$1,240,156.75        | *100   |

# WASTEWATER FUND REVENUE AND EXPENDITURE REPORT

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|--------------------------------------------------|-----------------------|---------------------|---------------------|------------------------|-----------|
| <b>061 Waste Water</b>                           |                       |                     |                     |                        |           |
| <b>Revenue</b>                                   |                       |                     |                     |                        |           |
| <b>004 Revenues</b>                              |                       |                     |                     |                        |           |
| <b>03000 Revenues</b>                            |                       |                     |                     |                        |           |
| 061-004-03000-03060 MISC INCOME                  | 600.00                | 60.00               | 120.00              | 480.00                 | 20        |
| 061-004-03000-03065 INTEREST INCOME              | 1,572.00              | 4,076.30            | 9,609.01            | -8,037.01              | 611       |
| 061-004-03000-03070 LIEN FEE INCOME              | 0.00                  | 0.00                | 80.00               | -80.00                 | *100      |
| 061-004-03000-03252 NEW DEV SEWER TAP FEES       | 100,000.00            | 27,500.00           | 40,000.00           | 60,000.00              | 40        |
| <b>03000 Revenues Subtotal</b>                   | <b>\$102,172.00</b>   | <b>\$31,636.30</b>  | <b>\$49,809.01</b>  | <b>\$52,362.99</b>     | <b>49</b> |
| <b>03400 User Fees</b>                           |                       |                     |                     |                        |           |
| 061-004-03400-03450 AVAILABILITY FEES            | 115,000.00            | 11,595.70           | 35,293.20           | 79,706.80              | 31        |
| <b>03400 User Fees Subtotal</b>                  | <b>\$115,000.00</b>   | <b>\$11,595.70</b>  | <b>\$35,293.20</b>  | <b>\$79,706.80</b>     | <b>31</b> |
| <b>03600 User Fees - Other</b>                   |                       |                     |                     |                        |           |
| 061-004-03600-03610 USER FEES - OTHER ACTIVE TAF | 1,000,000.00          | 129,578.15          | 376,660.48          | 623,339.52             | 38        |
| <b>03600 User Fees - Other Subtotal</b>          | <b>\$1,000,000.00</b> | <b>\$129,578.15</b> | <b>\$376,660.48</b> | <b>\$623,339.52</b>    | <b>38</b> |
| <b>07000 Other Income</b>                        |                       |                     |                     |                        |           |
| 061-004-07000-07100 SYSTEM DEVELOPMENT FEES      | 100,000.00            | 27,500.00           | 40,000.00           | 60,000.00              | 40        |
| <b>07000 Other Income Subtotal</b>               | <b>\$100,000.00</b>   | <b>\$27,500.00</b>  | <b>\$40,000.00</b>  | <b>\$60,000.00</b>     | <b>40</b> |
| <b>004 Revenues Subtotal</b>                     | <b>\$1,317,172.00</b> | <b>\$200,310.15</b> | <b>\$501,762.69</b> | <b>\$815,409.31</b>    | <b>38</b> |
| <b>Revenue Subtotal</b>                          | <b>\$1,317,172.00</b> | <b>\$200,310.15</b> | <b>\$501,762.69</b> | <b>\$815,409.31</b>    | <b>38</b> |
| <b>Expenditure</b>                               |                       |                     |                     |                        |           |
| <b>005 Expenditures</b>                          |                       |                     |                     |                        |           |
| <b>07100 Waste Water</b>                         |                       |                     |                     |                        |           |
| 061-005-07100-51100 SALARIES & WAGES             | 181,000.00            | 13,311.72           | 41,237.23           | 139,762.77             | 23        |
| 061-005-07100-51210 FICA EXPENSE                 | 14,000.00             | 974.86              | 3,025.09            | 10,974.91              | 22        |
| 061-005-07100-51220 RETIREMENT EXPENSE           | 22,000.00             | 1,610.72            | 4,989.72            | 17,010.28              | 23        |
| 061-005-07100-51230 401(K) RETIREMENT            | 9,100.00              | 338.43              | 1,034.31            | 8,065.69               | 11        |
| 061-005-07100-51240 WORKER'S COMPENSATION        | 6,500.00              | 0.00                | 4,624.00            | 1,876.00               | 71        |
| 061-005-07100-51250 HEALTH/DENTAL INSURANCE      | 22,000.00             | 1,802.28            | 5,585.52            | 16,414.48              | 25        |
| 061-005-07100-51251 LIFE INSURANCE               | 1,000.00              | 102.95              | 411.80              | 588.20                 | 41        |
| 061-005-07100-51252 OTHER INSURANCE-FLEX         | 1,000.00              | 24.66               | 36.99               | 963.01                 | 4         |
| 061-005-07100-52101 SOFTWARE MAINTENANCE         | 11,000.00             | 0.00                | 9,935.02            | 1,064.98               | 90        |
| 061-005-07100-52108 LEGAL FEES                   | 5,000.00              | 810.00              | 810.00              | 4,190.00               | 16        |
| 061-005-07100-53102 OFFICE SUPPLIES              | 3,000.00              | 0.00                | 48.00               | 2,952.00               | 2         |
| 061-005-07100-53104 UNIFORMS                     | 3,000.00              | 132.50              | 264.97              | 2,735.03               | 9         |
| 061-005-07100-53502 CONTINUING EDUCATION         | 2,000.00              | 0.00                | 100.00              | 1,900.00               | 5         |
| 061-005-07100-53503 WATER CONSERVATION EDUCATI   | 1,000.00              | 0.00                | 0.00                | 1,000.00               | 0         |
| 061-005-07100-53504 TELEPHONE                    | 5,500.00              | 46.86               | 2,967.56            | 2,532.44               | 54        |
| 061-005-07100-53505 POSTAGE                      | 13,500.00             | 0.00                | 2,280.00            | 11,220.00              | 17        |
| 061-005-07100-55100 PROPERTY AND LIAB INSURANC   | 8,072.00              | 0.00                | 8,071.77            | 0.23                   | 100       |

**WASTEWATER FUND REVENUE AND EXPENDITURE REPORT**  
09/01/2022 To 09/30/2022

CITY OF LOCUST  
FY 2022-2023

\*100 in the % Used column indicates that no budget exists

| Account                                           | Budget (\$)                       | Current Period (\$) | YTD (\$)            | Remaining Balance (\$) | % Used      |
|---------------------------------------------------|-----------------------------------|---------------------|---------------------|------------------------|-------------|
| 061-005-07100-56100 BANK SERVICE CHARGE           | 2,000.00                          | 152.00              | 333.91              | 1,666.09               | 17          |
| <b>07100 Waste Water Subtotal</b>                 | <b>\$310,672.00</b>               | <b>\$19,306.98</b>  | <b>\$85,755.89</b>  | <b>\$224,916.11</b>    | <b>28</b>   |
| <b>07400 Waste Collection &amp; Trea</b>          |                                   |                     |                     |                        |             |
| 061-005-07400-52102 ENGINEERING FEES              | 18,000.00                         | 1,128.06            | 2,662.82            | 15,337.18              | 15          |
| 061-005-07400-52104 WW TREATMENT - STANLY COUN    | 646,129.00                        | 0.00                | 0.00                | 646,129.00             | 0           |
| 061-005-07400-53100 SUPPLIES                      | 30,000.00                         | 1,178.02            | 7,738.58            | 22,261.42              | 26          |
| 061-005-07400-53105 WW - MV EXPENSE               | 1,300.00                          | 409.43              | 786.03              | 513.97                 | 60          |
| 061-005-07400-53111 EQUIPMENT EXPENSE             | 2,600.00                          | 0.00                | 413.21              | 2,186.79               | 16          |
| 061-005-07400-53508 ELEC - PS1 BROWNS BILL ROAD   | 17,500.00                         | 1,409.71            | 2,573.25            | 14,926.75              | 15          |
| 061-005-07400-53509 ELEC - PS2 MEADO CREEK CH R   | 35,000.00                         | 2,531.52            | 5,245.40            | 29,754.60              | 15          |
| 061-005-07400-53510 ELEC - PS3 CREEKVIEW          | 3,500.00                          | 253.63              | 566.87              | 2,933.13               | 16          |
| 061-005-07400-53511 ELEC - PS4 HWY 200 N          | 5,500.00                          | 399.81              | 399.81              | 5,100.19               | 7           |
| 061-005-07400-53512 ELEC - PS5 REDAH              | 4,500.00                          | 335.71              | 700.21              | 3,799.79               | 16          |
| 061-005-07400-53513 ELEC - PS6 ELM ST             | 8,000.00                          | 599.54              | 1,279.35            | 6,720.65               | 16          |
| 061-005-07400-53514 ELEC - PS10 TOWN CENTER       | 1,500.00                          | 180.69              | 271.55              | 1,228.45               | 18          |
| 061-005-07400-53515 WATER - STANLY COUNTY         | 2,000.00                          | 167.60              | 328.00              | 1,672.00               | 16          |
| 061-005-07400-53516 ELEC - PS8 BLUFFTON LANE      | 2,000.00                          | 227.61              | 346.50              | 1,653.50               | 17          |
| 061-005-07400-53517 ELEC - PS9 WALMART            | 3,000.00                          | 201.09              | 381.72              | 2,618.28               | 13          |
| 061-005-07400-53518 ELEC - PS7 LOCUST VALLEY      | 1,800.00                          | 119.81              | 243.04              | 1,556.96               | 14          |
| 061-005-07400-53519 ELEC - PS11 TOWN CTR NORTH    | 2,000.00                          | 239.94              | 490.44              | 1,509.56               | 25          |
| 061-005-07400-53520 ELEC - PS12 MORGAN MEADOW     | 800.00                            | 0.00                | 0.00                | 800.00                 | 0           |
| 061-005-07400-54101 OTHER MAINTENANCE             | 32,500.00                         | 2,806.64            | 5,437.58            | 27,062.42              | 17          |
| 061-005-07400-54103 WW - EMERGENCY EXPENSE        | 60,000.00                         | 4,744.78            | 4,744.78            | 55,255.22              | 8           |
| 061-005-07400-55500 CAPITAL OUTLAY                | 25,000.00                         | 0.00                | 0.00                | 25,000.00              | 0           |
| <b>07400 Waste Collection &amp; Trea Subtotal</b> | <b>\$902,629.00</b>               | <b>\$16,933.59</b>  | <b>\$34,609.14</b>  | <b>\$868,019.86</b>    | <b>4</b>    |
| <b>07500 Capital Outlay</b>                       |                                   |                     |                     |                        |             |
| 061-005-07500-55508 CAP PROJECT-N BASIN SANITAF   | 3,871.00                          | 2,860.00            | 6,731.00            | -2,860.00              | 174         |
| <b>07500 Capital Outlay Subtotal</b>              | <b>\$3,871.00</b>                 | <b>\$2,860.00</b>   | <b>\$6,731.00</b>   | <b>-\$2,860.00</b>     | <b>174</b>  |
| <b>07800 07800</b>                                |                                   |                     |                     |                        |             |
| 061-005-07800-55512 TRANSFER TO CAPITAL RESERV    | 100,000.00                        | 0.00                | 0.00                | 100,000.00             | 0           |
| <b>07800 07800 Subtotal</b>                       | <b>\$100,000.00</b>               | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$100,000.00</b>    | <b>0</b>    |
| <b>005 Expenditures Subtotal</b>                  | <b>\$1,317,172.00</b>             | <b>\$39,100.57</b>  | <b>\$127,096.03</b> | <b>\$1,190,075.97</b>  | <b>10</b>   |
| <b>Expenditure Subtotal</b>                       | <b>\$1,317,172.00</b>             | <b>\$39,100.57</b>  | <b>\$127,096.03</b> | <b>\$1,190,075.97</b>  | <b>10</b>   |
| Before Transfers                                  | <b>Excess Of Revenue Subtotal</b> | <b>\$0.00</b>       | <b>\$161,209.58</b> | <b>\$374,666.66</b>    | <b>*100</b> |
| After Transfers                                   | <b>Excess Of Revenue Subtotal</b> | <b>\$0.00</b>       | <b>\$161,209.58</b> | <b>\$374,666.66</b>    | <b>*100</b> |
| <b>GRAND TOTAL</b>                                | <b>\$0.00</b>                     | <b>\$161,209.58</b> | <b>\$374,666.66</b> | <b>-\$374,666.66</b>   | <b>*100</b> |



**City of Locust**  
Post Office Box 190  
Locust, North Carolina 28097-0190  
(704) 888-5260

## **BREAST CANCER AWARENESS MONTH 2022**

### **A PROCLAMATION**

This proclamation recognizes the courage of those who have fought, are fighting, or will fight breast cancer in their lifetime. It also honors those who have lost their lives to the disease. For these individuals, and for the loved ones who give them unending support through the most trying times, the City of Locust commits itself to raising breast cancer awareness in our community.

WHEREAS, the City of Locust is committed to raising awareness about breast cancer and the impact it has on our loved ones, friends, colleagues and community members;

WHEREAS, thousands of women and men in our country take on the fight against breast cancer each year;

WHEREAS, screening and early detection can make a tremendous difference in overcoming breast cancer;

NOW, THEREFORE BE IT RESOLVED, that we acknowledge the importance of raising awareness of breast cancer in our community as we work to support survivors, those currently battling breast cancer and those who might detect it in its early stages, and that we recognize October 2022 as Breast Cancer Awareness Month in the City of Locust.

Signed, \_\_\_\_\_  
Steve Huber, Mayor

# SKOLTOBER FESTIVAL

OCTOBER 30,  
2022 NOON-5PM  
186 RAY KENNEDY DR  
LOCUST, NC 28097

LIVE MUSIC • FOOD TRUCKS • VENDOR MARKET •  
FUNNEL CAKES • BLOOD DRIVE • BEER •  
ENTERTAINMENT • PUMPKIN PATCH • TENT & TREAT •  
CIGAR CART • RAFFLES • AXE THROWING

EVENT & LOCAL LOCUST BREWS  
PROVIDED BY BUZZED VIKING





# City of Locust

Buzzed Viking

186 Ray Kennedy Drive  
P.O. Box 190  
Locust, NC 28097  
Phone: (704) 888-5260  
Fax: (704)-888-1566

## Special Events Permit Manual

### Application Process

Thank you for considering Locust as the location for your event. Please review this entire manual before submitting your application. Applications must be submitted at least 30 days before your event. Once the application has been received and approved by City Council, your organization will be notified.

Submit completed applications to:

**Emily Jones, Director of Parks and Recreation**  
P.O. Box 190, Locust, NC 28097  
704-888-5260



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# Requirements & Accommodations

## Location/Residency

Applicants must provide proof of residency and/or business location. The host of the event must be a resident or business within the City of Locust.

## Certificate of Insurance

Applicants must provide a certificate of insurance (minimum \$1 million liability) with the application. Further certifications may be required by the City of Locust for the event, at the discretion of City Council and special considerations.

## Weather

Applicants are left to use best judgment if inclement weather occurs. The City of Locust reserves the right to cancel any event in the case of extreme weather.

## Parking Information

Applicant and guests may use public parking in Town Centre. Use of business parking must be approved by Business Owners and approval must be included in the application. Town Centre business parking includes the lot behind SOGOs and the lot adjacent to Pinnacle Bank.

- Danny Bigford, owner of parking lot behind SOGO/Flow Yoga: 704-888-0815
- Felecia Navarro, Pinnacle Bank Locust Branch Manager: 704-888-4431

The requesting organization will be responsible for clean-up after the event on any areas affected by the event including public streets and sidewalks.

## Electricity, Equipment, Signs

Power is available in 4 locations on the back porch with four 110 volt outlets at each location and 1 location on the side of the City Hall. DO NOT use the outlets on the backside of the library (marked with DO NOT USE). If additional power is needed, you are permitted to use generators, at your sole expense. All signs used for event must comply with the City of Locust sign ordinance.

## Clean Up

Applicants are responsible for cleaning up the entire area following the event in a timely manner. Please leave City property the way you found it. Applicants must agree to pay for any expenses that the City of Locust may incur as a result of the renter or renter's guests not fully cooperating with the policies and procedures listed here and on the application. Minimum fee incurred for non-compliance is \$200.

If your event will need disposable trash receptacle or the roll-out containers, you can call Waste Management to coordinate special event service. The applicant is responsible for coordinating delivery and pick up of containers for events and collection of trash and containers after the event. Typically, the vendor likes at least one month notice to assure availability and coordination for delivery.

**Waste Management**  
(704) 982-1224

## Noise Ordinance

Events must be between the hours of 7:00am and 9:00pm. The City of Locust has a noise ordinance that prohibits unreasonably loud noises, including any noises of construction, radios, horns, sound-producing equipment, etc. during specific hours of the day/week. Please view the entire City of Locust Noise Ordinance and act in compliance with the ordinance. Civil penalties of \$100 may be issued for failure to abide. The ordinance is available on our website [www.locustnc.com](http://www.locustnc.com) or you can obtain one from the City of Locust Planning and Zoning Director.

**Scott Efird**, City of Locust Planning and Zoning Director  
704-888-5260  
[sefird@locustnc.com](mailto:sefird@locustnc.com)

## Portable Restrooms

Public restroom facilities in the downtown area are limited to normal operating hours of City Hall from 8:00 AM-5:00 PM Monday-Friday. Nearly all special events hosted in Town Centre will need to secure portable restroom facilities if your event will be more than 30 minutes. Each event shall be able to provide adequate restrooms coverage for the anticipated attendees. Applicants must secure portable restroom facilities at their expense. As a general recommendation, at least 2 portable restrooms are suggested per people (with 1 of these having a hand washing station and 1 having handicapped accessibility). To keep events ADA compliant, please assure at least 5% of available toilets are handicapped accessible. The chart below will provide recommendations for your event for more people. The

following links provide recommendations with ADA compliance as well.

<https://www.unitedsiteservices.com/uses-and-planning/special-events/planning-tool>

<http://www.rentnational.com/portable-restroom-calculator.aspx>

| People<br>Attending                                                                                                                    | Number Of Hours for Event |    |    |    |    |    |    |     |     |     |
|----------------------------------------------------------------------------------------------------------------------------------------|---------------------------|----|----|----|----|----|----|-----|-----|-----|
|                                                                                                                                        | 1                         | 2  | 3  | 4  | 5  | 6  | 7  | 8   | 9   | 10  |
|                                                                                                                                        | Units Needed              |    |    |    |    |    |    |     |     |     |
| 50                                                                                                                                     | 1                         | 1  | 1  | 1  | 2  | 2  | 2  | 2   | 2   |     |
| 100*                                                                                                                                   | 2                         | 2  | 2  | 2  | 2  | 3  | 3  | 3   | 3   |     |
| 250*                                                                                                                                   | 3                         | 3  | 3  | 3  | 4  | 4  | 4  | 6   | 6   |     |
| 500*                                                                                                                                   | 2                         | 4  | 4  | 5  | 6  | 7  | 9  | 9   | 10  | 12  |
| 1000*                                                                                                                                  | 4                         | 6  | 8  | 8  | 9  | 9  | 11 | 12  | 13  | 13  |
| 2000*                                                                                                                                  | 5                         | 6  | 9  | 12 | 14 | 16 | 18 | 20  | 23  | 25  |
| 3000*                                                                                                                                  | 6                         | 9  | 12 | 16 | 20 | 24 | 26 | 30  | 34  | 38  |
| 4000*                                                                                                                                  | 8                         | 13 | 16 | 22 | 25 | 30 | 35 | 40  | 45  | 50  |
| 5000*                                                                                                                                  | 12                        | 15 | 20 | 25 | 31 | 38 | 44 | 50  | 56  | 63  |
| 6000*                                                                                                                                  | 12                        | 15 | 23 | 30 | 38 | 45 | 53 | 60  | 68  | 75  |
| 7000*                                                                                                                                  | 12                        | 18 | 26 | 35 | 44 | 53 | 61 | 70  | 79  | 88  |
| 8000*                                                                                                                                  | 12                        | 20 | 30 | 40 | 50 | 60 | 70 | 80  | 90  | 100 |
| 10,000*                                                                                                                                | 15                        | 25 | 38 | 50 | 63 | 75 | 88 | 100 | 113 | 125 |
| <p>*(1) unit provides approximately 200 uses</p> <p>These are the standards from the Portable Sanitation Association International</p> |                           |    |    |    |    |    |    |     |     |     |

## Site Map Layout

Each application is required to be accompanied with a site map identifying all proposed activities (including, but not limited to: portable restroom facilities (if needed), proposed street closures, staging for performances, tents, vendor stations, first-aid stations, inflatable locations, etc.). The City of Locust requires a site map of all activities for proposed events to ensure proper emergency response during an event.



# Special Considerations for Events

## Street Use

### Street Closing Permit Requirements:

- City Council (approved after application is submitted)
- NCDOT (if necessary, approval from NCDOT must be included in your application)
- Locust Police Department (approved after application is submitted)
- Completed Application

### Street Use for 5K/run/walk events:

- Special Event coordinators for 5K, run, and/or walk events that use city/DOT streets and roadways are REQUIRED to host a safety briefing with all participants BEFORE beginning the 5K, run, or walk.
- All event coordinators and participants must ensure that everyone involved in any events are aware of and must follow all traffic laws. The required safety briefing must include this information:
  - Roadways are not closed for 5K, run, or walk events. (Unless requested by the event coordinator, as described in the section below)
  - Officers assigned to events are for safety and law enforcement, not for closing roadways. If necessary, law enforcement officers are the only persons qualified for stopping traffic on a street or roadway.
  - Event volunteers will be stationed at road crossings along the run/walk route. In the event a car approaches an intersection, event volunteers will instruct 5k runners/walker to stop, allowing the car to pass.
  - ALL runners / walkers MUST walk on the left-most portion of the roadway FACING oncoming traffic, NOT the right side WITH traffic.
  - Per NC State Statute 20-174:  
**§ 20-174. Crossing at other than crosswalks; walking along highway.**
    - (a) Every pedestrian crossing a roadway at any point other than within a marked crosswalk or within an unmarked crosswalk at an intersection shall yield the right-of-way to all vehicles upon the roadway.
    - (b) Any pedestrian crossing a roadway at a point where a pedestrian tunnel or overhead pedestrian crossing has been provided shall yield the right-of-way to all vehicles upon the roadway.
    - (c) Between adjacent intersections at which traffic-control signals are in operation pedestrians shall not cross at any place except in a marked crosswalk.
    - (d) Where sidewalks are provided, it shall be unlawful for any pedestrian to walk along and upon an adjacent roadway. Where sidewalks are not provided, any pedestrian walking along and upon a highway shall, when practicable, walk only on the extreme left of the roadway or its shoulder facing traffic which may approach from the opposite direction. Such pedestrian shall yield the right-of-way to approaching traffic.
    - (e) Notwithstanding the provisions of this section, every driver of a vehicle shall exercise due care to avoid colliding with any pedestrian upon any roadway, and shall give warning by sounding the horn when necessary, and shall exercise proper precaution upon observing any child or any confused or incapacitated person upon a roadway. (1937, c. 407, s. 135; 1973, c. 1330, s. 33.)

### Street Closing Information:

- All street events (including street closings) must be approved by City Council.
  - City Council cannot approve closing of roads or streets that are part of NC Department of Transportation (NCDOT); they do however require approval from the City of Locust before they will allow street closures within their system. Applicants must provide proof of NCDOT approval to the City of Locust permit official before the event takes place. There may be additional charges by NCDOT for such requests. Please contact NCDOT directly to obtain a street closure permit for any roads within the State system:

#### NC Department of Transportation

716 West Main Street, Albemarle, NC 28001  
(704) 983-4171

- Applicants can contact the City of Locust Public Works Director to find out if proposed road closures are under the authority of NCDOT or the City of Locust. If applicant obtains a NCDOT street closure approval, the applicant is still required to obtain a special event permit from the City of Locust as well.

- All proposals must be reviewed by the Locust Police Department and West Stanly Fire Department to ensure public safety will not be compromised. This will be done internally once an application is submitted; you will not need to do this before submitting the application.
- Street Closure requests for individual purpose will not be granted (e.g., block parties).
- City Council or the Police Chief will recommend the minimum number of officers required. The applicant will pay the City a rate of \$30 per hour, per officer, for a minimum of 2 hours. Road closures require 1 Locust Police Officer per intersection closed. This will be an additional expense for the applicant.
- The application for closing streets must be made well in advance prior to the requested event date. City Council must act on street closures and therefore adequate time is needed to place such requests. Typically, 30-45 days in advance is adequate time; anything less than 30 days is unlikely to be approved due to time constraints of the application process. NCDOT may have other time limitations that applicants would need to contact them directly to inquire.
- The applicant will be responsible for setting up the barricades at the designated time. City staff will drop barricades off before designated time in the general vicinity of the proposed street closure location/s.
  - Applicant must also return barricades to their resting place after the event until City staff returns to collect barricades.
- If the proposed event requests a street closure that may potentially affect access of a business, those businesses must be properly notified of the event. See the "Other Requirements" Section in this manual for more information.

# Alcohol

## Alcohol Permit Requirements:

- ☐ Completed Application
- ☐ Site Map displaying area of proposed closure/s, restrooms, parking, all other activities, and designated area for alcohol consumption
- ☐ Copy of Insurance Policy
- ☐ Copy ABC Commission Permit (upon approval)
- ☐ Proof of 501(c) Status
- ☐ Security Plan to Ensure safe sale and distribution of alcohol
- ☐ Map of Portable Restroom locations

## Guidelines for Alcohol

The North Carolina State Law regulate the possession, sale, and consumption of alcoholic beverages. Special permits and licensing are required for the sale and consumption of alcoholic beverages at any outdoor or special event by the ABC Commission of North Carolina. Any request to allow alcohol sales must be identified within the special event application and proper permits must also be obtained directly from the ABC Commission.

### ABC Commission of North Carolina

4307 Mail Service Center, Raleigh, NC 27699-4307

(919) 417-0858

<http://abc.nc.gov/>

[contact@abc.nc.gov](mailto:contact@abc.nc.gov)

- The possession, consumption, sell, and distribution of alcoholic beverages is permissible at special events held at city-owned or city-controlled property or facilities and/or on public sidewalks, parks, alleys, streets, and rights-of-way; however, the following standards apply:
  - Applicants must obtain and provide all the appropriate State and local permits needed for the possession, consumption, sell, or distribution of alcoholic beverage upon receiving approval within their special event application. ABC Commission requires applicants to submit special event approval from the City of Locust first.
- Locust City Council must approve all Special Event Alcohol Permits and the designated areas must be identified as a part of the application process.
- Applicants can allow vendors to sell or distribute alcoholic beverages without such vendors obtaining a separate permit. The applicant receiving the Special Event Alcohol Permit would then be responsible for identifying vendors having all state and local permits necessary to sell or distribute such alcoholic beverages and the required insurance in place for the event.
- The event organizer is responsible for checking identification and providing identification devices for those that purchase and/or consume an alcoholic beverage at the event. The event organizer is responsible for assuring the identification devices and/or alcoholic beverages are not transferred to a person not wearing the identification device; and if the event is multiple days, new identifying devices are issued on succeeding days.
- City Council or the Police Chief will recommend the minimum number of officers required to oversee alcohol sales and consumption. The applicant will pay the City of Locust a rate of \$30 per hour, per officer, for a minimum of 2 hours. This will be an additional expense for the applicant.
- There may be other reasonable conditions placed on the permit as well
- Security plans must be noted within the application describing a proposal to ensure safe distribution of alcohol sales and/or consumption including use of identification devices and Locust Police Officers.
- All permit requests must be accompanied with a \$1,000,000.00 general liability policy that names the "City of Locust" as an additional-insured. The dates of the policy must be for the entire period of the event.



# Tents and Canopies

## Tent and Canopy Requirements:

- ☐ Special Event Permit Fee
- ☐ Site Map (explained under "Site Map Layout")
- ☐ Completed Application

The City of Locust will not provide tents, tables, chairs, or any other furniture or equipment. Tents, canopies, and other membrane structures are regulated by the North Carolina Fire Code 404.3.2 and enforced by the Stanly County Fire Marshal. The following information related to tents, canopies, and other membrane structures is to be utilized as a quick reference guide. The Stanly County Fire Marshal will conduct an on-site inspection of any tent, canopy, or other membrane structure requiring a permit (anything over 400 square feet). Questions related to these structures should be directed to:

**Daniel Barham, Fire Marshal**

201 S 2<sup>nd</sup> Street, Albemarle, NC 28001

704-986-3656

[dbarham@stanlycountync.gov](mailto:dbarham@stanlycountync.gov)

A permit shall be obtained for all tents, canopies, or membrane structures meeting the following specifications:

- Tents and membrane structures more than 400 square feet.  
NOTE: Tents and membrane structures less than 400 square feet are regulated by code, but are exempt from the tent permit fee.
- Canopies or tents open on all sides more than 700 square feet.
- Canopies or tents open on all sides placed side by side exceeding 700 square feet aggregate area.
- Any canopy or tent open on all sides located within twelve feet (12') of a structure or an enclosed tent.

## Locations

- A twenty-foot (20') fire access lane shall be maintained. The access route must be outside of support ropes and guy wires.
- Tents or tent components may not obstruct any fire hydrant or egress from any structure.

## Guidelines for All Tents

- Exits shall be clearly marked. Exit signs shall be installed when the exit serves an occupant load of fifty (50) or more persons.
- All tents, canopies, and membrane structures must be flame retardant. Proof of flame propagation shall be provided.
- Tents and other membrane structures shall have a permanently affixed label bearing the identification or size and fabric or material type.
- Smoking shall be prohibited in tents or membrane structures. Approved "NO SMOKING" signs shall be properly posted.
- Fire Extinguishers of a minimum 2A:10BC rating shall be mounted for a maximum travel distance of seventy-five feet (75') to an extinguisher.
- Tents, canopies, and other membrane structures shall be adequately secured and anchored to withstand the elements of weather and prevent collapsing.
- Open flames are prohibited within any tent except for those meeting the requirements for authorized cooking.
- LP Gas containers shall be located outside of tents. Tank capacity will determine the distance from the tank to the tent.

## Tents Used for Cooking

- Open flame or other devices emitting a flame, fire, heat, or any flammable or combustible liquids, gas, charcoal, or other cooking device or any other unapproved device shall not be permitted inside or located within twenty feet (20') of the tent or membrane structures while open to the public.
- Cooking equipment shall not be located within ten feet (10') of exits or combustible materials.
- There shall be a minimum of ten feet (10') between the sides of the tent and any heat producing device.
- Any tent used for cooking must be at least twenty feet (20') from property lines, buildings, other tents, canopies, or temporary membrane structures; support ropes and guy wires are considered part of the tent.
- Outdoor cooking that produces sparks or grease-laden vapors shall not be performed within twenty feet (20') of

- a tent or membrane structure.
- NOTE: Nothing in this section will suffice the need to obtain a separate permit from Stanly County Environmental Health (if needed). Please check directly with them if you will be serving/selling food to see if you need a Temporary Food Permit.

Note: Make sure to specify exact dimensions within the "Event Detail" section of the application as it relates to your request.

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## Permit Requirements and Associated Fees

### Application Requirement List:

Please use this checklist to compile necessary fees and/or documents for your application.

\*denotes items necessary only for events with special recommendations, may be determined after initial submission

- ☐ Completed Application
- ☐ Proof of residency/business location
- ☐ \*Locust Police Officer Fee (\$30/hour per officer, two- hour minimum [\$45/hour on holidays])
- ☐ Site Map displaying area of proposed closure/s, portable restrooms, parking, tent locations, all other activities, and designated area for alcohol consumption
- ☐ Copy of Insurance Policy
- ☐ Security Plan to ensure safe sale and distribution of alcohol (if applicable)
- ☐ \*Copy of NCDOT street closure approval
  - Failure to provide evidence of NCDOT approval will result in revocation of permit
- ☐ Proof of 501(c) Status (if applicable)
- ☐ Property Owner Authorization/Business Notification Form (or the equivalent)
- ☐ Approval for Parking in Business lot (Letter from Business Owner)

### Permit Revocation

Permits may be revoked after approved for any of the following reasons: false or misrepresentation of information is found on the application; the event is creating a public nuisance or hazard to public health, safety, or welfare; sidewalks, streets, and rights-of-way areas are not clean and free of trash; applicant failed to maintain and health, business, or other permit or license as required by law; failure to provide ABC permits after approval; or if the applicant fails to maintain the amount and type/s of insurance required for the permit.

### How to Send in Your Application:

- Mail to P.O. Box 190 Locust, NC 28097
  - Drop off at City Hall (186 Ray Kennedy Drive, Locust, NC 28097)
  - Fax to 704-888-1566 Attn: Park Director, Subject: Special Use Application
  - Scan and email to [events@locustnc.com](mailto:events@locustnc.com)
-



# Special Event Permit Application

P.O. Box 190 Locust, NC 28097

[www.locustnc.com](http://www.locustnc.com)

## SECTION I: GENERAL INFORMATION

Title of Event: Skoltober Halloween Vendor event  
Event Location: City of Locust Parks & Recreation  
Event Date/s: 10/30/22 Event Hours: 12-5PM Event Website (if applicable):

USE ADDITIONAL ATTACHMENTS FOR ANY PORTIONS OF APPLICATION AS NEEDED

| Event Category (check all that apply):                      | Special Consideration (check all that apply):           |
|-------------------------------------------------------------|---------------------------------------------------------|
| <input type="checkbox"/> Assembly                           | <input checked="" type="checkbox"/> Alcoholic Beverages |
| <input type="checkbox"/> Block Party                        | <input checked="" type="checkbox"/> Cooking             |
| <input checked="" type="checkbox"/> Concert/Performance     | <input type="checkbox"/> Fireworks/Pyrotechnics         |
| <input type="checkbox"/> Demonstration                      | <input checked="" type="checkbox"/> Food Sales          |
| <input type="checkbox"/> Educational                        | <input checked="" type="checkbox"/> Merchandise Sales   |
| <input checked="" type="checkbox"/> Festival/Outdoor Market | <input checked="" type="checkbox"/> Pets/Animals        |
| <input type="checkbox"/> Parade                             | <input checked="" type="checkbox"/> Portable Restrooms  |
| <input type="checkbox"/> Run/Walk                           | <input checked="" type="checkbox"/> Sound Amplification |
| <input type="checkbox"/> Roadside Solicitation              | <input checked="" type="checkbox"/> Tents               |
| <input type="checkbox"/> Other: _____                       | <input checked="" type="checkbox"/> Use of Electricity  |
|                                                             | <input type="checkbox"/> Other: _____                   |

Time Set Up Begins: 10 AM Time Break Down Ends: 8 PM  
Estimated Event Attendance: 200 Estimated # of People at Peak Periods: 200  
Estimated # of Vehicles: 100 Estimated Vehicles at Peak Periods: 100

## SECTION II: EVENT ORGANIZATION INFORMATION

Host Organization: Buzzed Viking Applicant Name: Sarah Sifford  
Address: 1048 Copperfield Blvd City: Concord State: NC Zip: 28025  
Phone: 980 305 2035 Mobile: \_\_\_\_\_ Email: Sarah@buzzedviking.com  
Other On-Site Contact Info.: Ethan Stutts Org. EIN#: \_\_\_\_\_

704 920 9379

## SECTION III: EVENT DETAILS

Description of Event:  
Vendor market, axe throwing, food trucks,  
tent or treat, childhood cancer raffle,  
pumpkin patch, blood drive, funnel cakes,  
cigar cart

Location/s of the Event: 186 Ray Kennedy Dr Site Capacity:  
Property Address: Locust NC 28097  
Property Owner/s: Mr Whitley Owner/s Authorized Use:

## SECTION IV: INSURANCE REQUIREMENTS

Name of Policy Holder: Valhalla Meadery Policy #: ETD 0586387  
Policy Amount: 1,000,000 Policy Type: NC Commercial General Liability

A COPY OF THE POLICY MUST BE PROVIDED WITH THE APPLICATION. CITY OF LOCUST MUST BE LISTED AS "ADDITIONAL INSURED" PARTY.

## SECTION V: PERMIT FEES

☐ Locust Police Officers (Number of required officers will be determined by the Chief of Police. Officers will be scheduled for a minimum of 2 hours at the rate of \$30/hour (\$45/hour on holidays).)  
Civic Groups or 501c organizations may be exempt from some fees at the discretion of City Council, if requested. Proof of federal 501c status must be submitted with the application. One officer maximum exemption. Any more than one officer must be covered by the event host.  
☐ Check here for fee waiver request

Special Event Permit Application Page 1 of 2



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SECTION VI: SPECIAL CONSIDERATION DETAIL</b><br>(CHECK EACH BOX AS APPLICABLE AND PROVIDE DETAIL REQUESTED)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>STREET CLOSURES</b> (map of proposed closing and route must be provided with application)<br><b>NOTE: ALL NCDOT ROADS MUST BE APPROVED BY NCDOT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Reason for Street Closure: _____<br>Name of Street to be Closed: _____ from _____ to _____<br>Additional Street: _____ from _____ to _____<br># of Barricades needed: _____ # of cones needed _____ Drop-off location: _____<br>Date of Closure: _____ Start Time: _____ to _____<br>Additional Comments: _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <input checked="" type="checkbox"/> <b>Trash/Debris Plan:</b> <u>Ask vendors to provide trash cans, plus city event coordinator use.</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <input type="checkbox"/> <b>Alcoholic Beverages*</b> (check all that apply)<br><input type="checkbox"/> Free/Host Alcohol<br><input checked="" type="checkbox"/> Alcohol Sales (ABC Permit must accompany)<br><input type="checkbox"/> Host and Sale Alcohol<br><input type="checkbox"/> Beer<br><input type="checkbox"/> Wine<br><input checked="" type="checkbox"/> Beer and Wine<br><input type="checkbox"/> Liquor<br>* Applicant must provide a map of proposed designated area with this application. Right to modify area is reserved by the City.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Describe Security Plan to ensure safe sale and distribution of alcohol at your event:<br><u>Ask patrons for ID, Police, Insured/certified bartenders, marked perimeter "no alcohol past this point"</u><br><br><b>Appropriate ABC Permits must accompany application. Failure to submit at time of application will affect approval.</b>                                                                                                                                                                                                                                                                                      |
| <input checked="" type="checkbox"/> <b>Parade/Run/Walk/Procession/Demonstration</b><br>(map of route required)<br><input type="checkbox"/> Open Sidewalks only<br><input type="checkbox"/> Streets (w/ temporary traffic interruptions conducted only by law enforcement officers)<br><input type="checkbox"/> Street Closures<br><input type="checkbox"/> Sidewalk Closures<br>Start Time: _____ End Time: _____<br>Purpose: _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Additional Permit Attachments Included:</b><br><input type="checkbox"/> Site Map of All Activities including Parking Plan<br><input type="checkbox"/> Emergency Action Plan with site map (required for any downtown event)<br><input type="checkbox"/> Security Plan <u>2-3 officers</u><br><input type="checkbox"/> General Liability Insurance<br><input type="checkbox"/> ABC Permit<br><input type="checkbox"/> Alcohol Beverage Designated Area Map<br><input type="checkbox"/> Proof of 501C Status<br><input type="checkbox"/> Property Owner Authorization<br><input type="checkbox"/> Business Notification Form |
| <input type="checkbox"/> <b>Tents</b> (Width x Length x Height)<br><br>Dimensions of Tent: <u>Tent(s) 10x10</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <input checked="" type="checkbox"/> <b>Cooking or Warming Food?</b> (Circle One)<br><br>Method of Heat: <u>Generator, fryer etc.</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand, and agree to abide by the rules and regulations governing the proposed Special Event under the City of Locust's Municipal Code and I understand that this application is made subject to the rules and regulations established by the City Council and/or City Administrator or City Administrator's designee. Applicant agrees to comply with all other requirements by the City, County, State, and Federal Government, and any other applicable entity which may pertain to the use of the Event venue and the conduct of the Event. In the event that a possessory interest subject to taxation is created by virtue of this use-permit, I agree to pay all possessory interest taxes and the City shall not be liable for the payment of such taxes. I further agree that the payment of any such taxes shall reduce and consideration paid to the City pursuant to this use-permit. I agree to abide by these rules, and further certify that I, on behalf of the host organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Locust. I also understand the application fee is non-refundable and due at the time of application submittal. The submission of this application is not an automatic approval or guarantee. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Print Name of Application/Host Organization: <u>Sarah Sifford</u> Title: <u>Event Coordinator</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Signature: <u>Sarah Sifford</u> Submission Date: <u>10/01/2022</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

**From:** [Sarah Sifford](#)  
**To:** [Emily Jones](#)  
**Subject:** Fwd: Skoltober event with Buzzed Viking!  
**Date:** Friday, October 7, 2022 10:53:35 AM

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Here we go!

Best Regards!  
Sarah Sifford  
Event Coordinator & Social Marketing  
Buzzed Viking Brewing Company  
Website: [buzzedviking.com](http://buzzedviking.com)  
Email: [sarah@buzzedviking.com](mailto:sarah@buzzedviking.com)

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**From:** Terry Whitley <[terrywhitley@mac.com](mailto:terrywhitley@mac.com)>  
**Sent:** Friday, October 7, 2022 10:52:12 AM  
**To:** Sarah Sifford <[sarah@buzzedviking.com](mailto:sarah@buzzedviking.com)>  
**Cc:** Scott Efird <[sefird@locustnc.com](mailto:sefird@locustnc.com)>  
**Subject:** Re: Skoltober event with Buzzed Viking!

Good Morning Sarah,

I did find your emails in my “junk” mailbox. Sorry for the delay.

On behalf of LTC Properties, LLC, (landowner of the Town Green) you have our approval to hold the Skoltober family event on our property. You must also have approval from the City of Locust.

Good Luck! I hope the event is a success!

Thanks!

Terry Whitley

Sent from my iPhone

On Oct 7, 2022, at 10:30 AM, Sarah Sifford <[sarah@buzzedviking.com](mailto:sarah@buzzedviking.com)> wrote:

Sarah Sifford

Best Regards!  
Sarah Sifford  
Event Coordinator & Social Marketing  
Buzzed Viking Brewing Company  
Website: [buzzedviking.com](http://buzzedviking.com)

Email: sarah@buzzedviking.com

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**From:** Sarah Sifford <sarah@buzzedviking.com>  
**Sent:** Friday, October 7, 2022 9:38:21 AM  
**To:** terrywhitley@mac.com <terrywhitley@mac.com>  
**Subject:** Re: Skoltober event with Buzzed Viking!

Hi Mr. Whitley,

I'm reaching out to see if you received my last email about hosting a Skoltober event on your property behind the library? It would consist of a vendor's market, kid's activities, charity raffle, pumpkin patch, LIVE music, blood drive, and so much more!

Hoping to hear from you soon, thanks so much!

Best Regards!  
Sarah Sifford  
Event Coordinator & Social Marketing  
Buzzed Viking Brewing Company  
Website: Buzzedviking.com  
Email: sarah@buzzedviking.com

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**From:** Sarah Sifford  
**Sent:** Monday, October 3, 2022 10:49:49 AM  
**To:** terrywhitley@mac.com <terrywhitley@mac.com>  
**Subject:** Skoltober event with Buzzed Viking!

Hi Mr. Whitley!

I'm Sarah Sifford the event coordinator for Buzzed Viking, I've been in touch with Scott and Emily about reserving the city of Locust park for a "Skoltober" festival October 30th noon-5ish. I was told to reach out to you for any additional permission needs!

Plan: Vendor market, child charity cancer raffles, tent & treat, pumpkin patch, our mobile taproom, axe throwing, LIVE music, blood drive etc!

If you have any questions please feel free to reach me via email or phone, Buzzed Viking is looking forward to merging with Locust!

Cell: (980) 305-2035

Best Regards!  
Sarah Sifford  
Event Coordinator & Social Marketing  
Buzzed Viking Brewing Company  
Website: Buzzedviking.com  
Email: sarah@buzzedviking.com









North Carolina Alcoholic Beverage Control Commission

# TEMPORARY PERMIT

T00289831



**ISSUED TO:**

Valhalla Meadery LLC  
Buzzed Viking Brewing Company  
1048 Copperfield Blvd NE Suite 101  
Concord, NC 28025

**DATE ISSUED:**

05/27/2020

**DATE EXPIRES:**

09/14/2020

**EXTENDED TO:**

12/22/2022

**COUNTY:**

Cabarrus

**CITY:**

Concord

The following permit(s) are hereby issued:

- BREWERY G.S. 18B-1104
- UNFORTIFIED WINERY G.S. 18B-1101
- MALT BEVERAGE WHOLESALE G.S. 18B-1109
- WINE WHOLESALE G.S. 18B-1107
- VINERY SPECIAL EVENT G.S. 18B-1114.1
- MALT BEVERAGE SPECIAL EVENT G.S. 18B-1114.5

certifies that the above named permittee is authorized to sell, possess, transport and/or allow possession of alcoholic beverages on the  
ises designated above in accordance with the applicable provisions of Chapter 18B of the General Statutes and the Rules of the  
mission. This permit is valid for not more than 110 days from the issue date unless sooner suspended or revoked and is not  
errable.

*William B...*



BUZZE-1

OP ID: KW

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/08/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                                         |  |                     |  |                                                  |  |                                           |  |                                    |  |
|-------------------------------------------------------------------------------------------------------------------------|--|---------------------|--|--------------------------------------------------|--|-------------------------------------------|--|------------------------------------|--|
| <b>PRODUCER</b><br>Central Carolina Insurance Agency<br>400 McGill Ave. NW Suite 30<br>Concord, NC 28027<br>Josh Dillon |  | <b>704-636-5311</b> |  | <b>CONTACT NAME:</b> Josh Dillon                 |  | <b>PHONE (A/C, No, Ext):</b> 704-636-5311 |  | <b>FAX (A/C, No):</b> 704-636-7141 |  |
|                                                                                                                         |  |                     |  | <b>E-MAIL ADDRESS:</b> certs@centralcarolina.com |  |                                           |  |                                    |  |
|                                                                                                                         |  |                     |  | <b>INSURER(S) AFFORDING COVERAGE</b>             |  |                                           |  |                                    |  |
|                                                                                                                         |  |                     |  | <b>INSURER A:</b> The Cincinnati Insurance Co.   |  |                                           |  |                                    |  |
|                                                                                                                         |  |                     |  | <b>INSURER B:</b> Security National Insurance Co |  |                                           |  |                                    |  |
|                                                                                                                         |  |                     |  | <b>INSURER C:</b>                                |  |                                           |  |                                    |  |
|                                                                                                                         |  |                     |  | <b>INSURER D:</b>                                |  |                                           |  |                                    |  |
|                                                                                                                         |  |                     |  | <b>INSURER E:</b>                                |  |                                           |  |                                    |  |
|                                                                                                                         |  |                     |  | <b>INSURER F:</b>                                |  |                                           |  |                                    |  |

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                       | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                   |
|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|---------------|-------------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC<br>OTHER: |           |          | ETD0586387    | 08/05/2022              | 08/05/2023              | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000<br>MED EXP (Any one person) \$ 5,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,000,000 |
| A        | <input checked="" type="checkbox"/> AUTOMOBILE LIABILITY<br><input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY                                |           |          | ETD0586387    | 08/05/2022              | 08/05/2023              | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$                                                                                |
| A        | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br>DED <input checked="" type="checkbox"/> RETENTION \$ 0                                                                      |           |          | ETD0586387    | 08/05/2022              | 08/05/2023              | EACH OCCURRENCE \$ 1,000,000<br>AGGREGATE \$ 1,000,000                                                                                                                                                                                   |
| B        | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input checked="" type="checkbox"/> Y / <input type="checkbox"/> N<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                        |           | N/A      | SWC1378602    | 03/17/2022              | 03/17/2023              | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER<br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$                                                               |
| A        | <b>Liquor Liability</b>                                                                                                                                                                                                                                                                                 |           |          | ETD0586387    | 08/05/2022              | 08/05/2023              | Occ 1,000,000<br>Agg 2,000,000                                                                                                                                                                                                           |

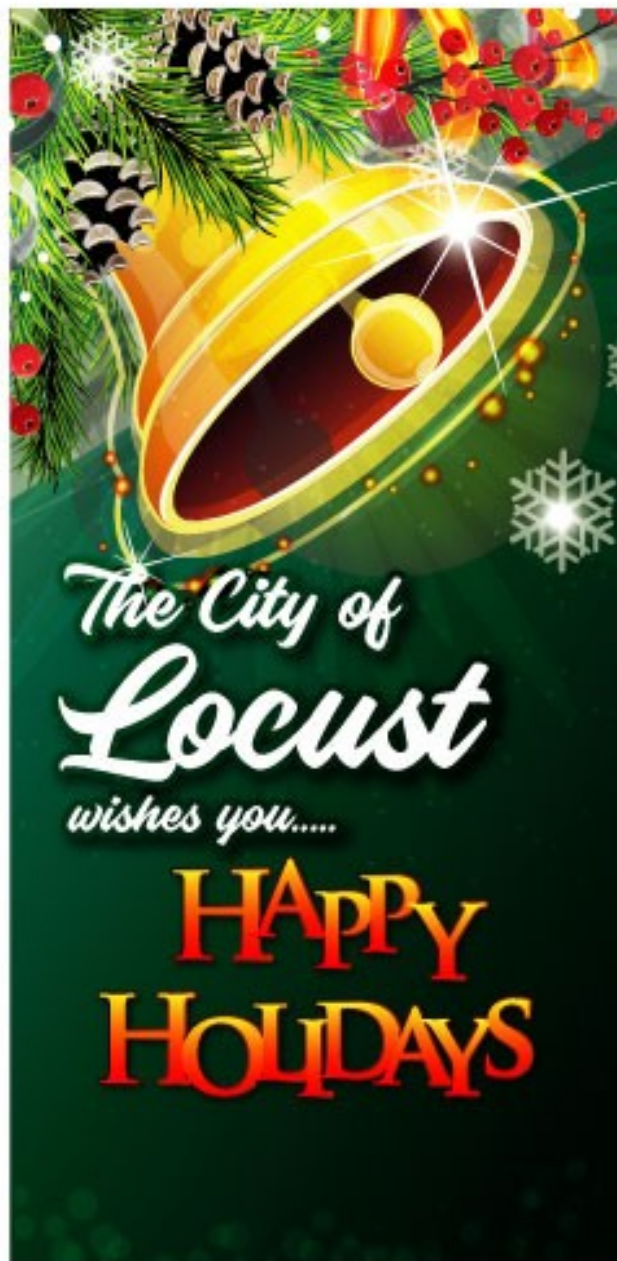
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

|                                                                                   |                                                                                                                                                                |
|-----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CITYLOC</b><br><br>City of Locust<br>186 Ray Kennedy Drive<br>Locust, NC 28097 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
|                                                                                   | AUTHORIZED REPRESENTATIVE<br>                                                                                                                                  |





8450 Garvey Drive  
Raleigh, NC 27616  
PHONE: 919-954-0200  
FAX: 919-954-0203  
TOLL FREE: 800-332-6798

## Locust, NC

EDIT #: 1 DATE: 10-5-22

SIZE: 18" X 36"

FABRIC: MAINSTREET

INKS: DIGITAL

POCKETS: STANDARD 3.25"

TAKE NOTHING FOR GRANTED,  
PLEASE CHECK PROOF CAREFULLY.  
Illustrations are a reasonable representation  
of ink colors on banner fabrics. All monitors  
display differently, therefore a free color match  
sample is available upon request. We are not  
responsible for any errors after approval.

APPROVAL SIGNATURE



|                  |                                  |
|------------------|----------------------------------|
| <b>Date</b>      | 10/5/2022                        |
| <b>Quote #</b>   | JGM-100522-E1                    |
| <b>Cust ID</b>   | City of Locust<br>North Carolina |
| <b>Exp. Date</b> | <b>10/31/2022</b>                |

| PO Number |                                                                           | Ship Date | Ship Via | F.O.B      | Terms       |
|-----------|---------------------------------------------------------------------------|-----------|----------|------------|-------------|
|           |                                                                           | ASAP      | Best Way | Origin     | Net 20 Days |
| QTY       |                                                                           |           |          | Unit Price | Bulk Amount |
| 25        | 18" x 36" Custom "Locust Happy Holidays Bells" banners. Digitally printed |           | \$       | 75.00      | \$ 1,875.00 |
|           | on Vinyl Fabric. Banner has standard 3.25" pock on the top and the        |           |          |            |             |
|           | bottom. Same image on the front and the back. Extra \$10 Imprint per      |           |          |            |             |
|           | banner of "Locust" added                                                  |           |          |            |             |
|           | SKU: M-16D832 (Banner Mock Up Date 10/5/22 Edit#1 Left Circled)           |           |          |            |             |
|           |                                                                           |           |          |            |             |
| 1         | \$70 New Banner Setup and Custom Locust Imprint Creation                  |           | \$       | 70.00      | \$ 70.00    |
|           |                                                                           |           |          |            |             |
|           |                                                                           |           |          |            |             |
|           |                                                                           |           |          |            |             |
|           |                                                                           |           |          |            |             |
|           |                                                                           |           |          |            |             |
|           |                                                                           |           |          |            |             |
|           | ** Freight is Additional **                                               |           |          |            |             |
|           |                                                                           |           |          |            |             |
|           | Sales Tax Exemption #: N/A                                                |           |          |            |             |

|                               |                    |
|-------------------------------|--------------------|
| Sub Total                     | \$ 1,945.00        |
| Estimated Freight             | TBD                |
| 7.00% Sales Tax               | \$ 136.15          |
| <b>Grand Total:</b>           | <b>\$ 2,081.15</b> |
| Total If Paid By Credit Card: | \$ 2,153.99        |



CITY OF LOCUST

# *Leaf Pick-Up*

## ANNOUNCEMENT:

### LEAVES MUST BE BAGGED

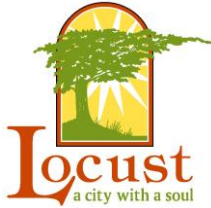
- Large paper bags must be used for leaf collection.
- The new leaf pick up service provider will not take leaves piled at the roadside.
- No brush. Leaves only.
- Paper bags will be available for Locust Residents at Locust City Hall, while supplies last. Limited number per household.
- Leaf Pick Up Dates: Nov. 19, Dec. 10, and Jan. 14



[www.locustnc.com](http://www.locustnc.com)







City of Locust  
Post Office Box 190  
Locust, North Carolina 28097-0190  
(704) 888-5260

## **Purchase Order Requests – 10/13/2022**

Purchase Request # 4698

Randall Supply Inc.

For: WW Station Maintenance – SP Main-200N LS #3-SP #2

Amount: \$2,821.00

Charge Code: 061-005-07400-54101 WW – Other Maintenance

Remaining Budget: \$24,241.42

Purchase Request # 4701

Chambers Engineering, PA

For: Hopper S/D Sewer Main Inspections

Amount: \$2,088.00

Charge Code: 061-005-07400-52102 WW – Engineering Fees

Remaining Budget: \$13,249.18

Purchase Request # 4706

4S Sign & Supply Inc.

For: Traffic Control Signs and Supplies

Amount: \$1,072.11

Charge Code: 011-005-04500-53100 Streets – Supplies for \$1,008.86

Remaining Budget: \$2,110.67

Charge Code: 011-005-04400-53103 PW – Street Signs for \$63.25

Remaining Budget: \$1,004.75

Purchase Request # 4710

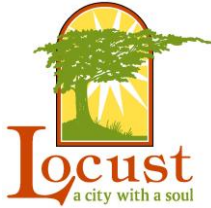
Mosca Design

For: Street Banners

Amount: \$3,625.00

Charge Code: 011-005-04400-53520 PW – Street Scapes

Remaining Budget: \$16,925.00



City of Locust  
Post Office Box 190  
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## **Purchase Order Requests – 10/13/2022**

Purchase Request # 4711

Joseph McManus

For: Street Resurfacing Program (Woodwinds and Foxworth)

Amount: \$63,400.00

Charge Code: 011-005-04500-54103 Streets – Paving and Repairs

Remaining Budget: \$35,700.00

Purchase Request # 4720

MacGrafix

For: Baseball Uniforms

Amount: \$3,625.22

Charge Code: 011-005-06000-53114 – Park – Youth and Adult Athletics

Remaining Budget: \$38,512.94

Note: uniforms are paid by participants with sport registration fees

Purchase Request # 4721

MacGrafix

For: Soccer Uniforms

Amount: \$1,663.93

Charge Code: 011-005-06000-53114 – Park – Youth and Adult Athletics

Remaining Budget: \$36,849.01

Note: uniforms are paid by participants with sport registration fees

Purchase Request #

The Travelers Insurance Indemnity Co.

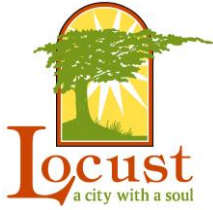
For: Police Liability Deductible Invoice

Amount: \$2,500.00

Charge Code: 011-005-04300-55101 – Police – Liability Insurance

Remaining Budget: \$.75

Note: remaining budget amount is after budget amendment is approved



City of Locust  
Post Office Box 190  
Locust, North Carolina 28097-0190  
(704) 888-5260

## Requested Budget Amendments 10/13/2022

### General Fund

#### Revenues:

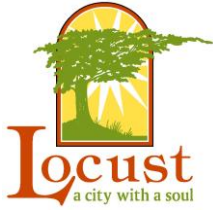
\$2,625.00      011-004-03830-03839 ABC Income

**\$2,625.00**      **Total Revenue Increase**

#### Expenditures:

\$125.00      011-005-04300-52100 Police Legal Fees  
\$2,500.00      011-005-04300-55101 Police Liability Insurance  
(\$152.00)      011-005-04400-51230 Public Works – 401K  
\$152.00      011-005-04400-53100 Public Works – Supplies

**\$2,625.00**      **Total Expenditure Increase**



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## Requested Budget Amendments 10/13/2022

### Wastewater Fund

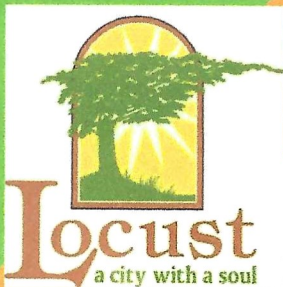
#### Line Item Transfers

#### Expenditures:

|                   |                                              |
|-------------------|----------------------------------------------|
| (\$2,860.00)      | 061-005-07400-52104 WW Treatment - Stanly    |
| <u>\$2,860.00</u> | 061-005-07500-55508 Capital Project N. Basin |

|                      |                                   |
|----------------------|-----------------------------------|
| <u><b>\$0.00</b></u> | <b>Total Expenditure Increase</b> |
|----------------------|-----------------------------------|

# CLDPW MONTHLY PRODUCTION REPORT



*September 2022  
City of Locust  
Department of Public Works*



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| SEWER PUMP RUN TIMES   | 3 |
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CITY OF LOCUST  
EQUIPMENT HOUR REPORT  
Sep-22

| Insurance # | Department   | Vehicle ID | Location  | Year | Vehicle Make & Model  | Current Hours | Previous | Monthly Hours |
|-------------|--------------|------------|-----------|------|-----------------------|---------------|----------|---------------|
| 0004        | Public Works | PWT01      | DPW Shop  | 1989 | Ford 5610 2WD         | 2173          | 2144     | 28            |
| 0008        | Public Works | PWT02      | DPW Shop  | 2008 | Farmtrac 675DTC 4WD   | 600           | 588      | 12            |
|             | Public Works | PWT04      | DPW Shop  | 2021 | Kubota B2601HSD       | 66            | 60       | 7             |
| 0018        | Public Works | PWME02     | DPW Shop  |      | Bobcat 341            | 2260          | 2254     | 6             |
| 0015        | Public Works | PWSS01     | DPW Shop  |      | Bobcat T190           | 3116          | 3116     | 0             |
| 0019        | Public Works | PWUV02     | DPW Shop  | 2011 | Husqvarna 4421DXP 4WD | 944           | 944      | 0             |
| 0009        | Public Works | PWUV01     | OJSMP/LAC | 2002 | JD Gator 2WD          | 4227          | 4220     | 7             |
| 0014        | Public Works | PWUV03     | OJSMP/LAC | 2010 | Toro                  | 1525          | 1516     | 9             |
| 0026        | Public Works | PWUV04     | DPW Shop  | 2019 | Polaris Ranger 500    | 423           | 408      | 15            |
| 0020        | Public Works | ZTM01      | DPW Shop  | 2012 | Husqvarna PZ6029P     | 916           | 907      | 9             |
| 0021        | Public Works | ZTM02      | DPW Shop  | 2013 | Husqvarna PZ6029P     | 838           | 820      | 18            |
|             | Public Works | ZTM03      | DPW Shop  | 2021 | Kubota D1011          | 210           | 176      | 34            |
| 0011        | Public Works | PRZTM03    | OJSMP/LAC |      | Hustler               | 1288          | 1282     | 6             |
| 0000        | Public Works | TM03       | LAC       | 2021 | Toro Groundsmaster    | 109           | 90       | 19            |
| 0012        | Public Works | FG01       | LAC       |      | Toro Sandpro          | 548           | 538      | 46            |
| 0027        | Public Works | WJ01       | DPW Shop  | 2019 | Harben                | 65            | 64       | 2             |

|                                       |     |
|---------------------------------------|-----|
| Month<br>Total<br>Operation<br>Hours: | 218 |
|---------------------------------------|-----|

**CITY OF LOCUST**  
**VEHICLE MILEAGE REPORT**  
**Sep-22**

| Department   | Vehicle ID | Driver         | Year | Vehicle Make & Model    | Current Mileage | Previous Mileage | Monthly Mileage |
|--------------|------------|----------------|------|-------------------------|-----------------|------------------|-----------------|
| Public Works | PW003      | Jeremy Hartis  | 2007 | Chevrolet 1500/2-Dr     | 140905          | 140404           | 501             |
| Public Works | PW004      | Shop           | 2001 | Ford F-350/Bucket Truck | 153144          | 153144           | 0               |
| Public Works | PW005      | Shop           | 2008 | Chevrolet 2500/4-Dr     | 130799          | 129846           | 953             |
| Public Works | PW006      | Shop           | 2011 | Chevrolet 2500/4-Dr     | 137513          | 137170           | 343             |
| Public Works | PW007      | Tim Flieger    | 2017 | Ford F-250              | 54885           | 54103            | 782             |
| Public Works | PW008      | Chris McLain   | 2019 | Ford F-250/Service Body | 26425           | 25606            | 819             |
| Public Works | PW009      | Robbie Pickler | 2021 | Ford F150               | 10603           | 9092             | 1510            |
| Public Works | PWD01      | Shop           | 1991 | GMC Dump Truck          | 94904           | 94904            | 0               |
| Public Works | PWD02      | Shop           | 2019 | Ford F-350 Dump Truck   | 5033            | 4972             | 61              |
|              |            |                |      |                         |                 |                  | 0               |
|              |            |                |      |                         |                 |                  | 0               |
|              |            |                |      |                         |                 |                  | 0               |
|              |            |                |      |                         |                 |                  | 0               |
|              |            |                |      |                         |                 |                  | 0               |

Month Total Miles 4969.2  
Driven:



| PUMP STATION | DESIGNED ULTIMATE PEAK FLOW(GPD) | SP#1 (hrs) | SP#2 (hrs) | SP#3 (hrs) | TOTAL (hrs) | ACTUAL AVG. FLOW(GPD)<br>Based on sewer pump performance | ESTIMATED AVAILABLE CAPACITY | % OF USED CAPACITY | % OF USED CAPACITY (w/Peaking Factor) |
|--------------|----------------------------------|------------|------------|------------|-------------|----------------------------------------------------------|------------------------------|--------------------|---------------------------------------|
| BHVS#1       | 1,080,000                        | 12.3       | 11.8       | 0.0        | 24.1        | 40,166.67                                                |                              | 3.72%              | 9.30%                                 |
| MCVS#2       | 1,080,000                        | 35.8       | 43.1       | 0.0        | 78.9        | 131,500.00                                               |                              | 12.18%             | 30.44%                                |
| 200NLS#3     | 326,880                          | 18.1       | 138.4      | 0.0        | 156.5       | 78,945.56                                                |                              | 24.15%             | 60.38%                                |
| CVLS#4       | 429,120                          | 67.1       | 65.5       | 0.0        | 132.6       | 87,810.67                                                |                              | 20.46%             | 51.16%                                |
| RALS#5       | 792,000                          | 23.8       | 23.4       | 0.0        | 47.2        | 57,688.89                                                |                              | 7.28%              | 18.21%                                |
| ESPS#6       | 1,224,000                        | 22.2       | 24.5       | 0.0        | 46.7        | 88,211.11                                                |                              | 7.21%              | 18.02%                                |
| LVL#7        | 245,880                          | 10.9       | 11.0       | 0.0        | 21.9        | 8,614.00                                                 |                              | 3.50%              | 8.76%                                 |
| BLLS#8       | 129,600                          | 21.8       | 23.4       | 0.0        | 45.2        | 9,040.00                                                 |                              | 6.98%              | 17.44%                                |
| WMLS#9       | 216,000                          | 29.0       | 41.1       | 0.0        | 70.1        | 23,366.67                                                |                              | 10.82%             | 27.04%                                |
| TCLS#10      | 191,520                          | 21.9       | 18.7       | 0.0        | 40.6        | 11,999.56                                                |                              | 6.27%              | 15.66%                                |
| TCNLS#11     | 504,000                          | 12.7       | 12.7       | 0.0        | 25.4        | 19,755.56                                                |                              | 3.92%              | 9.80%                                 |
| MMLS#12      | 86,400                           | 15.8       | 16.3       | 0.0        | 32.1        | 4,280.00                                                 |                              | 4.95%              | 12.38%                                |

Recording Period: 9/06- 10/03/2022

| SANITARY SEWER BASIN | ACTUAL AVERAGE FLOW(GPD) | FLOW MTR TOTAL FOR THE PERIOD RECORDED |
|----------------------|--------------------------|----------------------------------------|
| BHSSB#1              | 40,166.67                |                                        |
| MCSSB#2              | 131,500.00               |                                        |
| ESSSB#3              | 88,211.11                |                                        |
|                      | 259,877.78               | 281,141.42                             |

**Definitions:**

|           |                                      |
|-----------|--------------------------------------|
| SP#-      | Sewer Pump                           |
| GPD-      | Gallons Per Day                      |
| BHVS#1-   | Browns Hill Vacuum Station #1        |
| MCVS#2-   | Meadow Creek Vacuum Station #2       |
| 200NLS#3- | 200N Lift Station #3                 |
| CVLS#4-   | Creekview Lift Station #4            |
| RALS#5-   | Redah Acre Lift Station#5            |
| ESPS#6-   | Elm St Pump Station #6               |
| LVL#7-    | Locust Valley Lift Station #7        |
| BLLS#8-   | Bluffton Lane Lift Station #8        |
| WMLS#9-   | Wal-Mart Lift Station #9             |
| TCLS#10-  | Town Center Lift Station #10         |
| TCNLS#11  | Town Center North Lift Station #11   |
| BHSSB#1   | Browns Hill Sanitary Sewer Basin #1  |
| MCSSB#2   | Meadow Creek Sanitary Sewer Basin #2 |
| ESSSB#3   | Elm Street Sanitary Sewer Basin #3   |

Locust Wastewater  
Monthly Metering

Monthly  
Wastewater Flow  
Recordings

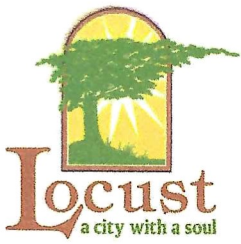
| Date                          | Time        | Meter     | Daily Total | Recorded Rain<br>Fall( " ) |
|-------------------------------|-------------|-----------|-------------|----------------------------|
| Thursday, September 1, 2022   | 11:59:59 PM | 259252.8  | 259252.8    | 0.07                       |
| Friday, September 2, 2022     | 11:59:59 PM | 259252.8  | 255309.4    |                            |
| Saturday, September 3, 2022   | 11:59:59 PM | 524672.8  | 265420.0    | 0.05                       |
| Sunday, September 4, 2022     | 11:59:59 PM | 787913.1  | 263240.3    | 0.10                       |
| Monday, September 5, 2022     | 11:59:59 PM | 1086772.8 | 298859.7    | 0.51                       |
| Tuesday, September 6, 2022    | 11:59:59 PM | 1391588.4 | 304815.6    | 0.15                       |
| Wednesday, September 7, 2022  | 11:59:59 PM | 1660947.8 | 269359.4    |                            |
| Thursday, September 8, 2022   | 11:59:59 PM | 1924119.1 | 263171.3    |                            |
| Friday, September 9, 2022     | 11:59:59 PM | 2184116.6 | 259997.5    | 0.07                       |
| Saturday, September 10, 2022  | 11:59:59 PM | 2574311.0 | 390194.4    | 1.62                       |
| Sunday, September 11, 2022    | 11:59:59 PM | 2955675.3 | 381364.4    | 0.10                       |
| Monday, September 12, 2022    | 11:59:59 PM | 3254243.5 | 298568.1    | 0.24                       |
| Tuesday, September 13, 2022   | 11:59:59 PM | 3546081.9 | 291838.4    |                            |
| Wednesday, September 14, 2022 | 11:59:59 PM | 3828752.5 | 282670.6    |                            |
| Thursday, September 15, 2022  | 11:59:59 PM | 4109331.6 | 280579.1    |                            |
| Friday, September 16, 2022    | 11:59:59 PM | 4388590.0 | 279258.4    | 0.07                       |
| Saturday, September 17, 2022  | 11:59:59 PM | 4668904.4 | 280314.4    |                            |
| Sunday, September 18, 2022    | 11:59:59 PM | 4963262.5 | 294358.1    |                            |
| Monday, September 19, 2022    | 11:59:59 PM | 5233879.1 | 270616.6    |                            |
| Tuesday, September 20, 2022   | 11:59:59 PM | 5502048.5 | 268169.4    | 0.07                       |
| Wednesday, September 21, 2022 | 11:59:59 PM | 5770780.7 | 268732.2    | 0.08                       |
| Thursday, September 22, 2022  | 11:59:59 PM | 6037111.3 | 266330.6    |                            |
| Friday, September 23, 2022    | 11:59:59 PM | 6297442.2 | 260330.9    | 0.05                       |
| Saturday, September 24, 2022  | 11:59:59 PM | 6554004.1 | 256561.9    |                            |
| Sunday, September 25, 2022    | 11:59:59 PM | 6828384.1 | 274380.0    |                            |
| Monday, September 26, 2022    | 11:59:59 PM | 7085169.8 | 256785.6    |                            |
| Tuesday, September 27, 2022   | 11:59:59 PM | 7333664.4 | 248494.7    | 0.07                       |
| Wednesday, September 28, 2022 | 11:59:59 PM | 7587368.2 | 253703.8    |                            |
| Thursday, September 29, 2022  | 11:59:59 PM | 7835597.3 | 248229.1    |                            |
| Friday, September 30, 2022    | 11:59:59 PM | 8109178.2 | 273580.9    | 2.11                       |
| Monthly Total                 |             |           | 8364487.6   | 5.36                       |
| Daily Average                 |             |           | 278816.25   |                            |



**City of Locust Public Works  
After Hours Monthly Callout Report**

**September 2022**

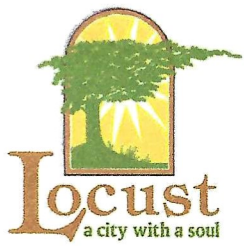
| Date                         | Location/Reported Call                          | Responder(s)                    | Comments                                                                                    | Primary On-Call Teamate |
|------------------------------|-------------------------------------------------|---------------------------------|---------------------------------------------------------------------------------------------|-------------------------|
| Wednesday, September 7, 2022 | 1003 Renee Ford Rd./HLA Grinder Pump            | Rocky Hupp                      | Issue was on the homeowner                                                                  | Rocky Hupp              |
| Saturday, September 10, 2022 | MCVS#2/LVA                                      | Rocky Hupp                      | Issue resolved itself while searching the field                                             | Rocky Hupp              |
| Saturday, September 10, 2022 | MCVS#2/LVA                                      | Rocky Hupp                      | MCVDS#2-MH 572-Changed Controller                                                           | Rocky Hupp              |
| Thursday, September 22, 2022 | 362 Whispering Hills Dr./Utility Locate Request | Robbie Pickler                  | Emergency Locate                                                                            | Robbie Pickler          |
| Friday, September 30, 2022   | CLU Collection System/Mutual Aid                | Robbie Pickler<br>Caleb Whitley | Assisted SCU by managing our WW Station's flow so that they could repair their blown out FM | Caleb Whitley           |



# CLDPW ACTIVITY REPORT

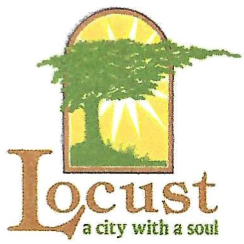
| Activity                               | Asset               | Notes                                                                                                                                                  | Labor Hours |
|----------------------------------------|---------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| Dead Animal Cleanup                    | Non-Asset           | ***Collect Dead Squirrel in the Roadway***                                                                                                             | 0.50        |
| Dead Animal Cleanup                    |                     |                                                                                                                                                        | 0.50        |
| Landscape Maintenance/Edge-Cleanup     | Non-Asset           |                                                                                                                                                        | 6.50        |
| Landscape Maintenance/Edge-Cleanup     |                     |                                                                                                                                                        | 6.50        |
| Landscape Maintenance/Mow-Cleanup      | Non-Asset           |                                                                                                                                                        | 14.00       |
| Landscape Maintenance/Mow-Cleanup      | Park DOT- Route III |                                                                                                                                                        | 14.00       |
| Landscape Maintenance/Mow-Cleanup      | Park P-20           | Routine Landscape                                                                                                                                      | 5.15        |
| Landscape Maintenance/Mow-Cleanup      | Park P-21           | Routine Landscape                                                                                                                                      | 0.65        |
| Landscape Maintenance/Mow-Cleanup      | Park P-20           |                                                                                                                                                        | 3.50        |
| Landscape Maintenance/Mow-Cleanup      | Park P-21           |                                                                                                                                                        | 1.00        |
| Landscape Maintenance/Mow-Cleanup      | Non-Asset           | ***Main St. ROW Maintenance***                                                                                                                         | 12.50       |
| Landscape Maintenance/Mow-Cleanup      | Park DOT- Route III | Trash, signs, mow                                                                                                                                      | 7.50        |
| Landscape Maintenance/Mow-Cleanup      | Park DOT- MCBP      | Mow 2 passes from curb and around lights/signs with mowers and 1 pass with tractor. Don't worry about around the tree until construction is completed. | 3.50        |
| Landscape Maintenance/Mow-Cleanup      |                     |                                                                                                                                                        | 61.80       |
| Trash Cleanup                          | Park DOT- Route III |                                                                                                                                                        | 1.50        |
| Trash Cleanup                          | Park DOT- Route III |                                                                                                                                                        | 3.00        |
| Trash Cleanup                          | Park DOT- Route III |                                                                                                                                                        | 2.00        |
| Trash Cleanup                          | Park DOT- Route III |                                                                                                                                                        | 1.50        |
| Trash Cleanup                          |                     |                                                                                                                                                        | 8.00        |
| City Beautification Resources Division |                     |                                                                                                                                                        | 76.80       |





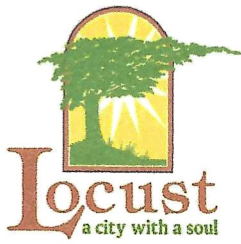
## CLDPW ACTIVITY REPORT

| Activity        | Asset         | Notes | Labor Hours |
|-----------------|---------------|-------|-------------|
| Clean           | Facility PR-1 |       | 1.00        |
| Clean           | Facility PR-1 |       | 1.00        |
| Clean           | Facility PR-1 |       | 1.00        |
| Clean           |               |       | 3.00        |
| Clean Restrooms | Facility PR-3 |       | 0.50        |
| Clean Restrooms | Facility PR-3 |       | 0.50        |
| Clean Restrooms | Facility PR-5 |       | 0.50        |
| Clean Restrooms | Facility PR-4 |       | 0.50        |
| Clean Restrooms | Facility PR-5 |       | 0.50        |
| Clean Restrooms | Facility PR-4 |       | 0.50        |
| Clean Restrooms | Facility PR-3 |       | 0.50        |
| Clean Restrooms | Facility PR-4 |       | 0.50        |
| Clean Restrooms | Facility PR-5 |       | 0.50        |
| Clean Restrooms | Facility PR-5 |       | 0.50        |
| Clean Restrooms | Facility PR-4 |       | 0.50        |
| Clean Restrooms | Facility PR-3 |       | 0.50        |
| Clean Restrooms | Facility PR-4 |       | 0.25        |
| Clean Restrooms | Facility PR-5 |       | 0.50        |
| Clean Restrooms | Facility PR-3 |       | 0.50        |
| Clean Restrooms | Facility PR-5 |       | 0.50        |
| Clean Restrooms | Facility PR-4 |       | 0.50        |
| Clean Restrooms | Facility PR-3 |       | 0.28        |
| Clean Restrooms | Facility PR-3 |       | 0.00        |
| Clean Restrooms | Facility PR-4 |       | 0.00        |
| Clean Restrooms | Facility PR-5 |       | 0.00        |
| Clean Restrooms | Facility PR-5 |       | 0.50        |
| Clean Restrooms | Facility PR-3 |       | 0.50        |
| Clean Restrooms | Facility PR-4 |       | 0.50        |
| Clean Restrooms | Facility PR-3 |       | 0.50        |
| Clean Restrooms | Facility PR-5 |       | 0.50        |
| Clean Restrooms | Facility PR-4 |       | 0.25        |
| Clean Restrooms | Facility PR-4 |       | 0.50        |
| Clean Restrooms | Facility PR-3 |       | 0.50        |
| Clean Restrooms | Facility PR-5 |       | 0.50        |
| Clean Restrooms | Facility PR-3 |       | 0.50        |
| Clean Restrooms | Facility PR-4 |       | 0.50        |
| Clean Restrooms | Facility PR-5 |       | 0.50        |

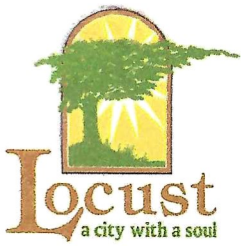


| Activity        | Asset         | Notes | Labor Hours |
|-----------------|---------------|-------|-------------|
| Clean Restrooms | Facility PR-4 |       | 0.50        |
| Clean Restrooms | Facility PR-5 |       | 0.50        |
| Clean Restrooms | Facility PR-3 |       | 0.50        |
| Clean Restrooms | Facility PR-3 |       | 0.00        |
| Clean Restrooms | Facility PR-5 |       | 0.00        |
| Clean Restrooms | Facility PR-4 |       | 0.00        |
| Clean Restrooms | Facility PR-4 |       | 0.00        |
| Clean Restrooms | Facility PR-3 |       | 0.00        |
| Clean Restrooms | Facility PR-5 |       | 0.50        |
| Clean Restrooms | Facility PR-4 |       | 0.50        |
| Clean Restrooms | Facility PR-5 |       | 0.00        |
| Clean Restrooms | Facility PR-3 |       | 0.50        |
| Clean Restrooms | Facility PR-3 |       | 0.50        |
| Clean Restrooms | Facility PR-5 |       | 0.50        |
| Clean Restrooms | Facility PR-4 |       | 0.50        |
| Clean Restrooms | Facility PR-4 |       | 0.50        |
| Clean Restrooms | Facility PR-3 |       | 0.50        |
| Clean Restrooms | Facility PR-5 |       | 0.50        |
| Clean Restrooms | Facility PR-4 |       | 0.50        |
| Clean Restrooms | Facility PR-3 |       | 0.50        |
| Clean Restrooms | Facility PR-5 |       | 0.50        |
| Clean Restrooms | Facility PR-4 |       | 0.50        |
| Clean Restrooms | Facility PR-3 |       | 0.50        |
| Clean Restrooms | Facility PR-5 |       | 0.50        |
| Clean Restrooms | Facility PR-5 |       | 0.50        |
| Clean Restrooms | Facility PR-4 |       | 0.50        |
| Clean Restrooms | Facility PR-3 |       | 0.50        |
| Clean Restrooms | Facility PR-4 |       | 0.80        |
| Clean Restrooms | Facility PR-3 |       | 0.50        |
| Clean Restrooms | Facility PR-5 |       | 0.50        |
| Clean Restrooms | Facility PR-5 |       | 0.50        |
| Clean Restrooms | Facility PR-4 |       | 0.25        |
| Clean Restrooms | Facility PR-3 |       | 0.50        |
| Clean Restrooms | Facility PR-3 |       | 0.50        |
| Clean Restrooms | Facility PR-5 |       | 0.50        |
| Clean Restrooms | Facility PR-5 |       | 0.50        |
| Clean Restrooms | Facility PR-4 |       | 0.28        |
| Clean Restrooms | Facility PR-4 |       | 0.50        |
| Clean Restrooms | Facility PR-3 |       | 0.50        |
| Clean Restrooms |               |       | 29.11       |





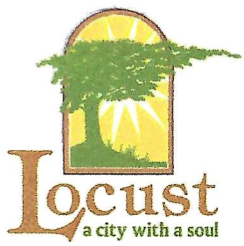
| Activity                          | Asset            | Notes                                                                                                                                                                                                                           | Labor Hours |
|-----------------------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| Electrical Maintenance            | Facility PR-2    | ***Check Lights***<br><br>Bathroom lights at the museum do not work. Bulbs have been replaced.<br>See Scott for keys.<br>met with Scott about the light at the museum, we changed the bulbs ourselves and they started working. | 0.50        |
| Electrical Maintenance            |                  |                                                                                                                                                                                                                                 | 0.50        |
| Landscape Maintenance/Mow-Cleanup | Facility GRD S-1 |                                                                                                                                                                                                                                 | 2.00        |
| Landscape Maintenance/Mow-Cleanup | Facility GRD S-1 | Mow, Weedeat, Blow, Weed control                                                                                                                                                                                                | 1.00        |
| Landscape Maintenance/Mow-Cleanup |                  |                                                                                                                                                                                                                                 | 3.00        |
| Facility Resources Division       |                  |                                                                                                                                                                                                                                 | 35.61       |



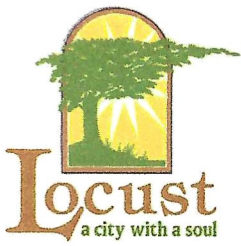
# CLDPW ACTIVITY REPORT

| Activity                  | Asset              | Notes                                                                            | Labor Hours |
|---------------------------|--------------------|----------------------------------------------------------------------------------|-------------|
| Miscellaneous Maintenance | Equipment P W005   | Remove bad section of hose on fuel cell and add new swivel joint.                | 1.50        |
| Miscellaneous Maintenance |                    |                                                                                  | 1.50        |
| PM Inspection Service     | Equipment T M03    | keeping N eye on coolant level. is on low Mark                                   | 0.15        |
| PM Inspection Service     | Equipment P RUV02  |                                                                                  | 0.15        |
| PM Inspection Service     | Equipment P RZTM02 |                                                                                  | 0.15        |
| PM Inspection Service     | Equipment P WUV01  | fluids okay                                                                      | 0.15        |
| PM Inspection Service     | Equipment F G01    |                                                                                  | 0.15        |
| PM Inspection Service     | Equipment P WZTM01 | key left on, needs a jump.battery Dead. charging overn ight.oil is A little low. | 0.15        |
| PM Inspection Service     | Equipment P WZTM02 | Add 1/4 quart                                                                    | 0.15        |
| PM Inspection Service     | Equipment P WZTM03 | good                                                                             | 0.15        |
| PM Inspection Service     | Equipment T M03    |                                                                                  | 0.15        |
| PM Inspection Service     | Equipment F G01    |                                                                                  | 0.15        |
| PM Inspection Service     | Equipment P WUV01  |                                                                                  | 0.15        |
| PM Inspection Service     | Equipment P RZTM02 |                                                                                  | 0.15        |
| PM Inspection Service     | Equipment P RUV02  |                                                                                  | 0.15        |
| PM Inspection Service     | Equipment P WZTM03 | still missing discharge cover.                                                   | 0.15        |
| PM Inspection Service     | Equipment P WZTM01 | oil is good but just above add line.                                             | 0.15        |
| PM Inspection Service     | Equipment P WZTM02 | oil okay but just above add line.                                                | 0.15        |
| PM Inspection Service     | Equipment F G01    |                                                                                  | 0.15        |
| PM Inspection Service     | Equipment P RUV02  |                                                                                  | 0.15        |
| PM Inspection Service     | Equipment P RZTM02 |                                                                                  | 0.15        |





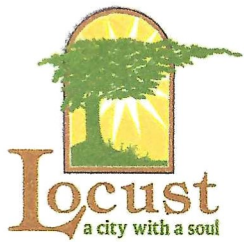
| Activity                  | Asset              | Notes                                                                                                                                                                                                                                                                | Labor Hours |
|---------------------------|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| PM Inspection Service     | Equipment T M03    |                                                                                                                                                                                                                                                                      | 0.15        |
| PM Inspection Service     | Equipment P WUV01  |                                                                                                                                                                                                                                                                      | 0.15        |
| PM Inspection Service     | Equipment P WZTM03 | good                                                                                                                                                                                                                                                                 | 0.15        |
| PM Inspection Service     | Equipment P WZTM02 | need oil.the oil is down past add line. add 1/4 quart.                                                                                                                                                                                                               | 0.15        |
| PM Inspection Service     | Equipment P WZTM01 | oil low.down pass add line.add 1/4 of quart.                                                                                                                                                                                                                         | 0.15        |
| PM Inspection Service     | Equipment P WUV01  |                                                                                                                                                                                                                                                                      | 0.15        |
| PM Inspection Service     | Equipment P RUV02  |                                                                                                                                                                                                                                                                      | 0.15        |
| PM Inspection Service     | Equipment F G01    |                                                                                                                                                                                                                                                                      | 0.15        |
| PM Inspection Service     | Equipment T M03    |                                                                                                                                                                                                                                                                      | 0.15        |
| PM Inspection Service     | Equipment P RZTM02 |                                                                                                                                                                                                                                                                      | 0.15        |
| PM Inspection Service     | Equipment P WZTM03 |                                                                                                                                                                                                                                                                      | 0.15        |
| PM Inspection Service     | Equipment P WZTM01 |                                                                                                                                                                                                                                                                      | 0.15        |
| PM Inspection Service     | Equipment P WZTM02 | on the minimum for oil dipstick<br>possible oil leak, oil cooler                                                                                                                                                                                                     | 0.00        |
| PM Inspection Service     |                    |                                                                                                                                                                                                                                                                      | 4.65        |
| Repair                    | Equipment H J02    | Replaced throttle cable                                                                                                                                                                                                                                              | 1.00        |
| Repair                    | Equipment S FM02   | roller came off side mower when mowing 9/19. found 4 bolts and nuts around shop to repair. placed roller back on and greased before mowing with it again.                                                                                                            | 1.50        |
| Repair                    |                    |                                                                                                                                                                                                                                                                      | 2.50        |
| Service Call/General      | Equipment A D01    | ***Requestor states Low Tire Pressure and Change Engine Oil indicators are active. Vehicle shouldn't need a service based on mileage, but check all fluids while it's in the shop and reset oil change light***<br>Aired up 3 tires, reset oil light, checked fluids | 1.50        |
| Service Call/General      |                    |                                                                                                                                                                                                                                                                      | 1.50        |
| Service Electrical System | Equipment P W009   | replace battery in truck.                                                                                                                                                                                                                                            | 1.00        |
| Service Electrical System |                    |                                                                                                                                                                                                                                                                      | 1.00        |



10/04/2022

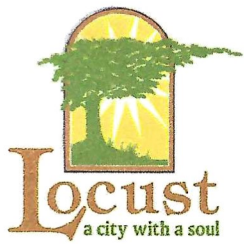
| Activity                 | Asset               | Notes                                                                                       | Labor Hours |
|--------------------------|---------------------|---------------------------------------------------------------------------------------------|-------------|
| Service Hydraulic System | Equipment P<br>WT01 | 9/14/22 belt broke for PTO on side unit.replaced. 9/15/<br>22 fix line on top of fuel tank. | 9.00        |
| Service Hydraulic System |                     |                                                                                             | 9.00        |
| Fleet Resources Division |                     |                                                                                             | 20.15       |





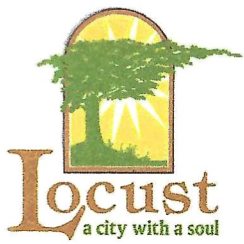
## CLDPW ACTIVITY REPORT

| Activity                          | Asset                | Notes                                                                      | Labor Hours |
|-----------------------------------|----------------------|----------------------------------------------------------------------------|-------------|
| Advertising/Sign Maintenance      | Non-Asset            | Change sandwich boards to say Concert and put in place.                    | 0.50        |
| Advertising/Sign Maintenance      |                      |                                                                            | 0.50        |
| Clean                             | Park Amenity 2       |                                                                            | 0.25        |
| Clean                             | Park Amenity 1       |                                                                            | 0.28        |
| Clean                             | Park Amenity 2       |                                                                            | 0.25        |
| Clean                             | Park Amenity 1       |                                                                            | 0.25        |
| Clean                             | Park Amenity 1       |                                                                            | 0.15        |
| Clean                             | Park Amenity 2       |                                                                            | 0.15        |
| Clean                             | Park P-11            |                                                                            | 0.50        |
| Clean                             | Park P-10            |                                                                            | 0.50        |
| Clean                             | Park P-11            |                                                                            | 0.50        |
| Clean                             | Park P-10            |                                                                            | 0.50        |
| Clean                             |                      |                                                                            | 3.33        |
| Field Maintenance/ Practice Setup | Athletic Space BSF-1 | ***Friday, September 2nd***<br>F1 - sweeties                               | 0.50        |
| Field Maintenance/ Practice Setup | Athletic Space BSF-1 | ***Field Setup Thursday, Sept 1st***<br>F1 - tee ball and then ozone       | 0.50        |
| Field Maintenance/ Practice Setup | Athletic Space BSF-4 | ***Field Setup Thursday, Sept 1st***<br>F4 - tee ball                      | 0.50        |
| Field Maintenance/ Practice Setup | Athletic Space SF-1  | ***Field Setup Thursday, Sept 1st***<br>CCS Soccer Game - full upper field | 0.50        |
| Field Maintenance/ Practice Setup | Athletic Space BSF-2 | ***Friday, September 2nd***<br>F2 - ponytails                              | 0.50        |
| Field Maintenance/ Practice Setup | Athletic Space BSF-3 | ***Field Setup Thursday, Sept 1st***<br>F3 - tee ball and then minors      | 0.50        |
| Field Maintenance/ Practice Setup | Athletic Space BSF-2 | ***Field Setup Thursday, Sept 1st***<br>F2 - Coach pitch and then minors   | 0.50        |

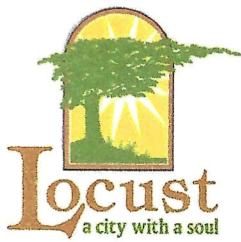


| Activity                          | Asset                | Notes                                                                   | Labor Hours |
|-----------------------------------|----------------------|-------------------------------------------------------------------------|-------------|
| Field Maintenance/ Practice Setup | Athletic Space BSF-3 | ***Friday, September 2nd***<br>F3 - coach pitch                         | 0.50        |
| Field Maintenance/ Practice Setup | Athletic Space SF-1  | ***Monday, Sept 12th***<br>Soccer practice on all fields                | 0.00        |
| Field Maintenance/ Practice Setup | Athletic Space SF-2  | ***Monday, Sept 12th***<br>Soccer practice on all fields                | 0.00        |
| Field Maintenance/ Practice Setup | Athletic Space BSF-3 | ***Field Setup Wed, Sept 14th<br>F3 - 60 bases no mound                 | 0.50        |
| Field Maintenance/ Practice Setup | Athletic Space SF-1  | ***Tuesday, Sept 13th***<br>All soccer fields for practice              | 0.25        |
| Field Maintenance/ Practice Setup | Athletic Space SF-2  | ***Tuesday, Sept 13th***<br>All soccer fields for practice              | 0.50        |
| Field Maintenance/ Practice Setup | Athletic Space BSF-2 | ***Field Setup Wed, Sept 14th<br>F2 - 60 bases no mound                 | 0.50        |
| Field Maintenance/ Practice Setup | Athletic Space BSF-1 | ***Field Setup Wed, Sept 14th<br>F1 - 60 bases no mound                 | 0.50        |
| Field Maintenance/ Practice Setup | Athletic Space SF-1  | ***Thursday, Sept 15th***<br>All soccer fields for practice             | 0.25        |
| Field Maintenance/ Practice Setup | Athletic Space SF-2  | ***Thursday, Sept 15th***<br>All soccer fields for practice             | 0.28        |
| Field Maintenance/ Practice Setup | Athletic Space BSF-2 | ***Thursday, Sept 15th***<br>F2 - darlings practice                     | 0.50        |
| Field Maintenance/ Practice Setup | Athletic Space BSF-4 | ***Thursday, Sept 15th***<br>F4 - 60' bases no mound (practice)         | 0.50        |
| Field Maintenance/ Practice Setup | Athletic Space BSF-2 | ***Field Schedule Wednesday 9/21***<br>F2 - 60' bases no mound practice | 0.50        |
| Field Maintenance/ Practice Setup | Athletic Space BSF-2 | ***Field schedule Thursday 9/22***<br>F2 - 60' bases no mound practice  | 0.50        |
| Field Maintenance/ Practice Setup | Athletic Space BSF-1 | ***Field Schedule Thursday 9/22***<br>F1 - ozone practice               | 0.50        |
| Field Maintenance/ Practice Setup | Athletic Space BSF-1 | ***Field Schedule Friday 9/23***<br>F1 - 60' bases no mound practice    | 1.00        |



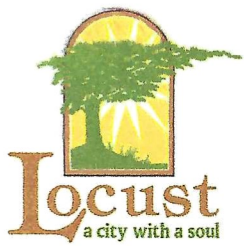


| Activity                          | Asset                | Notes                                                                                                                                              | Labor Hours |
|-----------------------------------|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| Field Maintenance/ Practice Setup | Athletic Space BSF-3 | ***Field Schedule Monday 26th***<br>F3 - 60' bases no mound practice                                                                               | 0.50        |
| Field Maintenance/ Practice Setup | Athletic Space BSF-3 | ***Field Schedule Wednesday 9/28***<br>F3 - 60' bases no mound practice                                                                            | 0.50        |
| Field Maintenance/ Practice Setup | Athletic Space BSF-4 | ***Field Schedule Thursday 9/29***<br>F4 - 60' bases no mound practice                                                                             | 0.25        |
| Field Maintenance/ Practice Setup |                      |                                                                                                                                                    | 11.53       |
| Field Maintenance/Game Setup      | Athletic Space SF-1  | ***Thursday, September 1st***<br>Upper full field - CCS high school soccer game                                                                    | 0.50        |
| Field Maintenance/Game Setup      | Athletic Space SF-1  | ***Friday, September 9th ***<br>Upper full field - CCS high school soccer game<br><br>****Game CANCELLED By Emily Jones****<br>Note Attached Below | 0.00        |
| Field Maintenance/Game Setup      | Athletic Space BSF-1 | ***Monday, Sept 12th***<br>F1 - t-ball game @ 6 pm<br><br>switched to ozone                                                                        | 1.00        |
| Field Maintenance/Game Setup      | Athletic Space BSF-3 | ***Monday, Sept 12th***<br>F3 - t-ball game @ 6 pm                                                                                                 | 0.50        |
| Field Maintenance/Game Setup      | Athletic Space BSF-2 | ***Monday, Sept 12th***<br>F2 - ozone game @ 6 pm and 7:30 pm<br><br>switched to t Ball                                                            | 0.50        |
| Field Maintenance/Game Setup      | Athletic Space BSF-1 | ***Tuesday, Sept 13th***<br>F1 - minors game                                                                                                       | 0.75        |
| Field Maintenance/Game Setup      | Athletic Space BSF-4 | ***Tuesday, Sept 13th***<br>F4 - t-ball game                                                                                                       | 0.00        |
| Field Maintenance/Game Setup      | Athletic Space BSF-3 | ***Tuesday, Sept 13th***<br>F3 - coach pitch games canceled                                                                                        | 0.00        |
| Field Maintenance/Game Setup      | Athletic Space BSF-2 | ***Tuesday, Sept 13th***<br>F2 - ozone games                                                                                                       | 0.00        |
| Field Maintenance/Game Setup      | Athletic Space BSF-1 | ***Thursday, Sept 15th***<br>F1 - t-ball game                                                                                                      | 0.75        |

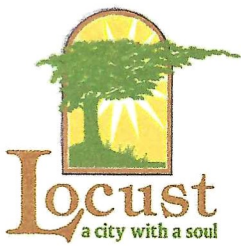


| Activity                     | Asset                | Notes                                                                                                                                                  | Labor Hours |
|------------------------------|----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| Field Maintenance/Game Setup | Athletic Space BSF-3 | ***Thursday, Sept 15th***<br>F3 - t-ball game                                                                                                          | 0.50        |
| Field Maintenance/Game Setup | Athletic Space SF-1  | ***Saturday, Sept 17th Soccer Game Schedule***<br>Upper Field A and B - 10U, 12U, and 15U<br>Repaint lines and treat fire ants                         | 2.50        |
| Field Maintenance/Game Setup | Athletic Space SF-2  | ***Saturday, Sept 17th Soccer Game Schedule***<br>Lower Field A and C - 6U and 8U<br>Lower Field B - just pee wee<br>Repaint lines and treat fire ants | 2.50        |
| Field Maintenance/Game Setup | Athletic Space BSF-2 | ***Saturday, Sept 17th Kickball Tournament***<br>All baseball fields just need FOUL LINES ONLY and 60' bases                                           | 0.50        |
| Field Maintenance/Game Setup | Athletic Space BSF-1 | ***Saturday, Sept 17th Kickball Tournament***<br>All baseball fields just need FOUL LINES ONLY and 60' bases                                           | 0.50        |
| Field Maintenance/Game Setup | Athletic Space BSF-4 | ***Saturday, Sept 17th Kickball Tournament***<br>All baseball fields just need FOUL LINES ONLY and 60' bases                                           | 0.50        |
| Field Maintenance/Game Setup | Athletic Space BSF-3 | ***Saturday, Sept 17th Kickball Tournament***<br>All baseball fields just need FOUL LINES ONLY and 60' bases                                           | 0.75        |
| Field Maintenance/Game Setup | Athletic Space BSF-2 | ***Monday 9/19***<br>F2 - Ozone game                                                                                                                   | 1.00        |
| Field Maintenance/Game Setup | Athletic Space BSF-2 | ***Field Schedule for Tuesday 9/20***<br>F2 - ozone games                                                                                              | 1.00        |
| Field Maintenance/Game Setup | Athletic Space BSF-3 | ***Field Schedule for Tuesday 9/20***<br>F3 - t-ball game                                                                                              | 1.00        |
| Field Maintenance/Game Setup | Athletic Space BSF-4 | ***Field Schedule for Tuesday 9/20***<br>F4 - t-ball game                                                                                              | 1.00        |
| Field Maintenance/Game Setup | Athletic Space BSF-1 | ***Field Schedule for Tuesday 9/20***<br>F1 - coach pitch game and then minors game                                                                    | 1.00        |



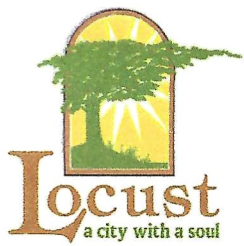


| Activity                     | Asset                | Notes                                                                                                                                                                                                                                                                            | Labor Hours |
|------------------------------|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| Field Maintenance/Game Setup | Athletic Space BSF-3 | ***Field Schedule Friday 9/23***<br>F3 - t-ball game                                                                                                                                                                                                                             | 0.50        |
| Field Maintenance/Game Setup | Athletic Space BSF-2 | ***Field Schedule Friday 9/23***<br>F2 - Ozone games                                                                                                                                                                                                                             | 1.00        |
| Field Maintenance/Game Setup | Athletic Space BSF-2 | ***Field Schedule Monday 9/26***<br>F2 - Ozone games                                                                                                                                                                                                                             | 1.00        |
| Field Maintenance/Game Setup | Athletic Space BSF-1 | ***Field Schedule Monday 9/26***<br>F1 - minors game                                                                                                                                                                                                                             | 1.00        |
| Field Maintenance/Game Setup | Athletic Space BSF-4 | ***Field Schedule Tuesday 9/27***<br>F4 - t-ball game                                                                                                                                                                                                                            | 1.00        |
| Field Maintenance/Game Setup | Athletic Space BSF-3 | ***Field Schedule Tuesday 9/27***<br>F3 - coach pitch game                                                                                                                                                                                                                       | 1.00        |
| Field Maintenance/Game Setup | Athletic Space BSF-2 | ***Field Schedule Tuesday 9/27***<br>F2 - Ozone game                                                                                                                                                                                                                             | 1.00        |
| Field Maintenance/Game Setup | Athletic Space SF-1  | ***Field Schedule Tuesday 9/27***<br>Full upper soccer field - CCS game                                                                                                                                                                                                          | 1.00        |
| Field Maintenance/Game Setup | Athletic Space BSF-3 | ***Field Schedule Thursday 9/29***<br>F3 - coach pitch game                                                                                                                                                                                                                      | 1.00        |
| Field Maintenance/Game Setup | Athletic Space BSF-1 | ***Field Schedule Thursday 9/29***<br>F1 - t-ball game                                                                                                                                                                                                                           | 1.00        |
| Field Maintenance/Game Setup | Athletic Space BSF-2 | ***Field Schedule Thursday 9/29***<br>F2 - minors game                                                                                                                                                                                                                           | 1.00        |
| Field Maintenance/Game Setup | Athletic Space SF-1  | ***Field Schedule Thursday 9/29***<br>Full upper soccer field - CCS Game                                                                                                                                                                                                         | 0.50        |
| Field Maintenance/Game Setup |                      |                                                                                                                                                                                                                                                                                  | 27.75       |
| Irrigation Maintenance       | Athletic Space FBF-1 | ***Contacted Black Diamond Irrigation (Mike) and reported Station 17 Failure and Failed Solenoid Amp Test Alarm***<br>***8-31-2022- Followed up w/Blackstone to get a status report and they informed me that it'll be completed by end of day***<br>***ISSUE RESOLVED ITSELF*** | 0.00        |
| Irrigation Maintenance       |                      |                                                                                                                                                                                                                                                                                  | 0.00        |

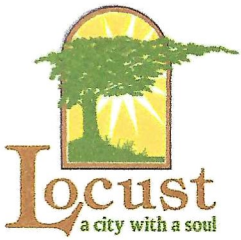


| Activity                           | Asset          | Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Labor Hours |
|------------------------------------|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| Landscape Maintenance/Edge-Cleanup | Park P-10      | Weedeating ditch and Park common areas                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 4.00        |
| Landscape Maintenance/Edge-Cleanup |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 4.00        |
| Landscape Maintenance/Mow-Cleanup  | Park OS- 28    | Mow, Trim, Blow. Be careful of wet low areas, creekbank, and steep hillsides.                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 0.65        |
| Landscape Maintenance/Mow-Cleanup  | Park P-10      | Mow, Trim, Blow. Be careful of wet low areas, creekbank, and steep hillsides.                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 5.00        |
| Landscape Maintenance/Mow-Cleanup  | Park P-11      | Mow, Trim, Blow. Be careful of wet low areas, creekbank, and steep hillsides.                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 9.50        |
| Landscape Maintenance/Mow-Cleanup  | Park P-10      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 5.00        |
| Landscape Maintenance/Mow-Cleanup  | Park OS- 28    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 0.65        |
| Landscape Maintenance/Mow-Cleanup  | Park P-11      | 3.6 gallons off-road diesel                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 8.50        |
| Landscape Maintenance/Mow-Cleanup  | Park DOT- MCBP |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 3.00        |
| Landscape Maintenance/Mow-Cleanup  | Park OS- 28    | Mow, Weedeat, Blow                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 0.75        |
| Landscape Maintenance/Mow-Cleanup  | Park P-11      | Mow, Weedeat, Blow                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 3.50        |
| Landscape Maintenance/Mow-Cleanup  | Park P-10      | Mow, Weedeat, Blow                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 3.25        |
| Landscape Maintenance/Mow-Cleanup  | Park OS- 28    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 0.50        |
| Landscape Maintenance/Mow-Cleanup  | Park P-11      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 5.50        |
| Landscape Maintenance/Mow-Cleanup  | Park P-10      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 4.00        |
| Landscape Maintenance/Mow-Cleanup  |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 49.80       |
| Lighting Maintenance               | Non-Asset      | <p>***Investigate Lighting Emergency***</p> <p>Take photos of damages inside box on light pole at Field 1 first base. Will need ladder or bucket truck. While inside, call Musco to verify damages to harness inside pole.<br/>877-347-3319<br/>Ask for Austin, if available,</p> <p>Email photos to Emily at parks@locustnc.com</p> <p>*Spoke with Musco and got the warranty replacement work started. Sent them pictures while on the phone. Will possibly have repaired within 2 weeks depending on technicians schedule. CM 9/26</p> | 2.00        |



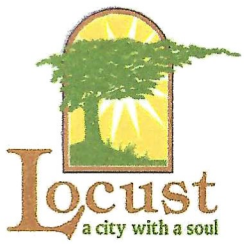


| Activity                  | Asset                   | Notes                                                                                                                                                                                                                 | Labor Hours |
|---------------------------|-------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| Lighting Maintenance      |                         |                                                                                                                                                                                                                       | 2.00        |
| Memorial Maintenance      | Park 33                 |                                                                                                                                                                                                                       | 0.25        |
| Memorial Maintenance      | Park 33                 | ***General Maintenance Inspection***                                                                                                                                                                                  | 0.50        |
| Memorial Maintenance      | Park 33                 | weed control/ fill fountain                                                                                                                                                                                           | 0.25        |
| Memorial Maintenance      | Park 33                 | weed control. fill fountain                                                                                                                                                                                           | 0.28        |
| Memorial Maintenance      | Park 33                 |                                                                                                                                                                                                                       | 0.25        |
| Memorial Maintenance      | Park 33                 | Fill fountain. pull weeds                                                                                                                                                                                             | 0.25        |
| Memorial Maintenance      |                         |                                                                                                                                                                                                                       | 1.78        |
| Service                   | Park Amenit<br>y PAM-3  |                                                                                                                                                                                                                       | 0.15        |
| Service                   | Park Amenit<br>y 1      |                                                                                                                                                                                                                       | 0.15        |
| Service                   | Park Amenit<br>y PAM-11 |                                                                                                                                                                                                                       | 0.15        |
| Service                   | Park Amenit<br>y 2      |                                                                                                                                                                                                                       | 0.15        |
| Service                   |                         |                                                                                                                                                                                                                       | 0.60        |
| Setup                     | Park OS- 28             |                                                                                                                                                                                                                       | 0.25        |
| Setup                     | Park OS- 28             | Farmers Market                                                                                                                                                                                                        | 0.50        |
| Setup                     | Park OS- 28             |                                                                                                                                                                                                                       | 0.25        |
| Setup                     |                         |                                                                                                                                                                                                                       | 1.00        |
| Soccer Goal Maintenance   | Non-Asset               | ****BEFORE Saturday, 9/17****<br>***Install new soccer goal nets on mid-size goals***<br><br>Nets were delivered to city hall, in 4 boxes. (Jeremy m<br>ay have already picked them up when he got the BBQ<br>lunch). | 5.00        |
| Soccer Goal Maintenance   |                         |                                                                                                                                                                                                                       | 5.00        |
| Special Event Maintennace | Pavement Ar<br>ea PA-2  | Setup barrels along back edge of parking lot in front of<br>the tile shop. Tie orange ribbon between barrels.                                                                                                         | 1.50        |
| Special Event Maintennace | Non-Asset               | ***Collect barrels and return to DPW Facility***                                                                                                                                                                      | 1.00        |
| Special Event Maintennace | Non-Asset               | ***Flip sandwich boards from concert to movie night***                                                                                                                                                                | 0.50        |
| Special Event Maintennace | Non-Asset               | ***Stage (8) trash carts for the weekends event***<br>Pickup liners from LAC concession stand.<br>Pickup cans Monday and bring back to the shop. Wash<br>cans inside and out, even if they look clean.                | 2.25        |
| Special Event Maintennace | Non-Asset               | ***Collect Message Boards and Store***                                                                                                                                                                                | 0.50        |
| Special Event Maintennace |                         |                                                                                                                                                                                                                       | 5.75        |

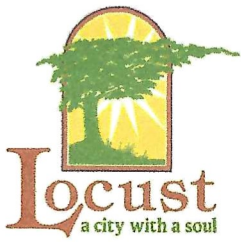


| Activity                         | Asset                | Notes                                          | Labor Hours |
|----------------------------------|----------------------|------------------------------------------------|-------------|
| Turfcare Maintenance Program/Mow | Athletic Space FBF-1 |                                                | 0.50        |
| Turfcare Maintenance Program/Mow | Athletic Space SF-1  |                                                | 0.50        |
| Turfcare Maintenance Program/Mow | Athletic Space SF-2  |                                                | 0.50        |
| Turfcare Maintenance Program/Mow | Athletic Space BSF-3 |                                                | 0.50        |
| Turfcare Maintenance Program/Mow | Athletic Space BSF-2 |                                                | 0.50        |
| Turfcare Maintenance Program/Mow | Athletic Space BSF-4 |                                                | 0.50        |
| Turfcare Maintenance Program/Mow | Athletic Space BSF-4 | Mow if able today, if to wet move to tomorrow. | 0.75        |
| Turfcare Maintenance Program/Mow | Athletic Space BSF-1 | Mow if able today, if to wet move to tomorrow. | 0.75        |
| Turfcare Maintenance Program/Mow | Athletic Space FBF-1 | Mow if able today, if to wet move to tomorrow. | 0.75        |
| Turfcare Maintenance Program/Mow | Athletic Space BSF-3 | Mow if able today, if to wet move to tomorrow. | 0.75        |
| Turfcare Maintenance Program/Mow | Athletic Space BSF-2 | Mow if able today, if to wet move to tomorrow. | 0.75        |
| Turfcare Maintenance Program/Mow | Athletic Space SF-2  | Mow if able today, if to wet move to tomorrow. | 0.75        |
| Turfcare Maintenance Program/Mow | Athletic Space SF-1  | Mow if able today, if to wet move to tomorrow. | 0.75        |
| Turfcare Maintenance Program/Mow | Athletic Space BSF-1 |                                                | 0.50        |
| Turfcare Maintenance Program/Mow | Athletic Space SF-1  |                                                | 0.50        |
| Turfcare Maintenance Program/Mow | Athletic Space BSF-2 |                                                | 0.50        |
| Turfcare Maintenance Program/Mow | Athletic Space BSF-4 |                                                | 0.50        |

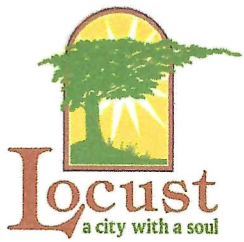




| Activity                         | Asset                | Notes | Labor Hours |
|----------------------------------|----------------------|-------|-------------|
| Turfcare Maintenance Program/Mow | Athletic Space FBF-1 |       | 0.50        |
| Turfcare Maintenance Program/Mow | Athletic Space SF-2  |       | 0.50        |
| Turfcare Maintenance Program/Mow | Athletic Space BSF-3 |       | 0.50        |
| Turfcare Maintenance Program/Mow | Athletic Space SF-2  |       | 0.50        |
| Turfcare Maintenance Program/Mow | Athletic Space SF-1  |       | 0.50        |
| Turfcare Maintenance Program/Mow | Athletic Space BSF-4 |       | 0.50        |
| Turfcare Maintenance Program/Mow | Athletic Space BSF-2 |       | 0.25        |
| Turfcare Maintenance Program/Mow | Athletic Space FBF-1 |       | 0.50        |
| Turfcare Maintenance Program/Mow | Athletic Space BSF-3 |       | 0.25        |
| Turfcare Maintenance Program/Mow | Athletic Space SF-1  |       | 0.75        |
| Turfcare Maintenance Program/Mow | Athletic Space BSF-3 |       | 0.33        |
| Turfcare Maintenance Program/Mow | Athletic Space BSF-4 |       | 0.58        |
| Turfcare Maintenance Program/Mow | Athletic Space BSF-2 |       | 0.33        |
| Turfcare Maintenance Program/Mow | Athletic Space FBF-1 |       | 0.58        |
| Turfcare Maintenance Program/Mow | Athletic Space SF-2  |       | 0.75        |
| Turfcare Maintenance Program/Mow | Athletic Space BSF-1 |       | 0.50        |
| Turfcare Maintenance Program/Mow | Athletic Space BSF-3 |       | 0.25        |



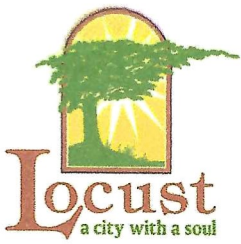
| Activity                                | Asset                | Notes | Labor Hours |
|-----------------------------------------|----------------------|-------|-------------|
| Turfcare Maintenance Program/Mow        | Athletic Space BSF-2 |       | 0.42        |
| Turfcare Maintenance Program/Mow        | Athletic Space SF-1  |       | 0.50        |
| Turfcare Maintenance Program/Mow        | Athletic Space FBF-1 |       | 0.50        |
| Turfcare Maintenance Program/Mow        | Athletic Space BSF-4 |       | 0.50        |
| Turfcare Maintenance Program/Mow        | Athletic Space SF-2  |       | 0.50        |
| Turfcare Maintenance Program/Mow        | Athletic Space SF-2  |       | 0.58        |
| Turfcare Maintenance Program/Mow        | Athletic Space BSF-3 |       | 0.25        |
| Turfcare Maintenance Program/Mow        | Athletic Space BSF-2 |       | 0.25        |
| Turfcare Maintenance Program/Mow        | Athletic Space BSF-4 |       | 0.50        |
| Turfcare Maintenance Program/Mow        | Athletic Space FBF-1 |       | 0.67        |
| Turfcare Maintenance Program/Mow        | Athletic Space SF-1  |       | 0.58        |
| Turfcare Maintenance Program/Mow        | Athletic Space BSF-1 |       | 0.75        |
| Turfcare Maintenance Program/Mow        |                      |       | 24.32       |
| Park and Recreations Resources Division |                      |       | 137.36      |



## CLDPW ACTIVITY REPORT

| Activity                              | Asset     | Notes                                        | Labor Hours |
|---------------------------------------|-----------|----------------------------------------------|-------------|
| Rollout Cart Maintenance/Delivery (B) | Non-Asset | needs trash and recycle<br>124 wildflower dr | 1.00        |
| Rollout Cart Maintenance/Delivery (B) | Non-Asset | ***Deliver Both Carts 230 Wildflower***      | 0.50        |
| Rollout Cart Maintenance/Delivery (B) | Non-Asset | ***Deliver Both Carts- 200 Wildflower***     | 0.50        |
| Rollout Cart Maintenance/Delivery (B) | Non-Asset | ***Deliver Both Carts***                     | 0.25        |
| Rollout Cart Maintenance/Delivery (B) |           |                                              | 2.25        |
| Rollout Cart Maintenance/Pickup       | Non-Asset | ***Pickup Both EXTRA Carts***                | 0.50        |
| Rollout Cart Maintenance/Pickup       |           |                                              | 0.50        |
| Solid Waste Resources Division        |           |                                              | 2.75        |

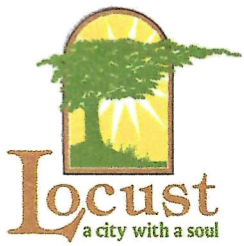




## CLDPW ACTIVITY REPORT

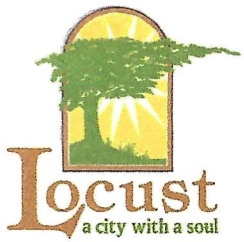
| Activity                          | Asset              | Notes                                                                                                                                            | Labor Hours |
|-----------------------------------|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| Landscape Maintenance/Mow-Cleanup | Park DOT- Route I  | Mow street shoulders                                                                                                                             | 8.00        |
| Landscape Maintenance/Mow-Cleanup | Park DOT- Route II | Mow street shoulders. on 200 and meadow Creek is utility work. will try to mow on Thursday.. stop by and can do in morning. did 3 spots by hand. | 15.50       |
| Landscape Maintenance/Mow-Cleanup |                    |                                                                                                                                                  | 23.50       |
| New Construction Inspection       | Non-Asset          | ***Inspect Stormwater Extension for DR Horton***<br>Onsite Contact- Jon Burgess @ (704)574-8545                                                  | 0.25        |
| New Construction Inspection       |                    |                                                                                                                                                  | 0.25        |
| Radar Speet Sign/Maintenance      | Non-Asset          | Replace batteries in sign on creekview st                                                                                                        | 0.50        |
| Radar Speet Sign/Maintenance      |                    |                                                                                                                                                  | 0.50        |
| Resurfacing Maintenance           | Pavement 1 58      | ***Clean, Patch, and Resurface w/2" of S9.5***<br>13,300 sq ft                                                                                   | 1.00        |
| Resurfacing Maintenance           | Pavement 2 38      | ***Clean, Patch, and Resurface w/2" S9.5***<br>24,795 sq ft                                                                                      | 2.50        |
| Resurfacing Maintenance           |                    |                                                                                                                                                  | 3.50        |
| Sign Maintenance/ General         | Non-Asset          | Repair knocked down street sign at pond road. put back up.                                                                                       | 1.00        |
| Sign Maintenance/ General         |                    |                                                                                                                                                  | 1.00        |
| Sign Maintenance/ Installation    | Pavement 1 79      | replace 5 no parking signs. New signs.                                                                                                           | 2.00        |
| Sign Maintenance/ Installation    |                    |                                                                                                                                                  | 2.00        |
| Trash Cleanup                     | Pavement 2 08      |                                                                                                                                                  | 1.00        |
| Trash Cleanup                     | Pavement 2 08      |                                                                                                                                                  | 0.50        |
| Trash Cleanup                     | Pavement 2 08      |                                                                                                                                                  | 2.00        |
| Trash Cleanup                     | Pavement 2 08      |                                                                                                                                                  | 0.50        |
| Trash Cleanup                     |                    |                                                                                                                                                  | 4.00        |
| Transportation Resources Division |                    |                                                                                                                                                  | 34.75       |





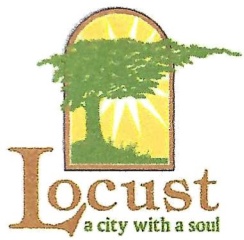
# CLDPW ACTIVITY REPORT

| Activity                               | Asset                | Notes                                                                                                                                                                                                                                                                                                                                                                                                       | Labor Hours |
|----------------------------------------|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| AH Sanitary Sewer Station Service Call | Sewer Facility VPS-2 | Low Vac alarm                                                                                                                                                                                                                                                                                                                                                                                               | 2.00        |
| AH Sanitary Sewer Station Service Call | Sewer Facility VPS-2 | Low Vac alarm 11PM                                                                                                                                                                                                                                                                                                                                                                                          | 2.00        |
| AH Sanitary Sewer Station Service Call |                      |                                                                                                                                                                                                                                                                                                                                                                                                             | 4.00        |
| Clean                                  | Sewer Main 110       |                                                                                                                                                                                                                                                                                                                                                                                                             | 2.40        |
| Clean                                  | Sewer Main 135       |                                                                                                                                                                                                                                                                                                                                                                                                             | 2.40        |
| Clean                                  | Sewer Main 114       |                                                                                                                                                                                                                                                                                                                                                                                                             | 2.40        |
| Clean                                  | Sewer Main 134       |                                                                                                                                                                                                                                                                                                                                                                                                             | 2.40        |
| Clean                                  | Sewer Main 136       |                                                                                                                                                                                                                                                                                                                                                                                                             | 2.40        |
| Clean                                  |                      |                                                                                                                                                                                                                                                                                                                                                                                                             | 12.00       |
| Collections (Deliver Notices)          | Non-Asset            | ***32 door hangers***                                                                                                                                                                                                                                                                                                                                                                                       | 2.00        |
| Collections (Deliver Notices)          |                      |                                                                                                                                                                                                                                                                                                                                                                                                             | 2.00        |
| Collections (Disconnect Services)      | Non-Asset            | ***Materials Needed to Disrupt the Service Needed to be Ordered and will be Delivered by Mid-Week***<br>*Plugged on 9/8 by CM&RP*<br>*Unplugged 9/8 by CM&CW*                                                                                                                                                                                                                                               | 4.00        |
| Collections (Disconnect Services)      |                      |                                                                                                                                                                                                                                                                                                                                                                                                             | 4.00        |
| Collections (Markout Disconnects)      | Non-Asset            | *** (13) Sewer Markings ***                                                                                                                                                                                                                                                                                                                                                                                 | 1.00        |
| Collections (Markout Disconnects)      |                      |                                                                                                                                                                                                                                                                                                                                                                                                             | 1.00        |
| Grinder Pump Maintenance               | Sewer Pump GP-23     | Grinder pump not working.<br>*Diagnosed no power to pump controls from house. Notified homeowner of issue and pumped out.* 9/7 CM&RH<br>*Pumped out and double checked power. Discussed with homeowner power issue and electrician is coming to day.* 9/8 CM<br>*Homeowner found issue with breaker at house and is taking care of it. He will let us know if any further action is needed from us.* 9/9 CM | 10.00       |
| Grinder Pump Maintenance               |                      |                                                                                                                                                                                                                                                                                                                                                                                                             | 10.00       |



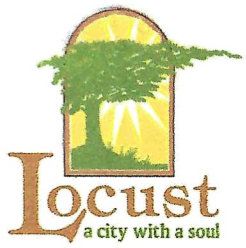
| Activity                                    | Asset                | Notes                                                                                                                                                                                       | Labor Hours  |
|---------------------------------------------|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| Grounds Maintenance                         | Sewer Facility LS-03 | mow yard                                                                                                                                                                                    | 0.50         |
| Grounds Maintenance                         | Sewer Facility VPS-2 | mow                                                                                                                                                                                         | 2.00         |
| Grounds Maintenance                         | Sewer Facility LS-03 | mowing                                                                                                                                                                                      | 0.50         |
| Grounds Maintenance                         | Sewer Facility LS-09 | mowing                                                                                                                                                                                      | 0.50         |
| <b>Grounds Maintenance</b>                  |                      |                                                                                                                                                                                             | <b>3.50</b>  |
| Inspect/Mow                                 | Sewer Main 120       |                                                                                                                                                                                             | 0.50         |
| Inspect/Mow                                 | Sewer Main 10        |                                                                                                                                                                                             | 1.00         |
| Inspect/Mow                                 | Sewer Main 168       |                                                                                                                                                                                             | 2.00         |
| Inspect/Mow                                 | Sewer Main 169       |                                                                                                                                                                                             | 7.50         |
| Inspect/Mow                                 | Sewer Main 29        |                                                                                                                                                                                             | 1.00         |
| Inspect/Mow                                 | Sewer Main 30        |                                                                                                                                                                                             | 2.00         |
| Inspect/Mow                                 | Sewer Main 112       |                                                                                                                                                                                             | 2.00         |
| Inspect/Mow                                 | Sewer Main 111       |                                                                                                                                                                                             | 2.00         |
| <b>Inspect/Mow</b>                          |                      |                                                                                                                                                                                             | <b>18.00</b> |
| Landscape Maintenance/General Duties        | Sewer Facility VPS-1 | mow and trim, cut tree limbs back.                                                                                                                                                          | 2.00         |
| <b>Landscape Maintenance/General Duties</b> |                      |                                                                                                                                                                                             | <b>2.00</b>  |
| Landscape Maintenance/Mow-Cleanup           | Sewer Facility LS-09 | mow and trim. clean up tree line.                                                                                                                                                           | 2.00         |
| <b>Landscape Maintenance/Mow-Cleanup</b>    |                      |                                                                                                                                                                                             | <b>2.00</b>  |
| Odor Control Maintenance                    | Sewer Manhole 217    | ***Investigate Carbon Filter***<br><br>replaced carbon filter, my opinion we need to order more filters to replace all of the filters on the st. need 5 filters to complete the whole road. | 0.50         |



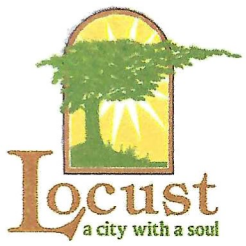


| Activity                                | Asset                | Notes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Labor Hours |
|-----------------------------------------|----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| Odor Control Maintenance                |                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 0.50        |
| Repair                                  | Sewer Manhole 631    | Repaired broken candy cane.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 2.00        |
| Repair                                  | Sewer Manhole 694    | Found controller making noise/losing vacuum. Lowered Caleb by harness in to investigate issue. Made determination to replace controller and all quiet. Tested good.                                                                                                                                                                                                                                                                                                                                            | 3.00        |
| Repair                                  | Sewer Manhole 595    | Fernco off back of YBody. replaced old fernco and replaced seal on valve- rh                                                                                                                                                                                                                                                                                                                                                                                                                                   | 1.00        |
| Repair                                  |                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 6.00        |
| RH Sanitary Sewer Customer Service Call | Sewer Manhole 635    | ***Caller claims that BE Holbrooks has already checked it and claims the backup is on the utility side. See the Request for callers contact info if there's any question/ concerns***<br>*Valve not firing. Checked all components and determined to replace controller and suppression disk. Tested and all good. CM*                                                                                                                                                                                         | 3.00        |
| RH Sanitary Sewer Customer Service Call | Non-Asset            | ***Investigate Odor @ Requestors Address***<br>Checked cleanout and it is clear. Advised homeowner to put water down all drains and contact DR Horton of the problem. CM                                                                                                                                                                                                                                                                                                                                       | 0.50        |
| RH Sanitary Sewer Customer Service Call |                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 3.50        |
| RH Sanitary Sewer Station Service Call  | Sewer Facility LS-12 | received call for sewer pump failure. arrived on scene and found cabinet had power but not the entire cabinet. troubleshooted as much as i felt confident in, called Todd for assistance. Todd came and found the transformer was not getting power. Found 2 blown fuses. he created a jumper so we could get the station back up and running. ordered fuses from desco should arrive 9/21.<br><br>9/21 fuses arrived late in the day 9/20. got 2 new fuses installed today. have 2 spares in cabinet at shop. | 2.00        |
| RH Sanitary Sewer Station Service Call  |                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 2.00        |
| RH Sanitary Sewer System Service Call   | Sewer Manhole 365    | LVA @ 3:45 pm, found this just by checking hot spots before going to station. Hung valve, water was in controller. replaced controller and appears to be good to go                                                                                                                                                                                                                                                                                                                                            | 1.00        |
| RH Sanitary Sewer System Service Call   |                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 1.00        |
| Routine Station Check                   | Sewer Facility VPS-2 | 75% fuel, 756.1 hrs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 2.00        |

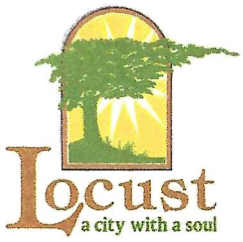




| Activity              | Asset                | Notes                                                                                                 | Labor Hours |
|-----------------------|----------------------|-------------------------------------------------------------------------------------------------------|-------------|
| Routine Station Check | Sewer Facility LS-07 | 99% fuel,336.3hrs                                                                                     | 1.00        |
| Routine Station Check | Sewer Facility VPS-1 | 87%fuel,41.9hrs                                                                                       | 2.00        |
| Routine Station Check | Sewer Facility LS-11 | 104.5hrs,100% fuel                                                                                    | 1.00        |
| Routine Station Check | Sewer Facility LS-09 | 101% fuel,651.5hrs                                                                                    | 1.00        |
| Routine Station Check | Sewer Facility LS-04 | 183.6 hrs, 75% fuel                                                                                   | 1.00        |
| Routine Station Check | Sewer Facility LS-10 | 99% fuel.67hrs                                                                                        | 1.00        |
| Routine Station Check | Sewer Facility LS-12 | 63.6 hrs, 87% fuel                                                                                    | 1.00        |
| Routine Station Check | Sewer Facility LS-06 | 482.4 hrs, 90% fuel. generator test failed.did not start.charging battery overnight.check in morning. | 2.00        |
| Routine Station Check | Sewer Facility LS-08 | 94%fuel,519.4 hrs                                                                                     | 1.00        |
| Routine Station Check | Sewer Facility LS-05 | 110% fuel.38.9hrs                                                                                     | 1.00        |
| Routine Station Check | Sewer Facility LS-03 | 421.2 hrs, 100% fuel                                                                                  | 1.00        |
| Routine Station Check | Sewer Facility VPS-1 |                                                                                                       | 0.20        |
| Routine Station Check | Sewer Facility LS-09 |                                                                                                       | 0.20        |
| Routine Station Check | Sewer Facility VPS-2 |                                                                                                       | 0.21        |
| Routine Station Check | Sewer Facility LS-03 |                                                                                                       | 0.21        |

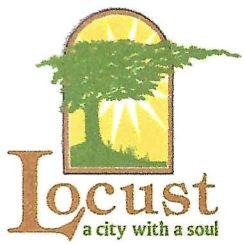


| Activity              | Asset                | Notes | Labor Hours |
|-----------------------|----------------------|-------|-------------|
| Routine Station Check | Sewer Facility LS-05 |       | 0.21        |
| Routine Station Check | Sewer Facility LS-04 |       | 0.21        |
| Routine Station Check | Sewer Facility LS-10 |       | 0.21        |
| Routine Station Check | Sewer Facility LS-12 |       | 0.21        |
| Routine Station Check | Sewer Facility LS-11 |       | 0.21        |
| Routine Station Check | Sewer Facility LS-07 |       | 0.21        |
| Routine Station Check | Sewer Facility LS-08 |       | 0.21        |
| Routine Station Check | Sewer Facility LS-06 |       | 0.21        |
| Routine Station Check | Sewer Facility VPS-1 |       | 0.22        |
| Routine Station Check | Sewer Facility LS-12 |       | 0.22        |
| Routine Station Check | Sewer Facility VPS-2 |       | 0.20        |
| Routine Station Check | Sewer Facility LS-07 |       | 0.20        |
| Routine Station Check | Sewer Facility LS-03 |       | 0.20        |
| Routine Station Check | Sewer Facility LS-08 |       | 0.22        |
| Routine Station Check | Sewer Facility LS-10 |       | 0.21        |

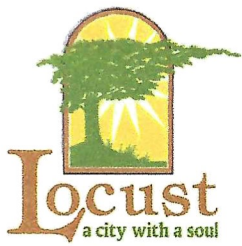


| Activity              | Asset                | Notes | Labor Hours |
|-----------------------|----------------------|-------|-------------|
| Routine Station Check | Sewer Facility LS-06 |       | 0.20        |
| Routine Station Check | Sewer Facility LS-11 |       | 0.21        |
| Routine Station Check | Sewer Facility LS-04 |       | 0.20        |
| Routine Station Check | Sewer Facility LS-09 |       | 0.21        |
| Routine Station Check | Sewer Facility LS-05 |       | 0.21        |
| Routine Station Check | Sewer Facility LS-08 |       | 0.21        |
| Routine Station Check | Sewer Facility LS-07 |       | 0.20        |
| Routine Station Check | Sewer Facility LS-12 |       | 0.21        |
| Routine Station Check | Sewer Facility VPS-1 |       | 0.21        |
| Routine Station Check | Sewer Facility LS-05 |       | 0.20        |
| Routine Station Check | Sewer Facility LS-10 |       | 0.21        |
| Routine Station Check | Sewer Facility LS-03 |       | 0.21        |
| Routine Station Check | Sewer Facility VPS-2 |       | 0.21        |
| Routine Station Check | Sewer Facility LS-11 |       | 0.21        |
| Routine Station Check | Sewer Facility LS-06 |       | 0.21        |



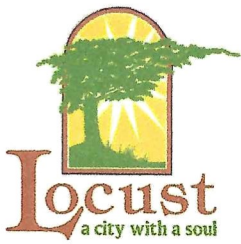


| Activity                              | Asset                | Notes                                                                                                                                | Labor Hours |
|---------------------------------------|----------------------|--------------------------------------------------------------------------------------------------------------------------------------|-------------|
| Routine Station Check                 | Sewer Facility LS-04 |                                                                                                                                      | 0.21        |
| Routine Station Check                 | Sewer Facility LS-09 |                                                                                                                                      | 0.21        |
| Routine Station Check                 |                      |                                                                                                                                      | 22.50       |
| Service Connection Inspection (Final) | Non-Asset            | ***475 Carolina Hemlock Dr Lot 71***<br>9/2 passed rh                                                                                | 0.50        |
| Service Connection Inspection (Final) | Non-Asset            | ***618 Church St Lot 64***<br>passed, signed permit at city hall                                                                     | 0.38        |
| Service Connection Inspection (Final) | Non-Asset            | ***103 Sycamore Crossing Lot 73***<br>passed, signed permit at city hall                                                             | 0.37        |
| Service Connection Inspection (Final) | Non-Asset            | ***11784 Glenwood Dr***<br>passed, signed permit city hall                                                                           | 0.38        |
| Service Connection Inspection (Final) | Non-Asset            | ***11768 Glenwood Dr***<br>passed, signed permit at city hall                                                                        | 0.37        |
| Service Connection Inspection (Final) | Non-Asset            | ***121 SYCAMORE CROSSING CT. LOCUST LOT# 76***<br>passed, signed permit at city hall                                                 | 0.20        |
| Service Connection Inspection (Final) | Non-Asset            | ***126 SYCAMORE CROSSING CT LOCUST NC 28097 LOT 80***<br>passed, signed permit at city hall                                          | 0.20        |
| Service Connection Inspection (Final) | Non-Asset            | ***457 CAROLINA HEMLOCK DR Lot 68***<br>passed, signed permit at city hall                                                           | 0.20        |
| Service Connection Inspection (Final) | Non-Asset            | ***115 SYCAMORE CROSSING CT LOCUST NC 28097 LOT 75***<br>passed, signed permit at city hall                                          | 0.50        |
| Service Connection Inspection (Final) | Non-Asset            | ***122 SYCAMORE CROSSING CT LOCUST NC 28097 LOT 81***<br>failed, couldn't locate the cleanout to inspect. made site supervisor aware | 0.20        |
| Service Connection Inspection (Final) | Non-Asset            | ***463 CAROLINA HEMLOCK DR Lot 69***<br>passed, signed permit at city hall                                                           | 0.20        |
| Service Connection Inspection (Final) | Non-Asset            | ***116 SYCAMORE CROSSING CT, LOCUST LOT# 82***<br><br>passed, signed permit at city hall                                             | 0.50        |
| Service Connection Inspection (Final) | Non-Asset            | ***232 WILDFLOWER DR LOCUST LOT #19***<br>passed, signed permit at city hall                                                         | 0.34        |
| Service Connection Inspection (Final) | Non-Asset            | *** 110 SYCAMORE CROSSING CT LOT 83***<br>passed, signed permit at city hall                                                         | 0.33        |
| Service Connection Inspection (Final) | Non-Asset            | ***104 SYCAMORE CROSSING CT LOT# 84***<br>passed, signed permit at city hall                                                         | 0.33        |



| Activity                                      | Asset                | Notes                                                                                                          | Labor Hours |
|-----------------------------------------------|----------------------|----------------------------------------------------------------------------------------------------------------|-------------|
| Service Connection Inspection (Final)         | Non-Asset            | 445 CAROLINA HEMLOCK DR, LOCUST LOT# 66<br>Passed and permit signed at city hall                               | 0.50        |
| Service Connection Inspection (Final)         | Non-Asset            | ***439 CAROLINA HEMLOCK DR, LOCUST LOT# 65**<br>Passed and signed permit at city hall                          | 0.50        |
| Service Connection Inspection (Final)         | Non-Asset            | ***130 SWEETFERN LN, LOCUST NC LOT# 35***<br>passed signed permit at city hall                                 | 0.25        |
| Service Connection Inspection (Final)         | Non-Asset            | ***122 SYCAMORE CROSSING CT LOCUST NC 28097 LOT 81***<br>passed signed permit at city hall                     | 0.25        |
| Service Connection Inspection (Final)         | Non-Asset            | ***120 SWEETFERN LN LOCUST NC 28097 LOT 33**<br>passed, signed permit at city hall                             | 0.25        |
| Service Connection Inspection (Final)         | Non-Asset            | ***126 SWEETFERN LN LOCUST NC 28097 LOT 34**<br>failed, large rock wedged in the cleanout                      | 0.25        |
| Service Connection Inspection (Final)         | Non-Asset            | ***11606 Red Bridge Blvd***<br>passed, signed permit at city hall                                              | 0.37        |
| Service Connection Inspection (Final)         | Non-Asset            | ***11765 Glenwood Dr Lot 113***<br>passed, signed permit at city hall                                          | 0.38        |
| Service Connection Inspection (Final)         | Non-Asset            | ***11784 Glenwood Dr, Midland, NC, Lot 55***<br>passed, signed permit at city hall                             | 0.50        |
| Service Connection Inspection (Final)         |                      |                                                                                                                | 8.25        |
| Service Connection Inspection (Re-Inspection) | Non-Asset            | ***REINSPECTION***<br>***126 Sweet fern Lot 34***<br>passed, signed permit at city hall                        | 0.50        |
| Service Connection Inspection (Re-Inspection) |                      |                                                                                                                | 0.50        |
| Sewer Pump Maintenance                        | Sewer Pump SP-06     | Pull and deliver to Randall's supply 9/7<br>*Pulled and washed off 9/6 CM *<br>*Reset and tested 9/9 CM*       | 6.00        |
| Sewer Pump Maintenance                        |                      |                                                                                                                | 6.00        |
| Tree Maintenance (cleanup)                    | Sewer Facility LS-03 | Cleanup tree that fell across station. Tim please contact Champion fence to get assistance with fence repairs. | 6.50        |
| Tree Maintenance (cleanup)                    |                      |                                                                                                                | 6.50        |
| Vacuum Pump Maintenance                       | Sewer Pump VP-08     | PM service<br>Oil and Filter change                                                                            | 1.50        |
| Vacuum Pump Maintenance                       | Sewer Pump VP-10     | PM service<br>Oil and Filter change                                                                            | 1.50        |
| Vacuum Pump Maintenance                       | Sewer Pump VP-11     | PM service<br>Oil and Filter change                                                                            | 1.50        |
| Vacuum Pump Maintenance                       | Sewer Pump VP-09     | PM service<br>Oil and Filter change                                                                            | 1.50        |





| Activity                                         | Asset                | Notes                                                                                                                                                                                                                                                                                                                                                                                                                             | Labor Hours |
|--------------------------------------------------|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| Vacuum Pump Maintenance                          |                      |                                                                                                                                                                                                                                                                                                                                                                                                                                   | 6.00        |
| Vacuum System Maintenance/Low Vacuum Maintenance | Sewer Facility VPS-2 | Check field for what appears to be a blown off YBody. System has intermittent low vac calls. Based on FloVac start on D line.<br>*Found A line issue has gotten worse. Will begin process of locating specific location of break.* CM 9/12                                                                                                                                                                                        | 15.00       |
| Vacuum System Maintenance/Low Vacuum Maintenance |                      |                                                                                                                                                                                                                                                                                                                                                                                                                                   | 15.00       |
| Vacuum System Maintenance/Pit Maintenance        | Sewer Facility VPS-2 | ***Routine pit maintenance to manage energy efficiency***<br>8/24 Danita and side streets on it is all that's left to do on D line CW<br>8/25 completed all of c and the rest of d lines. RP<br>8/29 am RP and CW ran a line on Meadow Creek church rd, all pits in old hickory and the front half of barb park.<br>8/29 pm CW and RH ran back half of Barb park and main street up to simpson rd.<br>8/29 rebuilt controllers RH | 41.50       |
| Vacuum System Maintenance/Pit Maintenance        |                      |                                                                                                                                                                                                                                                                                                                                                                                                                                   | 41.50       |
| Wastewater Resources Division                    |                      |                                                                                                                                                                                                                                                                                                                                                                                                                                   | 177.75      |





# LOCUST POLICE DEPARTMENT CRIME STATISTICS



SEPTEMBER 2022

## INCIDENTS/OFFENSES

Note – Total incident reports generated number will be lower than number of offenses/incidents listed. This is due to there being multiple offenses within one report on some occasions. Incident reports are generally documented when any interaction with the public or an enforcement action is made on a dispatched call.

Escorts Provided (General, Business Closing, Child Custody Exchange, Funeral) – 23  
Calls For Service (Various Community Service Reasons, Animal Complaints, Etc.) – 22  
Assist EMS/Fire Department – 20  
Vehicle Traffic Violations (Resulting In Other Charges, Arrests, Vehicle Towed, Etc.) – 20  
Larceny From Business (Misdemeanor, Felony, Concealment) – 19  
Disturbances (General, Domestic) – 15  
Investigation Calls (General, 911 Hang-Ups, Suicide Threats, Open Doors, Etc.) – 13  
Drug Offenses (Investigations, Citations, Arrests) – 11  
Arrest Warrants/Processes Served (Failure To Appear, Subpoenas Etc.) – 7  
Alarm Calls (Business, Residential) – 5  
Counterfeiting/Fraud (Forgery, Obtain By False Pretense, Identity Theft, Etc.) – 5  
Driving While Impaired (Alcohol, Illegal Substances, Provisional, Drive After Consuming, Etc.) – 5  
Suspicious Activity (Activities, Vehicles, Persons) – 5  
Larceny From/Of Vehicle (Misdemeanor, Felony, B&E, Motor Vehicle Theft, Etc.) – 4  
Assist Motorist (Stranded, Keys Locked In Vehicle, Tire, Etc.) – 3  
Mutual Aid Given (Help Given To Other Agencies) – 3  
Property Calls (Lost, Found) – 3  
Trespassing (1<sup>st</sup>, 2<sup>nd</sup> Degree) – 3  
Damage To Property Calls (Residential, Business, Vehicle, Minor Vehicle Crashes) – 2  
Weapons Offenses (Unlawful Carry Concealed, Possession Firearm By Felon, Etc.) – 2  
Alcohol Charges (All Other) – 1  
Breaking & Entering/Larceny Residence Or Person (Attempted, Misdemeanor, Felony, Larceny After B&E) – 1  
City Ordinance Violation Calls/Investigations – 1  
Harassment (Phone Calls, Communicating Threats, Etc.) – 1  
Missing Persons (Reported, Found) – 1  
  
Assaults (Simple, Affray, Domestic, Etc.) – 0  
Death Investigation (Non-Criminal, Unattended Death, Suicide, Etc.) – 0  
Illegal Activity (Resist, Delay, Obstruct, All Other) – 0  
Juvenile Violations (Juvenile Offenses, Contributing To Delinquency, Etc.) – 0  
K-9 Use (Use Of Department Or Other Jurisdiction K-9) – 0  
Murder(Completed/Attempted)/Crime-Involved Death – 0  
Serious Larceny/Crimes From Business, Residence, Person (Common Law, Armed Robbery, Kidnapping Etc.) – 0  
Sex Offenses (Attempted Or Completed Rape, Indecent Liberties, Crimes Against Nature, Etc.) – 0  
Vandalism (Defacement, Arson, Etc.) – 0

**TOTAL OFFENSES – 195**

**INCIDENT REPORTS GENERATED – 159**

**AVERAGE DAILY INCIDENT REPORTS DOCUMENTED – 5.3**

## AREA PATROLS/CHECKS

Business Checks – 1,077  
Neighborhood Checks – 713  
Special Investigations – 9  
House Checks – 4  
Suspicious Persons – 2  
Suspicious Vehicles – 1

**TOTAL AREA/SECURITY CHECKS – 1,806**

**DAILY AREA/SECURITY CHECKS AVERAGE – 60.2**

## ARRESTS/OFFENSE CHARGES/COUNTS

Minor Charges – 6  
Driving While Impaired – 5  
Larceny Defeating Anti-Theft Device – 3  
Warrant Service – 3  
Failure To Appear – 2  
Felony Larceny – 2  
Concealed Weapon Violation – 1  
Driving While License Revoked – 1  
Flee To Elude Arrest – 1  
Fraud & Fraud Theft – 1  
Misdemeanor Larceny – 1  
Possession Drug Paraphernalia – 1  
Possession Schedule II – 1  
Possession Schedule IV – 1  
Possession Schedule VI – 1  
Trespassing – 1

**TOTAL ARREST CHARGES – 31**

**DAILY JAIL COMMIT ARREST CHARGES AVERAGE – 1.0**

## CITATIONS

Speeding – 36  
No Operator's License – 22  
Expired Registration – 12  
Driving While License Revoked – 9  
Vehicle Equipment Violations – 8  
No Insurance – 6  
Fictitious Registration – 5  
Revoked Registration – 5  
Inspection Violations – 4  
No Registration – 4  
Speeding In School Zone – 4  
Possession Schedule VI – 3  
Following Too Close – 2  
Misdemeanor Larceny – 2  
Possession Drug Paraphernalia – 2  
Speed Competition – 2  
Careless & Reckless Driving – 1  
Child Restraint Violations – 1  
Concealed Weapon Violation – 1  
Lane Violations – 1  
Open Container Alcohol Violations – 1  
Stop Sign/Light Violations – 1

**TOTAL – 132**

**DAILY CITATION CHARGES ISSUED AVERAGE – 4.4**

**DOCUMENTED TRAFFIC STOPS WITH WARNINGS ISSUED – 152**

**SPEEDING WARNINGS ISSUED – 39**

### TRAFFIC CRASHES

**Crashes Reported – 23**

**Approximated Total Damage - \$62,550 (\$2,720 Total Avg. Per Crash)**

**Injuries Reported – 0 Reported**

**2020 Through September – 138, 2021 – 130, 2022 – 145, Difference – +7 (Since 2020), +15 (Since 2021)**

#### Street Or Highway – 17

##### West (10)

- West Main Street At/Near South Central Avenue (Main/Central Intersection) – 3
- West Main Street At/Near Brown's Hill Road – 2 (1 Hit & Run)
- Market Street Near Ray Kennedy Drive (Single Vehicle)
- West Main Street At Bell Avenue (3 Vehicles)
- West Main Street Near Drive Inn Road
- James Avenue At 158 James Avenue
- West Main Street At/Near Red Bridge Boulevard (Single Vehicle/Deer)

##### East (3)

- East Main Street At/Near North Central Avenue (Main/Central Intersection) – 2 (1 Hit & Run, 7 Vehicles)
- Art Lane At East Main Street

##### North (3)

- North Central Avenue At Market Street
- North Central Avenue Near Delancy Street (Single Vehicle/Deer)
- Meadowcreek Church Road At 1590 Meadowcreek Church Road (Single Vehicle)

##### South (1)

- Elm Street Near Vella Drive

#### Parking Lot (Public Vehicular Area) – 6

##### West (5)

- 1876 West Main Street (Wal-Mart) (2)
- 1004 West Main Street (Food Lion)
- 1718 West Main Street (Bojangles)
- 1876 West Main Street At West Main Street

##### South (1)

- 201 South Central Avenue



TOTALS  
TOTAL MONTHLY DEPARTMENT ACTIVITIES  
(INCIDENTS/INVESTIGATIONS, CHARGES, CITATIONS, WARNINGS, AREA  
CHECKS, TRAFFIC CRASHES)  
**2,302\***

\*EXCLUDED – DISPATCHED CALLS NOT RESULTING IN A REPORT GENERATED  
AND OTHER OFFICER COMMUNITY ACTIVITIES/DUTIES NOT REPORTED\*

MONTHLY DAILY ACTIVITIES AVERAGE  
\*EXCLUDING ABOVE\*  
**76.7**

**2018 – 2022 THREE QUARTER (JAN. – SEPT.) COMPARISON**

| <b>CATEGORY/TYPE</b>             | <b>2018</b> | <b>2019</b> | <b>2020</b> | <b>2021</b> | <b>2022</b>   |
|----------------------------------|-------------|-------------|-------------|-------------|---------------|
| Incident Reports Total           | 1,223       | 1,290       | 1,410       | 1,331       | <b>1,386</b>  |
| Offenses/Incident Types Reported | 1,367       | 1,334       | 1,585       | 1,469       | <b>1,540</b>  |
| Property Crime Reports           | 197         | 206         | 245         | 178         | <b>215</b>    |
| Drug/Alcohol Reports             | 88          | 68          | 115         | 90          | <b>68</b>     |
| Assault Reports                  | 21          | 11          | 12          | 11          | <b>11</b>     |
|                                  |             |             |             |             |               |
| Field Contact Patrols            | 12,633      | 15,418      | 19,604      | 20,902      | <b>18,106</b> |
|                                  |             |             |             |             |               |
| Arrest Charges Total             | 145         | 143         | 270         | 269         | <b>276</b>    |
|                                  |             |             |             |             |               |
| Citation Charges Total           | 846         | 754         | 704         | 1,019       | <b>763</b>    |
| Warnings Issued Total            | 756         | 1,026       | 1,023       | 1,206       | <b>905</b>    |
|                                  |             |             |             |             |               |
| Traffic Crashes Reported         | 161         | 148         | 138         | 130         | <b>145</b>    |

**Department Incident Clearance (Through September Of Calendar Year)**

| <b>Category</b>                | <b>2018</b> | <b>2019</b> | <b>2020</b> | <b>2021</b> | <b>2022</b>  |
|--------------------------------|-------------|-------------|-------------|-------------|--------------|
| Total Closed %                 | 92.7%       | 94.0%       | 92.8%       | 94.2%       | <b>94.2%</b> |
| Cleared By Arrest %            | 74.4%       | 78.5%       | 78.6%       | 82.2%       | <b>83.6%</b> |
| Cleared Property Crime/Fraud % | 63.7%       | 67.8%       | 67.2%       | 64.9%       | <b>67.3%</b> |

# Planning and Zoning

## September 2022

12 New House Permits

SD, Adams, Smydra, Horton, MHC

2 Fence

4 Rooftop solar

1 Retaining wall Phase2 Crossroads Subdivision

4 Remodel

2 Mail Kiosks Crossroads Subdivision

126 New housing permits as of 9-30-2022