



Locust City Council Meeting

Agenda

Joel Huneycutt Community Room

7:00 PM

June 8, 2023

Mayor

Mayor Steve Huber

Council Members

Mayor Pro-Tem Larry Baucom, Mandy Watson, Roger Hypes, Harry Fletcher, Mike Haigler, Barry Sims, and Rusty Efird

Public Hearing: FY 2023-2024 Budget Adoption
Public Hearing: System Development Fees

- | | | |
|---------------------|--|----------------|
| Call to Order: | 1. Call to Order | Mayor Huber |
| | 2. Presentation of Colors, Prayer | Mayor Huber |
| | 3. Adopt Agenda | |
| | 4. Minutes - adopt May 11, 2023 | Amy Furr |
| | • May 11, 2023 | |
| Reports: | 5. Financial Reports | |
| | • Financial Summary - May 11, 2023. | |
| | 6. Mayor's Report | Mayor Huber |
| | • An Ordinance Amending The City Charter of Locust To Adopt The Council-Manager Form Of Government | |
| Department Reports: | 7. Administrator's Report | Cesar Correa |
| | • System Development Fee Adoption | |
| | • FY 2023-2024 Budget Adoption | |
| | • Purchase Orders | |
| | • Budget Amendments | |
| | 8. Administration/HR | Harry Fletcher |
| | • Special Event Application: Sunny Day Markets | |
| | 9. Parks | Mandy Watson |
| | 10. Facilities | Barry Sims |
| | • Resolution to Accept Streets for Public Ownership and Maintenance: Whispering Hills Subdivision | |
| | • Resolution to Accept Streets for Public Ownership and Maintenance: Crossroads Subdivision | |

- | | |
|---|--------------|
| 11. Public Works | Larry Baucom |
| • Wastewater Flow Report | |
| 12. ABC, Economic Development & Small Business Support | Rusty Efird |
| 13. Public Safety | Roger Hypes |
| 14. Planning & Zoning | Mike Haigler |
| • Schedule Public Hearing: Conditional Rezoning for Zaxby's | |
| 15. Public Comment Period: | |
| 16. Board Closing Comments | |
| 17. Executive Session | |
| 18. Adjourn | |

Next Scheduled Council Meeting July 13, 2023.



Locust City Council Meeting

Minutes

Joel Huneycutt Community Room

7:00 PM

May 11, 2023

Mayor
Council Members

Mayor Steve Huber
Mayor Pro-Tem Larry Baucom, Mandy
Watson, Roger Hypes, Harry Fletcher, Mike
Haigler, Barry Sims, and Rusty Efird

1. Call to Order

PUBLIC HEARING: Amend the City of Locust Charter to change the form of government to Council/Manager
No one spoke for or against. Closed at 7:02pm

PUBLIC HEARING: Conditional rezoning request for Mavis Brothers Tire HC-HC(C)
No one spoke for or against. Closed at 7:02pm

PUBLIC HEARING: Conditional rezoning request for Locust Property Holdings HC-HC(C)
No one spoke for or against. Closed at 7:02pm

Call to order at 7:02pm

2. Presentation of Colors, Prayer

Mayor Huber led in the Pledge of Allegiance and Council Member Roger Hypes gave the invocation.

3. Adopt Agenda

M/S/A Council Members Harry Fletcher and Roger Hypes (6-0)
Motion to excuse Council Member Michael Haigler

M/S/A Council Members Harry Fletcher and Larry Baucom (6-0)
Motion to adopt agenda as presented

4. Minutes - adopt April 13th

April 13 Minutes

5. Financial Reports

With 2 months in the fiscal year left, the City is in a great position and both funds are performing well. The General Fund revenues exceed expenditures by \$2,137,208.11 as of April 30, 2023. Even with the recent items that Council approved, including the paving of Smith and Maple streets, we should have a surplus of approximately \$2M going into fund balance reserve. ABC distribution for April (in the amount of \$22,598.83) was received on May 2nd, so you don't see it reflected in the total above. Sales Tax: February distribution was our lowest for the fiscal year. But it's not uncommon as it represents January sales tax. This month is usually slower given the holiday shopping season. Wastewater Fund revenues exceed expenditures by \$1,473,758.77 as of April 30, 2023. We continue to use ARPA funds to supplant the cost of wastewater treatment. This surplus will carry onto fund balance reserve, which will be used to pay for the North Basin Improvements. ARPA reporting: Please know that Finance Director Stephania Morton and I completed our annual ARPA compliance report on April 12th

Financial Summary - April 30, 2023

6. Mayor's Report

The National Day of Prayer was well attended and the speakers were well spoken. Update on Park Master Plan. Jon Wood with Benesch who is conducting our Parks & Rec master plan spoke about where the City is at in the process and what is left to complete. 2 focus group session have taken place. The first one was on Tuesday 5/9 from 6-8pm at the athletic complex. This date was chosen because spring sports are in full swing, and we want to get good participation from the community. The second was a drop-in session earlier today from 4-6pm. Now our consultant will begin compiling the results and recommendations into our master plan. We will be presenting a plan for adoption during the June 8th or July 13th meetings.

7. Administrator's Report

Purchase orders and budget amendments were reviewed. City Administrator Cesar Correa presented the proposed 2023-2024 budget that included updated property valuations from both Stanly and Cabarrus Counties. The recommendation is to keep the tax rate the same and user fees the same. The SRO grant has been confirmed for the upcoming fiscal year. We will receive the same distribution of \$36,666 to offset the salary and wages for SRO Daniel Longtin. We don't normally budget this as a revenue. However, since we have confirmation that it will come in, we've added it to the budget. We appreciate your support in letting us purchase some of the pre-approved capital equipment in the current budget. It allowed us to free up some cash flow in the budget. The budget ordinance you see attached reflects the changes. Recommendation to turn our part-time events coordinator position to full-time. It would require an additional \$26,810 to cover the remaining salary and wages for this position. Please know that the budget ordinance you see attached includes this position funded full-time for the upcoming fiscal year. Jessica Honeycutt, who serves this position, has been a great addition to the team. Our Master Plan is nearing completion, and the results will justify the additional help. We received our health, vision and dental plan renewals for the upcoming fiscal year. Vision stayed flat and dental increased by only 3.5%, however health increased by 27%. This is the first increase in our renewal in at least 7 years. We worked with our insurance broker to quote other plans, and this remains the most affordable option at this time. And while the increase is significant, it did not throw a wrench in the

budget. We currently budget dental, vision and health benefits with a 25% increase in the budget you receive during the budget retreat. We have been very fortunate that every other year we've either stayed flat or it's decreased. A candidate has been identified to fill one of the vacant patrol positions. The officer has patrol experience from other agencies and lives in Stanly County. The officer passed oral board review with veteran LPD officers, and is currently going through background checks. It's likely that the officer can start prior to July 1st. If that is the case, I would like to ask for your permission to bring this officer on staff as soon as the paperwork is complete. A public hearing to adopt the 2023-2024 budget needs to be scheduled for the June 8th meeting. City Administrator Cesar Correa presented a memorandum of understanding in partnership with Stanly County regarding the Proposed Senior Center to be constructed adjacent to the library.

M/S/A Council Members Harry Fletcher and Larry Baucom (6-0)
Motion to approve purchase orders

M/S/A Council Members Larry Baucom and Harry Fletcher (6-0)
Motion to approve budget amendments

M/S/A Council Members Harry Fletcher and Barry Sims (6-0)
Motion to set a public hearing June 8th to adopt the 2023-2024 budget

M/S/A Council Members Harry Fletcher and Barry Sims (6-0)
Motion to approve memorandum of understanding with Stanly County for the Senior Center and authorize City Administrator Cesar Correa to sign on the City's behalf.

Purchase Orders

Budget Amendments

FY 23-24 Budget Introduction

Schedule Public Hearing for FY 23-24 Budget Adoption

MOU for New Senior Center

8. Administration/HR

9. Parks

Several events happening. Hands on Locust, May 20th. Muffins for Mothers Day and a Family Movie night Cars. Then Rio 2 another family movie night and a Locust Cinema Party featuring Maverick. Farmers Market has added a new day and time to the schedule. Tuesday's from 4:30pm-7:30pm and Thursdays from 8:00am - 1:00pm

Master Plan Update by Benesch

10. Facilities

Installation of the new internet is complete at the PW facility. HVAC system at the library has gone out and recommendation is to replace the unit.

11. Public Works

Public Works Department has done a great job with beautifying the City and Park area. Had a couple high water days last month.

Wastewater Flow Report

12. ABC, Economic Development & Small Business Support

Stanly County Chamber will be having a business after hours at the Local Room May 18th 5:00pm-7:00pm

13. Public Safety

Police Department has done a great job patrolling the streets and completing neighborhood checks and business checks. Officer Ryan Tran-Thompson was Officer of the Month for the month of April. Officer Tim Hartsell was awarded an accommodation bar for executing stop sticks efficiently.

Monthly Summary - April 2023

14. Planning & Zoning

Planning and Zoning report was presented. Conflict of interest statement was read. Presentations were given by Allen Mosley for Mavis Tires and Brakes and Michael Newman and Dr. Jason Martin, DDS for Locust Property Holdings, LLC

M/A Council Members (no second needed) Harry Fletcher (6-0)

Motion to approve the conditional rezoning request by MavisTires and Brakes parcel pin# 556504504174, yet to be subdivided, designating the subject property as Highway Commercial – Conditional (HC-C) with the associated site plan and proposed elevations, to be consistent with the 2014 Land Use Plan

M/A Council Members (no second needed) Harry Fletcher (6-0)

Motion to approve the conditional rezoning request by Locust Property Holdings parcel pin# 556504703584 designating the subject property as Highway Commercial – Conditional (HC-C) with the associated site plan and proposed elevations, to be consistent with the 2014 Land Use Plan

Monthly Report

Conditional Rezoning: Mavis Tire & Brake

Conditional Rezoning: Locust Property Holdings, LLC

15. Public Comment Period:

No one signed up for public comment period.

16. Board Closing Comments

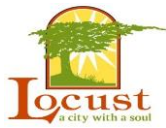
Thank you to all who are in attendance. Thank you to the staff for all their hard work and the budget presentation. Happy Mother's Day and Happy Memorial Day. Thank you to the County Commissioners for their partnership on the Senior Center. Thank you to the Council for all they do. Thank you to Dr. Martin for your continued investment in the City of Locust.

17. Adjourn

M/S/A Council Members Harry Fletcher and Larry Baucom (6-0)
Motion to adjourn at 8:29pm

Amy Furr, City Clerk

Stephen Huber, Mayor



CITY OF LOCUST
FINANCIAL SUMMARY REPORT - May 31, 2023
FISCAL YEAR ENDING 6/30/2023

GENERAL FUND

	ACTUAL FY '21/'22	CURRENT BUDGET	ACTUAL 6/30/2023	Y-T-D % COLLECTED
REVENUES				
PROPERTY TAXES	\$ 2,247,687	\$ 1,870,000	\$ 2,360,531	126.23%
VEHICLE TAXES/DMV VEHICLE FEES	\$ 43,216	\$ 35,000	\$ 39,254	112.15%
FRANCHISE TAXES	\$ 215,075	\$ 185,000	\$ 161,213	87.14%
SALES TAXES	\$ 1,477,529	\$ 1,000,000	\$ 1,316,991	131.70%
CABLE VISION FRANCHISE	\$ 22,236	\$ 17,500	\$ 15,757	90.04%
SOLID WASTE	\$ 260,669	\$ 250,000	\$ 276,374	110.55%
BUSINESS REGISTRATION/PERMITS	\$ 100,864	\$ 10,000	\$ 65,440	654.40%
POWELL FUND	\$ 144,341	\$ 105,100	\$ 145,731	138.66%
ALL OTHER REVENUES	\$ 578,113	\$ 372,325	\$ 955,204	256.55%
	\$ 5,089,729	\$ 3,844,925	\$ 5,336,494	138.79%

	ACTUAL FY '21/'22	CURRENT BUDGET	ACTUAL 6/30/2023	Y-T-D % SPENT
EXPENDITURES				
GENERAL ADMINISTRATION GOV'T	\$ 598,245	\$ 656,322	\$ 562,255	85.67%
CENTRAL SERVICES	\$ 81,683	\$ 79,250	\$ 69,152	87.26%
PUBLIC SAFETY	\$ 1,513,229	\$ 1,471,559	\$ 1,276,774	86.76%
PUBLIC WORKS	\$ 357,497	\$ 475,069	\$ 359,968	75.77%
POWELL FUND/STREETS	\$ 207,446	\$ 206,820	\$ 199,038	96.24%
SANITATION	\$ 250,231	\$ 460,000	\$ 431,306	93.76%
PARKS & RECREATION	\$ 376,279	\$ 494,905	\$ 365,284	73.81%
CONTRIBUTION TO WASTE WATER FUND	\$ -	\$ -	\$ -	0.00%
CAPITAL PROJECT FUND	\$ -	\$ -	\$ -	0.00%
ECONOMIC DEVELOPMENT	\$ 2,103	\$ 1,000	\$ -	0.00%
TRANSFER TO WASTE WATER	\$ -	\$ -	\$ -	0.00%
DEBT SERVICE	\$ 1,607,417	\$ -	\$ -	0.00%
GENERAL FUND RESERVE	\$ -	\$ -	\$ -	0.00%
	\$ 4,994,131	\$ 3,844,925	\$ 3,263,777	84.89%
Y-T-D FUND BALANCE INCREASE	\$ 95,598	\$ -	\$ 2,072,717	

Sales Tax Revenue Summary

June 2022	\$ 129,641.75	rec. 8/15/2022
July 2022	\$ 136,418.34	rec. 9/15/2022
Aug 2022	\$ 130,471.24	rec. 10/15/2022
Sept 2022	\$ 139,026.71	rec. 11/15/2022
Oct 2022	\$ 138,255.26	rec. 12/15/2022
Nov 2022	\$ 128,271.33	rec. 1/17/2023
Dec 2022	\$ 133,876.52	rec. 2/15/2023
Jan 2023	\$ 154,458.87	rec. 3/15/2023
Feb 2023	\$ 127,670.95	rec. 4/17/2023
Mar 2023	\$ 98,900.29	rec. 5/15/2023

ABC Income Summary

July 2022	\$ 26,426.33	
Aug 2022	\$ 29,570.83	incl - LEO 4qtr
Sept 2022	\$ 158,803.44	incl - FYE Dist 10/3
FYE 2022/Oct	\$ 152,716.01	rec'd 10/17/2022
Oct 2022	\$ 2,259.93	rec'd 11/16/2022
Nov 2022	\$ 30,127.04	incl - LEO 12/6/2022
Dec 2022	\$ 22,598.83	rec'd 1/3/2023
Dec 2022	\$ 3,215.25	LEO qtr dist. 1/18/2023
Jan 2023	\$ 22,598.83	rec'd 2/2/2023
Feb 2023	\$ 22,598.83	rec'd 3/1/2023
March 2023	\$ 22,598.83	rec'd 3/30/2023
April 2023	\$ 25,814.08	incl - LEO qtr dist. 5/1/23

Updated 6/2/2023

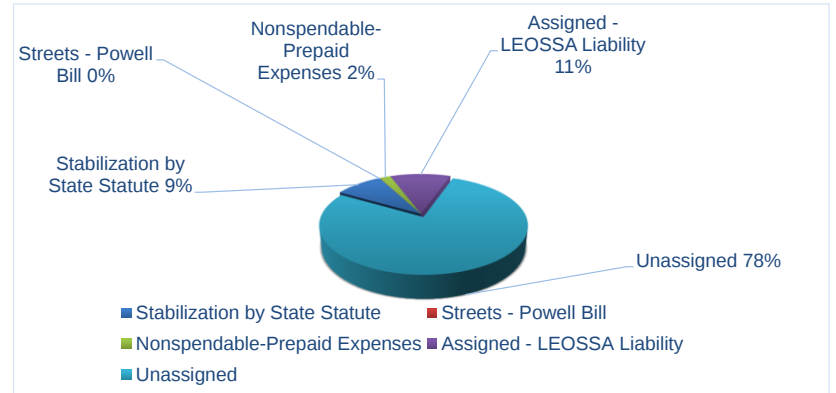
WASTE WATER FUND

	ACTUAL FY '21/'22	CURRENT BUDGET	ACTUAL 6/30/2023	Y-T-D % COLLECTED
REVENUES				
MISC INCOME	\$ 7,692	\$ 600	\$ 300	50.00%
INTEREST INCOME	\$ 1,694	\$ 2,948	\$ 67,086	2275.63%
NEW DEV SEWER TAP FEES	\$ 565,000	\$ 100,000	\$ 345,000	0.00%
AVAILABILITY FEES	\$ 132,821	\$ 115,000	\$ 118,460	345.00%
USER FEES	\$ 1,343,641	\$ 1,000,000	\$ 1,391,760	139.18%
SYSTEM DEVELOPMENT FEE	\$ 612,308	\$ 100,000	\$ 347,500	103.01%
FUND BALANCE RESERVES	\$ -	\$ -	\$ -	0.00%
WASTEWATER RESERVES	\$ -	\$ -	\$ -	0.00%
OTHER FEE INCOME	\$ 210	\$ -	\$ 200	0.00%
	\$ 2,663,366	\$ 1,318,548	\$ 2,270,306	172.18%

	ACTUAL FY '21/'22	CURRENT BUDGET	ACTUAL 6/30/2023	Y-T-D % SPENT
EXPENDITURES				
ADMINISTRATION	\$ 284,877	\$ 314,448	\$ 273,413	86.95%
WASTE COLLECTION & TREATMENT	\$ 943,942	\$ 878,033	\$ 195,170	22.23%
CAPITAL PROJ - REDAH/N BASIN PS	\$ 6,384	\$ 26,067	\$ 26,067	0.00%
TRANSFER CAPITAL RESERVE	\$ -	\$ 100,000	\$ -	0.00%
DEBT SERVICE	\$ -	\$ -	\$ -	0.00%
	\$ 1,235,203	\$ 1,318,548	\$ 494,650	37.51%
Y-T-D FUND BALANCE INCREASE	\$ 1,428,163	\$ -	\$ 1,775,656	0.00%

GENERAL FUND INVESTMENT POSITIONS

	6/30/2022
Total Fund Balance	
Stabilization by State Statute	\$ 360,686
Streets - Powell Bill	\$ 2,266
Nonspendable-Prepaid Expenses	\$ 82,021
Assigned - LEOSA Liability	\$ 453,822
Unassigned	\$ 3,165,874
Subtotal	\$ 4,064,669





**AN ORDINANCE
AMENDING THE CHARTER OF THE CITY OF LOCUST TO
ADOPT THE COUNCIL-MANAGER FORM OF GOVERNMENT**

WHEREAS, under Chapter 160A, Article 5, Part 4 of the North Carolina General Statutes, the City of Locust is authorized to alter its form of government and amend its city charter by adoption of an ordinance in accordance with the procedures therein set forth; and,

WHEREAS, the Council upon due notice to the public conducted a public hearing at its regular meeting on May 11, 2023 on a proposal to amend the Charter of the City of Locust to change the City's form of government from the Mayor-Council form to the Council-Manager form, as provided in Part 2 of Article 7 of Chapter 160A of the General Statutes; and,

WHEREAS, after consideration of the public comment received and due deliberation, it is the opinion of the Council that, based upon the development and circumstances of the City of Locust, the interests of the citizens will best be served, and the efficient delivery of necessary services thereto as determined by the Council will best be executed, by making such change.

NOW THEREFORE, BE IT ORDAINED:

1. Pursuant to G.S.160A-101 and 160A-102, the Charter of the City of Locust, as set forth in Chapter 246 of the 1973 Session Laws of North Carolina, is amended as follows:

ARTICLE VI. ADMINISTRATIVE OFFICERS AND EMPLOYEES.

Sec. 6.1. Form of Government.

The City shall operate under the council-manager form of government in accordance with Part 2 of Article 7 of Chapter 160A of the General Statutes.

Sec. 6.2. City Manager; Appointment; Power and Duties.

The Council shall appoint a City Manager who shall be responsible for the administration of all departments of the City government. The City Manager shall have all the powers and duties conferred by general law, except as expressly limited by the provision of this Charter, and the additional powers and duties conferred by the Council, so far as authorized by general law.

Sec. 6.3. City Clerk.

The City Council shall appoint a City Clerk to keep a journal of the proceedings of the Council and to maintain in a safe place all records and documents pertaining to the affairs of the City, and to perform such other duties as may be required by law or as the Council may direct.

Sec. 6.4. City Tax Collector.

The City Council shall appoint a Tax Collector to collect all taxes, licenses, fees and other monies belonging to the City subject to the provisions of this Charter and the ordinances of the City, and he or she shall diligently comply with and enforce all the general laws of North Carolina relating to the collection, sale, and foreclosure of taxes by municipalities.

Sec. 6.5. City Finance Officer.

The City Council may appoint a City Finance Officer to perform the duties of the Finance Officer as required by the Local Government Budget and Fiscal Control Act.

Sec. 6.6. Consolidation of Functions.

The City Council may, in its discretion, consolidate the functions of any two or more of the positions of City Clerk, City Tax Collector, and City Finance Officer, or may assign the functions of any one or more of these positions to the holder or holders of any other of these positions. The City Council may also, in its discretion, designate a single employee to perform all or any part of the functions of any of the named positions, in lieu of appointing several persons to perform the same.

Sec. 6.7. Other Employees.

The City Council shall appoint the Chief of Police or may authorize that position and other positions to be filled by appointment by the City Manager, and may organize the City government as deemed appropriate, subject to the requirements of general law.

2. The City Clerk shall cause a notice to be duly published within 10 days pursuant to N. C. Gen. Stat. § 160A-102, stating that an ordinance amending the Charter to adopt the Council-Manager form of government has been adopted. Subject to any referendum petitioned for and conducted pursuant to G.S. 160A-103, this ordinance shall be in full force and effect from and after July 1, 2023.

Adopted this 8th day of June 2023

ATTEST:

Amy Furr, City Clerk

Stephen Huber, Mayor

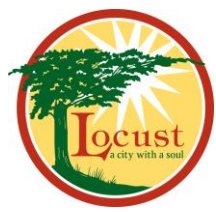
Approved as to Form:

Connie Josey, City Attorney



Fiscal Year 2023-2024 Annual Operating Budget





Annual Operating Budget
Fiscal Year 2023-2024
City of Locust, North Carolina

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Locust
North Carolina**

For the Fiscal Year Beginning

July 01, 2022

Christopher P. Morill

Executive Director

GFOA Distinguished Budget Presentation Compliance Statement

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Locust, North Carolina, for its Annual Budget for the fiscal year beginning July 01, 2022. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Introduction

History of Locust

The City of Locust was established in western Stanly County in the late 1860s by German, Scotch Irish, and English immigrants. The community was known as the “Crossroads”. Many travelers came through on the way to Cabarrus, Anson, and Mecklenburg counties.

A central well was dug close to the locust tree to serve the citizens of the community as well as travelers and their livestock as they were traveling through. As many as 25 families would do their washing there in a single day since it was the only source of water.

In 1869 the city was officially incorporated as the City of Locust.

The community, previously known as “Crossroads” held a meeting to decide on a new name. A young girl in the community, Miss Maggie Howell, happened to look out at a wooded plot where a large locust tree was in full bloom. Beyond the locust tree, plowed fields laid flat and the reddish clay dirt of the Charlotte Road stretched out level. Miss Howell suggested the name “Locust Level”. And it was called Locust Level until May 29, 1894. The Level was dropped, and it was simply called Locust.

Locust’s convenient location, situated between Charlotte and Albemarle, contributed to its economic growth and served as a hub for the surrounding region.

Over the years, Locust has maintained its small-town charm while embracing sustainable growth and development. The city has seen residential expansion, with new neighborhoods and housing developments being established to accommodate a growing population.

Today, Locust stands as a thriving community that cherishes its history while embracing the opportunities of the present. The city’s rich heritage, strong sense of community, and dedication to progress have positioned Locust as a desirable place to live, work, and raise a family.

As Locust continues to evolve, it remains committed to preserving its small-town values, supporting local businesses, and fostering a high quality of life for its residents.

Community Profile

**Locust is the 2nd largest municipality in Stanly County
and the 150th largest municipality in North Carolina**



Population: 4,275

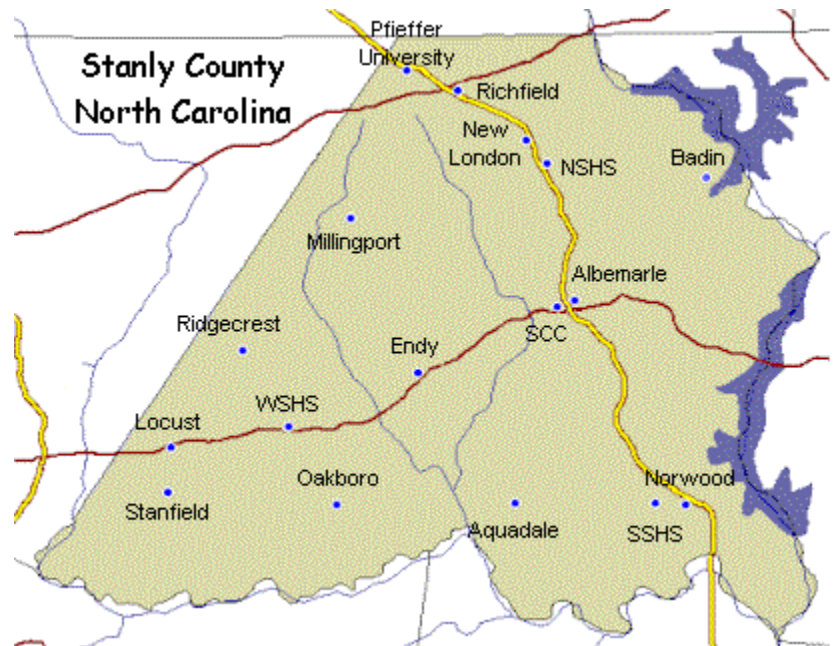
Land area: 8.13 sq mi

Median Housing Value: \$201,600

Median Household Income: \$54,617

Total Housing Units: 1,829

[Source: Census Data ACS 2021 5-year](#)



Government

Effective July 1, 2023 the City of Locust operates under the Council-Manager Form of Government

The City of Locust City Council is dedicated to serving its residents with integrity, transparency, and a commitment to the betterment of the community. Through responsible governance and effective leadership, the City of Locust strives to enhance the well-being of its citizens and foster a prosperous future.

Open and Accountable Government: Locust City Council values open communication and transparency. It actively engages with its residents, encouraging their participation in decision-making processes. By maintaining clear channels of communication and providing access to information, Locust City Council ensures that the community remains well-informed and actively involved in shaping the city's future.

Efficient and Responsive Services: Locust City Council is committed to delivering efficient and responsive service to its residents. Whether it's providing essential services, maintaining infrastructure, or addressing community needs, Locust City Council works diligently to ensure the highest standards of service delivery.

Responsible Fiscal Stewardship: Locust City Council understands the importance of responsible financial management. It carefully allocates resources, maintains a balanced budget, and seeks opportunities for economic growth. Through prudent financial decision-making, Locust City Council fosters a stable and sustainable environment that supports community development, infrastructure improvements, and the delivery of essential services. City of Locust residents have enjoyed a flat tax rate of .36 per \$100 for the 26th consecutive year. In addition, the City of Locust is debt free.

Planning for Sustainable Growth: Locust City Council takes a proactive approach to planning for the future. It recognizes the importance of sustainable growth and development that balances economic prosperity, preserving natural resources, and promoting responsible land use.

Upholding Public Safety and Welfare: Locust City Council places the highest priority on the safety and welfare of its residents. It invests in comprehensive public safety services to ensure the well-being of the community. By collaborating with local agencies and supporting initiatives that promote public safety, City Council creates a secure and peaceful environment for all.

The City of Locust City Council is committed to excellence in serving its residents, and work tirelessly to meet the needs of its citizens while working towards a prosperous future.

Unlike many cities, Locust City Council members do not receive financial compensation for their services. They volunteer their time for the betterment of the community.

Quality of Life

At the heart of the Piedmont region, the City of Locust offers its residents a remarkable quality of life. Nestled in a welcoming community, Locust embraces a balance between small-town charm and modern amenities, making it an ideal place to call home.

Strong Community Support: Locust thrives on the strength of its tight-knit community. Residents take pride in their city, fostering a sense of belonging and unity. Whether it's attending local events, supporting neighborhood initiatives, or volunteering for worthy causes, the residents of Locust come together to create a vibrant community.

Safe and Welcoming Environment: Locust is committed to providing a safe and secure environment for its residents. The City's dedicated police force works tirelessly to maintain peace and ensure the well-being of its citizens. Locust embraces diversity and inclusivity, welcoming individuals from all walks of life, and fostering an environment where everyone feels valued and respected.

Excellent Education: Locust places great emphasis on education, offering its residents access to exceptional education opportunities. The City boasts a network of highly regarded schools, both public and private, that provide a nurturing and challenging environment for students to grow academically and personally.

Abundant Recreational Opportunities: Locust takes pride in its natural beauty and offers a wide range of recreational opportunities for residents of all ages. With well-maintained parks and facilities, the City encourages an active and healthy lifestyle.

Thriving Economy: Locust is a city that values economic growth and development. With a diverse and expanding business landscape, Locust creates employment opportunities, attracts investment, and fosters entrepreneurial spirit. The City's close proximity to Charlotte, along with its supportive business climate, contributes to a robust economy that benefits its residents.

The City of Locust is dedicated to enhancing the quality of life for its residents, and we strive to create an environment where residents can flourish and enjoy a fulfilling life.

City Council



Locust City Council Members (standing, from left to right): Barry Sims, Mayor Pro-Tem Larry Baucom, Mayor Steve Huber, and Harry Fletcher. (sitting, from left to right): Michael Haigler, Mandy Watson, Roger Hypes, and Rusty Efird.

The Locust City of Locust City Council is comprised of a Mayor and seven Councilmembers. Elections for the office of Council are held at two-year intervals in November. Elections are non-partisan and all members are elected for four-year terms. The Mayor is elected for a two-year term at the same time elections for City Council are held.

All municipal elections are conducted by the Stanly County Board of Elections in accordance with general laws of North Carolina. No primary elections are held.

The City Council acts as the legislative body of the City, and they provide guidance and direction to City staff to meet the goals of the City. As such, the City Council adopts the annual operating budget, which by law is always balanced and which includes a tax rate levied against real property, wastewater rates, and other fees; expenditures on municipal projects and programs, including such capital projects as street improvements, buildings and facilities maintenance and construction; and funds for departmental operations, such as police protection, planning, recreation, and wastewater collection. The City Council is the final authority in adopting laws and rules that govern the City of Locust and provides for the safety and welfare of its citizens and visitors.

Boards and Committees

Advisory committees and boards offer citizens the opportunity to be involved in the City's decision-making processes, by directly advising the City Council.

Planning & Zoning Board

The Planning and Zoning Board reviews and makes recommendations to the City Council on all proposals for rezoning, various land development-related requests, and amendments and additions to the City's Land Development Ordinance and Land Use Plan. The Planning & Zoning Board has no judicial or final decision authority but provides guidance to the City Council on those requests. The Planning & Zoning Board also serves as the Board of Adjustment.

Board of Adjustment

The Board of Adjustment conducts public hearings (of quasi-judicial nature) and renders rulings on variances from the City's land development regulations and appeals to zoning decisions made by the Planning & Zoning staff.

City Administration

Cesar R. Correa
City Manager

Connie Josey
City Attorney

Amy Meachum
City Clerk

Department Directors

Stephania Morton
Finance Director

Scott Efird
Planning & Zoning Director

Jeff Shew
Chief of Police

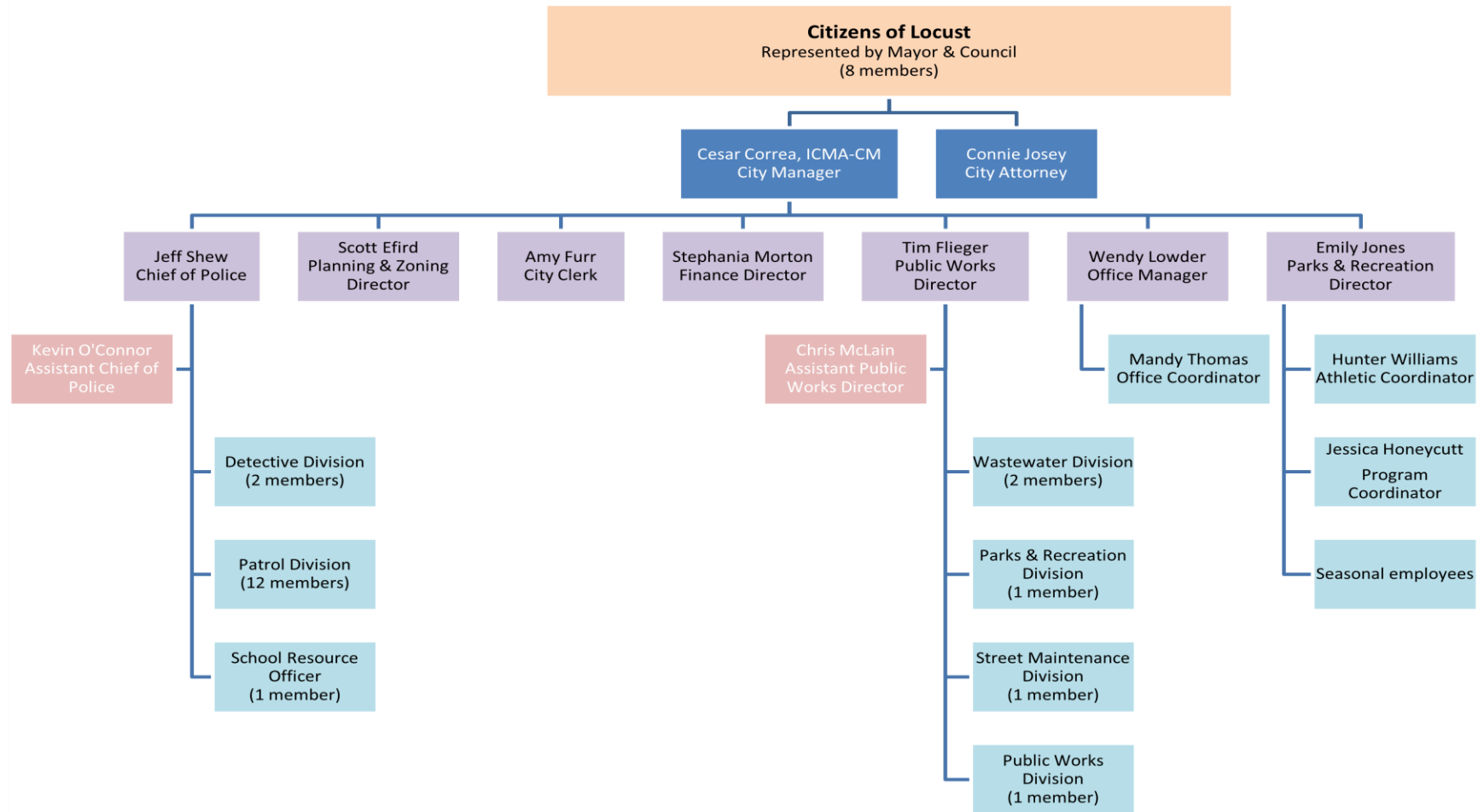
Tim Flieger
Public Works Director

Wendy Lowder
Office Manager

Emily Jones
Parks & Recreation Director

Organization Chart

Full-Time Positions FY 2023-2024



Fire service provided through Volunteer Rural Fire Departments, including West Stanly FD, Midland FD, and Georgeville FD

These services are funded by special Rural Fire Department tax levies.

Budget Process

Overview

The City's budgets are adopted as required by the North Carolina General Statutes. An annual budget is adopted for the General Fund and Enterprise Funds. Project ordinances are adopted for Capital Project funds and proprietary capital improvements. All budgets are prepared using the modified accrual basis of accounting.

The City Manager acts as the City's Budget Officer. As of December 16, 2021, Cesar Correa ICMA-CM, City Manager is recognized as a Certified Budget & Evaluation Officer by the North Carolina Local Government Budget Association.

Budgetary control is executed at the department level or by project. The City Manager, upon City Council approval, is authorized to transfer appropriations between functional areas within a fund without limitation. During the fiscal year, several amendments to the original budget are necessary.

Procedures

All departments receive their operating budget materials and instructions in January. Department Directors meet individually with the City Manager and Finance Director to present recommendations and/or adjustment to their respective operating expenses. In addition, Department Directors submit capital project requests and personnel requests.

Department Directors are responsible for estimating departmental expenditures. The City Manager and Finance Director make the determination of the revenue projections based on prior fiscal year realized revenues, economic trends, and recommendations by the North Carolina League of Municipalities. The budget reflects the service priorities of the Council and the Citizens of the City of Locust. The service needs of the community are determined by public hearings and feedback through the Mayor and City Council. After final service priorities have been established and agreed upon, a balanced funding plan is formulated. Through careful assessment of funding requirements and financing methods (if needed), a proposed budget document is organized into final format and submitted to Council for their consideration and adoption.

The City Council reviews the recommended budget with the City Manager and staff during the Annual Budget Retreat. Locust City Council sets goals and priorities for the upcoming fiscal year during the Annual Budget Retreat.

A copy of the proposed budget with recommended changes is also filed with the City Clerk for public review as well as on the City's website. A public hearing is scheduled prior to the formal adoption of the budget. Adoption of the budget by the City Council establishes legal authority to incur expenditures in the ensuing fiscal year. All annual appropriations lapse at fiscal year-end, on June 30th.

Budget Calendar

A budget calendar is included in the North Carolina General Statutes which prescribes the last day on which certain steps of that budget procedure are to be performed. The following schedule lists the tasks to be performed and the date by which each is required to be completed.

January

1. City Manager transmits budget kick-off memorandum to Department Directors.
2. Budget packets distributed to Department Directors.

February

1. Completed expenditures requests submitted to City Manager.
2. Finalized Fee Schedule is submitted.
3. City Manager and Finance Director meet with individual Department Directors to review budget requests.
4. Budget packet submitted to City Council members.

March

1. Department Directors complete performance evaluations and present merit increase recommendations.
2. City Council receives copy of the proposed budget (1st draft)
3. City Council participates in the annual budget retreat to set goals and funding priorities.
4. City Manager begins to amend proposed budget based on Council's direction following the annual budget retreat.

April

1. City Manager presents revised budget version during April Council meeting.
2. City Council schedules public hearing for May and June Council meetings.

May

1. City Manager presents recommended budget for introduction.
2. City Council provides additional feedback and direction based on public comment.

June

1. Public Hearing on budget proposal.
2. Budget Ordinance is adopted by the City Council.

Public Input

The City Council of the City of Locust takes pride in an open and transparent budget process. The City Manager begins by informing the public that budget planning has begun during the January Council meeting. At this time, the budget calendar is explained to the public; and the public is informed of their right to participate in the planning process. Notice is given during the February Council meeting as to when the budget retreat will take place. In addition to the Council meeting, the City of Locust also uses social media platforms, and our local newspaper, to advertise the budget retreat.

Members of the public are welcomed and encouraged to participate during budget retreat. In addition, City Council sets a special public comment session during the budget introduction, typically in May.

Finally, the public is able to participate one last time during the public hearing period during the June meeting, when the budget is adopted.

CIP (Capital Improvements Plan)

The City develops a five-year plan for capital improvements and reviews and updates the plan annually.

Financial Policies

Statement of entity-wide long-term financial policies

The City of Locust is committed to maintaining sustainable and responsible financial practices that ensure the long-term stability and prosperity of our community. Our overarching financial policies are designed to promote fiscal prudence, transparency, and accountability, while effectively managing our resources to meet the evolving needs of our residents.

To achieve these goals, we prioritize long-term financial planning and budgeting. We strive to establish a robust financial framework that accounts for both short-term obligations and long-term commitments. This includes setting realistic revenue projections, managing expenditures, and thoughtfully implementing a capital improvement plan to avoid excessive and/or unnecessary financial burdens.

The City of Locust recognizes the importance of building and maintaining adequate reserves to protect against unforeseen events and economic downturns. By consistently adhering to strict reserve policies, we aim to mitigate financial risks and safeguard essential services for our community, even during challenging times.

Our local government is committed to promoting sustainable economic growth and attracting investments that contribute to our community's prosperity. We actively seek opportunities for public-private partnerships, share services with other local governments, explore innovative revenue sources, and encourage responsible economic development practices that generate sustainable sources of income.

Transparency and accountability are fundamental principles guiding our financial policies. We are dedicated to providing clear and accessible information to our constituents regarding our budgetary decisions, financial performance, and long-term financial planning. We encourage open communication and engaging with the community to build trust and ensure the public has a voice in shaping our financial priorities.

As stewards of public funds, we understand that our financial decisions have a direct impact on the well-being of our residents. We are committed to balancing fiscal responsibility with the delivery of essential services and infrastructure investments that promote the overall quality of life in our community.

Summary of Financial Policies

Basis of Budgeting

The City of Locust budget is balanced when the sum of estimated net revenues and appropriated fund balances is equal to appropriations.

The accounts of the City of Locust are organized on the basis of funds and account groups. A fund is an independent fiscal and accounting entity, with a self-balancing set of accounts comprised of assets, liabilities, fund equity, revenues and expenditures or expenses as appropriate. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements. The account groups are not funds but are a reporting device used to account for certain assets and liabilities of the governmental funds that are not recorded directly in those funds.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the measurement focus applied. In accordance with North Carolina General Statutes, all funds of the City are maintained during the year using the modified accrual basis of accounting. The governmental fund types are presented in the financial statements using the same basis of accounting.

Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 90 days of the end of the current fiscal year. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Budget Transfers & Amendments

Full implementation of the budget begins immediately on July 1. Pursuant to North Carolina General Statute 159-15, the budget may be amended by submission of proposed changes to the City Council. Upon City Council approval, the City Manager is then authorized to transfer funds from one appropriation to another within the same fund. All budget amendments and transfers must adhere to balanced budget requirements.

Encumbrances

As required by North Carolina General Statutes, the City maintains encumbrance accounts, which are considered “budgetary accounts” under which purchase orders, contracts and other commitments for expenditures of funds are recorded in order to reserve that portion of applicable appropriation.

Debt

The City shall not knowingly enter into any contracts creating significant unfunded liabilities. If utilized, general obligation debt of the City will not exceed eight percent (8%) of the assessed valuation of the taxable property of the City.

Fund Balance Reserve

The Local Government Budget and Fiscal Control Act states: "Appropriated fund balance in any fund shall not exceed the sum of cash and investments minus the sum of liabilities, encumbrances, and deferred revenues arising from cash receipts at the end of the fiscal year next preceding the budget year."

The City will maintain as a minimum a general fund balance, less restricted funds, to be used for unanticipated emergencies of twenty-five percent (25%) of the General Fund. These funds will be used to avoid cash-flow interruptions, generate interest income, eliminate the need for short-term borrowing, and assist in maintaining an investment grade bond rating.

The City's Annual Budget Report will include a section which shows the City's ending Fund Balance, and also shows this Fund Balance as a percentage of expenditures.

In the event the City's targeted minimum Fund balance drops below twenty-five percent (25%), each annual budget ordinance shall address, at a minimum, actions to be taken by Council to increase the fund balance back to twenty-five percent (25%).

Basis of Budgetary Accounting

Budgetary accounting is used for management control of all funds of the City.

Governmental Funds

These funds are used to account for governmental functions. Governmental funds include the following fund types:

- **General Fund:**

The General Fund is the general operating fund of the City. It is used to account for expenditures and all financial resources for services to the public, except for those required to be accounted for in another fund. The primary revenue sources are ad valorem taxes, grants and various other taxes and licenses. The primary expenditures are for public safety, public works, recreation, and general governmental functions.

- **Powell Fund:**

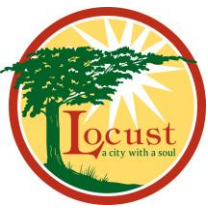
The Powell Fund is used for the construction, maintenance and repair of all public streets, sidewalks, bridges, and other ways of public passage within corporate limits. North Carolina levies motor fuel taxes pursuant to a formula that increases taxes when the wholesale price of motor fuels increases. North Carolina General Statute 136-41.1 appropriates a certain percentage of this revenue, plus an additional percentage of the net proceeds of the North Carolina Highway Trust Fund, to eligible municipalities across the state.

Proprietary Funds

These are used to account for business-type activities.

- **Enterprise Fund (Wastewater):**

The Enterprise Fund accounts for operations that are a) financed and operated in a manner similar to private business enterprises where the intent of the governing body is that costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or b) where the governing body has decided that the periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.



Annual Operating Budget
Fiscal Year 2023-2024
City of Locust, North Carolina

Budget Message

June 8, 2023

The Honorable Steve Huber, Mayor
Members of the Locust City Council
City of Locust, North Carolina

Dear Mayor Huber and Members of the City Council:

Pursuant to Section 159-11 of the North Carolina General Statutes, attached is the recommended FY 2023-2024 budget for your review and consideration. I want to thank the Mayor and City Council for providing staff with specific direction during our budget retreat on March 11, 2023. Your comments and directions were used as guidelines for budget recommendations. I also want to thank department directors and their respective staff for their assistance in preparing this proposal.

The 2023-2024 FY City-wide budget totals \$5,584,550 for both General Fund and Enterprise Wastewater Fund.

The proposed property tax rate for FY 2023-2024 is \$0.36/\$100, which remains the same for the 26th consecutive year.

This recommendation assumes the North Carolina General Assembly will not make changes to local government revenues distribution that would impact the City of Locust.

Per Council's direction, the focus of this budget aims to uphold the City's mission statement to "plan and prioritize for the citizens' well-being through equitable and quality services, focusing on cost-effective government." The City Council is to be commended for continuing to be conservative in projecting revenues, in holding down expenditures, and in maintaining a healthy fund balance reserve. These practices have enabled the City of Locust to remain in a healthy financial position.

To ensure the health of the City's financial position for years to come the City adopted a fiscal policy to maintain, a minimum of twenty-five percent (25%), of General Fund balance reserve to be used for unanticipated emergencies. These funds may also be used to avoid cash-flow interruptions, generate interest income, and eliminate the need for short-term borrowing. As per the 2021-2022 FY audit, the City's General Fund balance reserve is approximately 91% of total General Fund expenditures for the 2021-2022 FY.

The principal challenge we focused on when developing the FY 23-24 budget is managing growth to ensure our infrastructure and personnel is adequate for the rapid growth we are experiencing and expecting. According to the 2020 Census, Locust was one of the fastest growing municipalities in the Charlotte-metro area. Our proximity to Charlotte, our public services, and our small-town feel makes

Locust a very desirable community. It is imperative that we continue to invest in infrastructure and staff to maintain the high quality of services our residents expect.

The presented budget reflects a conservative revenue forecasting approach that we believe meets the needs of our operations. We continue to provide quality services to our community, while maintaining a flat tax rate for the 26th consecutive year. At this time, we do not anticipate any policy, regulatory, or legislative challenges facing the City of Locust in FY 2023-2024.

Notice of this submission will be given to the news media and the public, and a public hearing will be scheduled at the Council's meeting on June 8, 2023, at 7:00pm. A copy of this proposed budget will be placed on file with the City Clerk and will be available for public inspection during normal business hours within 10 days prior to the June 8th public hearing.

Budget Highlights

The General Fund Operating Budget

Revenues for the General Fund increased by 11% or approximately \$422,625. This is mainly a result from increased property values, new home construction and commercial development experienced in 2022.

The revenues for the General Operating Budget consist of locally collected property taxes, state collected taxes, and city income sources such as fees, fines, and interest on investments. The revenues are estimated by several means: North Carolina League of Municipalities (NCLM) estimates, past and current revenue activity, and an analysis of current economic conditions and forecasts. State collected revenues were estimated using the NCLM recommendations with a conservative approach.

We believe that our growth will continue to be quite modest for the next fiscal year. Each one cent on the tax rate generates approximately \$71,283 in revenues. Property and vehicle taxes comprise about 48% or \$2,042,000 of the revenues for the general operating budget. The City's property tax base increased by 6.7% from FY 2022-2023.

The City continues to invest fund balance reserves in the North Carolina Trust Management Fund, which continues to yield substantial returns due to current Federal interest rates.

The City locked rates for vision, a 3.5% increase in dental premiums, and a 27% in health benefits for City employees. In addition, employees received a 3% cost of living adjustment, and appropriate merit increases based on their performance evaluation review for 2022.

New personnel: The FY 2023-2024 budget includes funding for 3 (three) new full-time positions. Two new Patrol Officers for the Police Department, and one Program Coordinator for Parks & Rec.

The General Fund remains debt-free while also maintaining a healthy fund balance reserve.

Wastewater Enterprise Fund

Pursuant to House Bill 436 “An Act To Provide For Uniform Authority To Implement System Development Fees For Public Water and Sewer Systems in North Carolina.” The City of Locust contracted The Wooten Co. to complete a System Development Fee Study in 2023. This study is valid for 5 years, at which point the City will have to perform a new study to determine the appropriate System Development Fee. **For FY 2023-2024, I am recommending our wastewater system development fees to increase from \$2,500 to \$5,000 while eliminating the previous \$2,500 tap fee.**

In addition, I am recommending for user and availability fees to remain flat despite an anticipated increase in wastewater treatment cost from Stanly County Utilities. It is important to note that Stanly County is currently working towards improving the West Stanly Treatment Plant in order to achieve a treatment capacity of 2.5 MGD (million gallons per day.) The costs associated with this capital improvement are projected to be between \$30M to \$35M. County and the City of Locust will study the feasibility of utility consolidation during FY 23-24.

The Wastewater Enterprise Fund remains debt-free while maintaining a healthy fund balance reserve.

Powell Fund

In order to provide appropriate street and sidewalk infrastructure for future generations, FY 23-24 includes a recommendation to allocate the entire Powell Bill disbursement for street paving and repairs purposes. While this will require additional resources to be allocated from the General Fund to fund employee salaries and wages, it will allow the City of Locust to complete an appropriate resurfacing cycle based on our 2019 pavement condition study. The plan will be reviewed annually by staff, and every 5 years by professional engineers to determine a priority-based schedule.

Capital Improvement Program

The recommended Capital Improvement Program for FY 2023-2024 includes, at Council’s request:

- Purchase of 2 (two) new Dodge Charger vehicles for the Locust Police Department.
- Facility improvements at the Public Works yard, and a new zero turn mower.
- City beautification for Town Center consisting of tree planting.
- Purchase of a new sweeper/vacuum equipment for Powell Street Department.
- Purchase of a new infield groomer and golf cart for Parks & Recreation.
- Purchase of additional technology and valves for the Wastewater Enterprise utility.

The City of Locust is fortunate and proud of the hard-working elected officials and staff, and for their dedication to this community. I would like to acknowledge the Mayor and City Council for their continuous support and leadership.

Respectfully,



Cesar Correa
City Manager

Budget Ordinance

City of Locust
2023-2024 FY Budget Ordinance

BE ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCUST, NORTH CAROLINA:

Section 1. Appropriations:

The following amounts are hereby appropriated for the operation of the City government and its activities for the fiscal year beginning July 1, 2023, and ending June 30, 2024, according to the following schedule:

Schedule A. General Fund:

General Government:

Administration Compensation	\$554,250
Legal	\$2,000
Mapping/Surveying/Plan Review	\$3,000
Audit	\$18,000
Misc. Supplies	\$1,000
Office Supplies	\$3,000
Employee Wellness	\$5,000
Motor Vehicle Expense	\$3,000
Dues	\$16,000
Office Expenses	\$10,000
IT Expense	\$25,000
Travel	\$3,000
Continuing Education	\$4,000
Telephone	\$4,000
Postage	\$1,000
Advertising	\$1,000
Insurance-Property/Liability	\$7,500
Property Tax Collections	\$30,000
Total General Government	\$690,750

Central Services:

Government Center	\$70,000
Veterans Memorial	\$2,500
Senior Center	\$1,750
Total Central Services	\$74,250

Public Safety:

Police Compensation	\$1,459,500
PD Legal	\$1,000
Hiring Expense	\$1,000
Office Supplies	\$5,000
Uniforms	\$10,000
Motor Vehicle Expense	\$65,000
Equipment	\$8,000
Investigations	\$2,000
Weapon Supplies	\$4,500
IT Expense	\$28,500
K9 Expense	\$2,500
Training	\$6,000
Postage	\$500
Police Communications	\$15,000
Liability Insurance	\$32,000
Capital Outlay	\$100,000
Total Public Safety	\$1,740,500

Public Works:

Public Works Compensation	\$175,850
Software Maintenance	\$2,500
Supplies	\$3,500
Office Supplies	\$1,200
Street Blade Signs	\$1,500
Uniforms	\$2,500
Motor Vehicle Expense	\$15,000
Office Expense	\$4,000
Equipment	\$3,000
Continuing Education	\$1,000
IT Expense	\$1,500
Telephone	\$6,500
Utilities	\$6,000
Streetlights	\$100,000
Streetscapes	\$20,000
Insurance	\$6,000
Building Expense	\$6,000
Capital Outlay	\$30,000
Total Public Works	\$386,050

Streets – Transportation (Powell Bill):

Powell Compensation	\$66,500
Software Maintenance	\$2,500
Mapping/Engineering/Legal	\$3,000
Supplies	\$4,000
Uniforms	\$1,500
Motor Vehicle Expense	\$13,500
Equipment	\$2,000
Continuing Education	\$2,000
Street Maintenance	\$6,000
Paving and Repairs	\$140,000
Property Liability Insurance	\$5,000
Capital Outlay	\$66,000
Capital Project – Sidewalks	\$10,000
Total Powell Fund	\$322,000

Environmental Protection:

Solid Waste Sanitation	\$500,000
Total Environmental Protection	\$500,000

Economic Development:

Economic Development	\$1,000
Total Economic Development	\$1,000

Parks & Recreation:

Parks & Recreation Compensation	\$311,500
Supplies	\$4,000
Office Supplies	\$3,500
Uniforms	\$2,500
Fleet Maintenance Expense	\$6,000
Office Expense	\$8,000
Equipment	\$9,500
Senior and Program Services	\$22,000
IT Expense	\$500
Turf Grass Maintenance	\$8,000
Youth and Adult Services	\$48,500
Concession Supplies	\$3,000

Continuing Education	\$3,500
Utilities	\$25,000
Utilities/Community Building	\$3,500
Utilities/Park Office	\$2,500
Facility Maintenance	\$6,000
Property and Liability Insurance	\$4,000
Capital Outlay	\$75,000
Grounds Maintenance	\$5,000
Advertising	\$1,500
Total Parks & Recreation	\$553,000

TOTAL GENERAL FUND EXPENSES: \$4,267,550

Schedule B. Wastewater:

Wastewater Compensation	\$284,500
Software Maintenance	\$12,000
Legal	\$5,000
Office Supplies	\$6,000
Uniforms	\$3,500
Continuing Education	\$2,000
Water Conservation Education	\$1,000
Telephone	\$5,500
Postage	\$15,500
Property and Liability Insurance	\$8,000
Bank Service Charge	\$2,000
Engineering Fees	\$10,000
Wastewater Treatment	\$737,000
Supplies	\$40,000
Motor Vehicle Expense	\$5,500
Electric – PS1 Browns Hill Rd.	\$17,500
Electric – PS2 Meadow Creek Rd.	\$33,000
Electric – PS3 Creekview	\$4,000
Electric – PS4 Hwy 200N	\$6,000
Electric – PS5 Redah	\$4,500
Electric – PS6 Elm Street	\$9,500
Electric – PS10 Town Center	\$2,000
Electric – Water Stanly County	\$2,000
Electric – PS8 Bluffton Lane	\$2,000
Electric – PS9 Walmart	\$3,000
Electric – PS7 Locust Valley	\$2,000
Electric – PS11 Town Center North	\$2,000
Electric – Morgan Meadows	\$2,000
Other Maintenance	\$35,000
Emergency	\$30,000
Capital Outlay	\$25,000
Total Wastewater	\$1,317,000

TOTAL WASTEWATER: \$1,317,000

Section 2. Estimated Revenues:

It is expected that the following revenues will be available during the fiscal year beginning July 1, 2023 and ending June 30, 2024, to meet the foregoing appropriations according to the following schedule:

Schedule A. General Fund:**Ad Valorem Taxes:**

Property Taxes @ \$0.36	\$2,000,000
Interest on Property Taxes	\$2,000
Vehicle Tax @ \$10/car	\$40,000
Total Ad Valorem Taxes	\$2,042,000

Other Taxes and Licenses:

Sales Tax	\$1,100,000
License/Permits	\$10,000
Cable Vision Franchise Tax	\$17,500
Total Other Taxes and Licenses	\$1,127,500

Intergovernmental Revenues:

Utility Franchise Tax	\$190,000
Court Fees/Police Reports	\$5,000
Total Intergovernmental Revenues	\$195,000

Beer and Wine Tax:

Beer and Wine Tax	\$14,000
Total Beer and Wine Tax	\$14,000

Solid Waste Tax:

Solid Waste Tax	\$250,000
Total Solid Waste Tax	\$250,000

Streets - Powell Fund:

Powell Revenue	\$145,000
Powell Interest	\$100
Total Powell Fund	\$145,100

Capital:

Police Donations	\$4,000
Vehicle Sale	\$8,000
LPD Special Separation Allowance	\$18,600
Total Capital	\$30,600

Miscellaneous Revenues:

Interest General Fund	\$70,000
Park Fees	\$70,000
Misc. Income	\$1,750
Building Rentals	\$6,000
Concession Revenue	\$2,000
Veterans Memorial	\$600
ABC Income	\$275,000
Library Utilities	\$2,000
SRO Grant	\$36,000
Total Miscellaneous Revenues	\$463,350

TOTAL GENERAL FUND REVENUE: INSERT \$4,267,550

Schedule B. Wastewater:

Misc. Income	\$1,000
Interest	\$1,000
Availability Fees	\$115,000
User Fees	\$1,000,000
System Development Fees	\$200,000
Total Wastewater Revenue	\$1,317,000

TOTAL WASTEWATER REVENUE: INSERT \$1,317,000

Section 3. Taxes Levied:

There is hereby levied the rate of tax on each one-hundred-dollar valuation of tangible property both real and personal as listed for taxes as of January 1, 2023, for the purpose of raising revenues for current year's property tax as set forth in the foregoing estimates of revenue, in order to finance the foregoing appropriations: **\$0.36 cents** per hundred dollar valuation:

General Fund: For the general expense incident to proper government of the City of Locust, valuation of \$712,836,749 and a tax levy of \$2,566,212

Section 4. Distribution:

Copies of this ordinance will be furnished to the finance officer of the City of Locust, to be kept on file for the direction of disbursement of funds.

ADOPTED THIS JUNE 8, 2023

Motion Made/Seconded by:

For: _____

Against: _____

Stephen Huber, Mayor

Amy Furr, City Clerk
Seal

Strategic Plan

Strategic Plan

In 2020, The City of Locust marked a milestone with the adoption of the City's first-ever Strategic Plan. The Strategic plan establishes a vision and key strategic priorities that reflect the City Council's direction for sustainable growth.

What is a Strategic Plan?

A Strategic Plan is a document that guides the City as it grows and responds to the evolving needs of residents. This 5-year plan provides direction for maintaining and improving the quality of life that makes the City of Locust, A City With A Soul.

The Strategic Plan was drafted by the City Manager based on feedback from residents, City Council members and staff. It follows best practices from the UNC School of Government and peer communities to build a plan that reflects the values and needs of our community. Upon discussion and consideration, the City Council adopted the first ever Strategic Plan in 2020.

What is the process for creating strategic goals?

The process of creating strategic goals involves a systematic approach that includes assessing the current state of the City of Locust, identifying future opportunities and challenges, defining a clear vision and mission, conducting a thorough analysis of internal and external factors, setting specific and measurable objectives, formulating strategies to achieve said objectives, and finally, establishing a framework for monitoring progress and making necessary adjustments along the way.

What is the purpose of a Strategic Plan?

The purpose of the City of Locust Strategic Plan is to uphold the City of Locust's Vision, Mission and Core Values.

VISION:

Locust is the preferred community where people fulfill their dreams of home, leisure, and work.

MISSION:

Our mission is to plan and prioritize for the citizens' well-being through equitable and quality services, focusing on cost-efficient government.

CORE VALUES:

Preserve our community history, encourage family values, maintain quality of life, and responsible stewardship of public resources.

Strategic Priority Areas:

- General Government
- Public Safety
- Parks & Recreation
- Transportation
- Planning & Zoning
- Public Works & Wastewater

General Government:

The City Council of the City of Locust is a leader in responsible government with a high-performing organization that meets the public service needs of its residents. The goals and objectives of the City Council and City Administration include:

- To uphold public's trust in City elected officials and City staff. City Council takes pride in leading a local government that fosters accountability, participation, and inclusion for all residents.
- To follow financial management policies that maintain the City's financial strength and integrity.
- To promote government transparency.
- To foster relationships at the local, State and Federal levels.
- To continue to invest in City staff to ensure appropriate levels of recruitment and retention.
- To pursue Certificate of Achievement of Excellence in Financial Reporting by the Government Finance Officers Association.

Public Safety:

The City of Locust is one of the safest communities in North Carolina with highly trained law enforcement officers. The goals and objectives of the Locust Police Department include:

- Invest in equipment that maximizes the safety and efficiency of our law enforcement officers.
- Advance the professional development and training of our law enforcement officers.
- To support, and fund, the School Resource Officer program in Locust Elementary School in partnership with Stanly County Schools.
- Foster programs that encourage dialogue between Locust Police Department and citizens, representatives of the community, and interested groups. For example: National Night Out, Shop With A Cop, and Coats by Cops.
- Enhance internal and external communication to ensure clear and consistent communication within the Department and throughout the community.

Parks & Recreation:

The City of Locust provides several programs and activities that promote a healthy, fulfilling and rewarding lifestyle. The goals and objectives of the Parks & Recreation Department include:

- To increase the use of the Locust Athletic Complex for Youth Recreational Sports while still profiting from the use of private tournaments.
- Continue to provide events and activities for residents of all ages to enjoy.
- Explore options to acquire property around the Locust Athletic Complex to increase passive and active recreation opportunities.
- Expand on Locust's End of Summer Festival through a combination of resources and business sponsorships.

- Update signage around the Athletic Complex, including bulletin boards, park map, and walking markers.

Transportation (Powell Fund):

The City of Locust will continue to plan for future infrastructure and support the quality of existing public streets and sidewalks. The goals and objectives of the Streets Division include:

- To continue to pursue NCDOT funding through the Rocky River Rural Planning Organization for highway and pedestrian projects.
- Maintaining and repairing roadways in accordance with the City's pavement condition report.
- Complete City beautification projects such as: Welcome sign, way finder sign program, and street planting.
- Preserve the aesthetic integrity of the Hwy 24/27 corridor to make it inviting for residents and visitors alike.
- Update and maintain the Powell Fund map as required by NCDOT.
- Pursue road connection from Market Street to the USPS building.

Public Works & Wastewater Utility:

The Public Works Department is responsible for the maintenance of all public facilities and spaces. They maintain the City of Locust's welcoming spirit and inviting atmosphere. The goals and objectives of the Public Works Department include:

- Support the projected Public Works & Wastewater Utility facility expansion, equipment, and personnel needs to meet service demands.
- Maintain Wastewater Enterprise Fund financial stability.
- Plan and budget for future capital improvement plans to the sewer wastewater collection system.
- Preserve and enhance City infrastructure for an accessible, safe, and inclusive community experience.
- Explore asset management tools to streamline equipment and infrastructure maintenance.

Planning & Zoning:

The Planning and Zoning Department will continue to plan for future growth and development that will support a quality balanced mix of land uses, while preserving our small-town charm, characteristics, and history. The goals and objectives of the Planning and Zoning Department include:

- Adopt policy changes as required per NCGS Chapter 160-D.
- Conduct a comprehensive Planning & Zoning retreat to recommend changes to the City of Locust Land Development Ordinance.
- To update the 2014 City of Locust Land Use Plan.
- Provide resources and assistance to Locust residents to complete the 2020 Census population count.

Performance Measures

Major Service Area: Public Safety

Program Goal: Ensuring that the City of Locust is one of the safest communities in North Carolina with highly trained law enforcement officers.

Performance Measures	Industry Benchmark	FY 21 Actual	FY 22 Actual	FY 23 Mid-Year	FY 24 Objective
Reported law-Enforcement Incidents	N/A	1,799	1,791	577	N/A
Confirmed Criminal Incidents	N/A	360	389	128	N/A
Property Crime/Fraud Incidents	N/A	266	278	120	N/A
Percentage of Closed Incidents	N/A	94.9%	95.3%	92%	>90%
Percentage of Incidents Cleared by Arrest	N/A	76.7%	79.2%	85.2%	>70%
Percentage of Cleared Property Crime/Fraud	N/A	66.5%	71.2%	65.8%	>60%

Major Service Area: Planning & Zoning

Program Goal: Plan for future growth and development that will support a quality balanced mix of land uses, while preserving our small-town charm, characteristics and history.

Performance Measures	Industry Benchmark	FY 21 Actual	FY 22 Actual	FY 23 Mid-Year	FY 24 Objective
Number of New Residential Permits	N/A	172	163	577	>100
Number of New Commercial Permits	N/A	8	7	128	>5
Number of Rezoning Cases	N/A	12	8	5	>3
Number of Variance Cases	N/A	-	-	-	-
Fees Collected	N/A	\$995,207	\$864,325	\$472,400	>\$500,000

Major Service Area: Parks & Recreation

Program Goal: To provide several programs and activities that promote a healthy, fulfilling and rewarding lifestyle.

Performance Measures	Industry Benchmark	FY 21 Actual	FY 22 Actual	FY 23 Mid-Year	FY 24 Objective
Number of Youth Sports participants	N/A	590	700	348	>600
Number of programs available	N/A	14	16	22	25
Fees Collected	N/A	\$68,708	\$73,310	-	\$70,000

Budget Summary

Major Revenue Sources

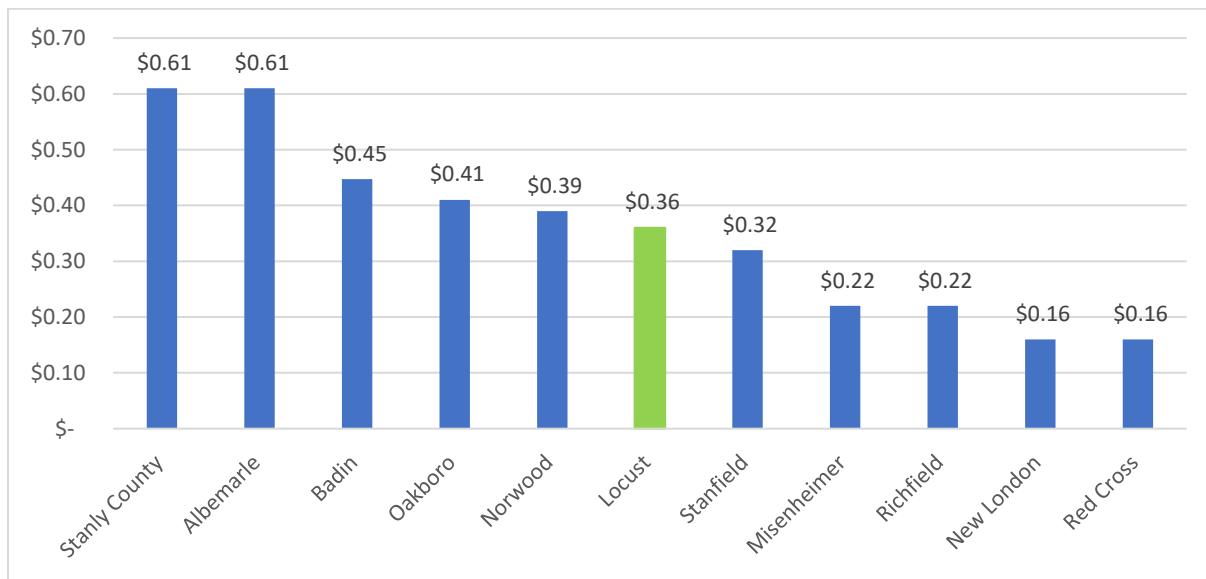
The following information defines the major sources of revenue for the City of Locust for FY 23-24. The City's anticipated revenues have been determined using historical financial trends, property tax values/estimates from Stanly and Cabarrus Counties, and projections provided by the North Carolina League of Municipalities (NCLM).

General Fund Summary

The current General Fund Operating Budget for FY 23-24 totals \$4,267,550 compared to the adopted budget of \$3,792,700 for FY 22-23.

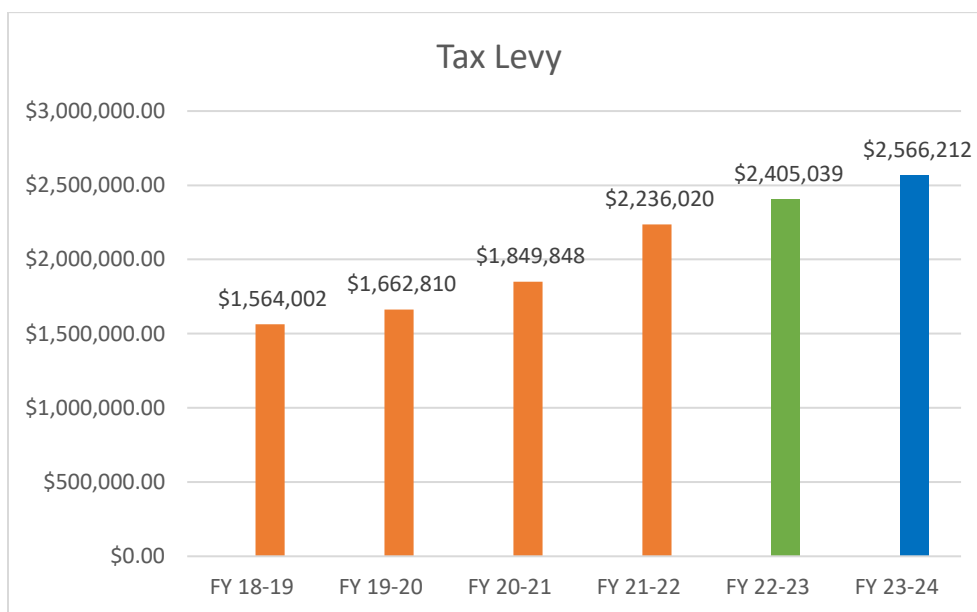
The change in revenues for the City's General Fund budget is a result of new residential and commercial construction in 2022, as well as steady increase in Sales Tax revenues. The City Manager is recommending for the tax rate of 36¢ per \$100 to remain flat, thus marking FY 23-24 as the 26th consecutive year that Locust residents will not experience a tax rate increase. The additional revenues will be used to plan and budget upcoming projects in the City's Capital Improvement Plans. FY 23-24 budget includes an increase in expected revenue from state sales tax of approximately 10%. This estimate is conservative using information provided by the North Carolina League of Municipalities, historical and statistical trends. This budget was prepared under the assumption that the City of Locust will receive all state shared revenues for FY 23-24.

Comparison of Stanly County Municipalities Tax Rates



Ad Valorem Taxes: The budget is balanced with a property tax rate of 36¢ per \$100 valuation. Ad valorem represents 48% of General Fund Operating Revenues. This will yield \$2,042,000 in total current and prior year ad valorem tax revenue based on an average real and personal property collection rate of 98%. The tax base used in this budget preparation represents a 6.70% increase in property values for a total valuation of \$712,836,749. One cent on the City’s property tax rate produces approximately \$71,283 in revenue.

Ad Valorem Taxes



FY 22-23 expected tax levy based on 2020 TR-2 reports.

FY 23-24 based on estimated property valuations from Stanly and Cabarrus Counties.

Sales Taxes: Sales taxes levied by Cabarrus and Stanly Counties are distributed on a per capita basis. Local option sales taxes represent 26% of General Fund revenues for FY 23-24. FY 23-24 budget includes an increase in expected revenue from state sales tax of approximately 10%, despite inflation and current economic conditions. This estimate is conservative using information provided by the North Carolina League of Municipalities, historical and statistical trends.

Franchise Taxes: The State levies a tax on utility companies (electricity and natural gas) based on either gross receipts or usage. The state shares a portion of these taxes with local governments based on usage within their jurisdiction. The State also levies a tax on telecommunications gross receipts and then distributes a portion of these taxes per capita to each municipality.

Powell Bill Street Allocation: Since 2015, the amount of this distribution no longer represents a portion of the motor fuel taxes collected. The current law states that Powell Bill revenues will be determined by an appropriation of funds by the General Assembly. There is no set formula that determines the total amount of Powell Bill funds received each year. Of the funds available each year, 25% is distributed to cities based on local street miles, and 75% based on population. The use of these funds is restricted to maintaining, repairing, constructing, reconstructing or widening any public street or thoroughfare within

the City limits. Bridges, drainage, curb and gutter and other necessary appurtenances are also approved uses of these funds, but legislation passed in 2015 specifies that the funds should be primarily used for resurfacing streets. These funds are expected to provide approximately \$145,000.00 for FY 23-24, which represents a \$40,000 increase compared to FY 22-23 estimates. The entire Powell Bill distribution is used for street paving and repairs.

Permits and Fees: The City charges fees for providing construction permits and plan reviews to applicants in accordance with North Carolina General Statute 160A-414. In addition, the City charges other permits and fees associated with development.

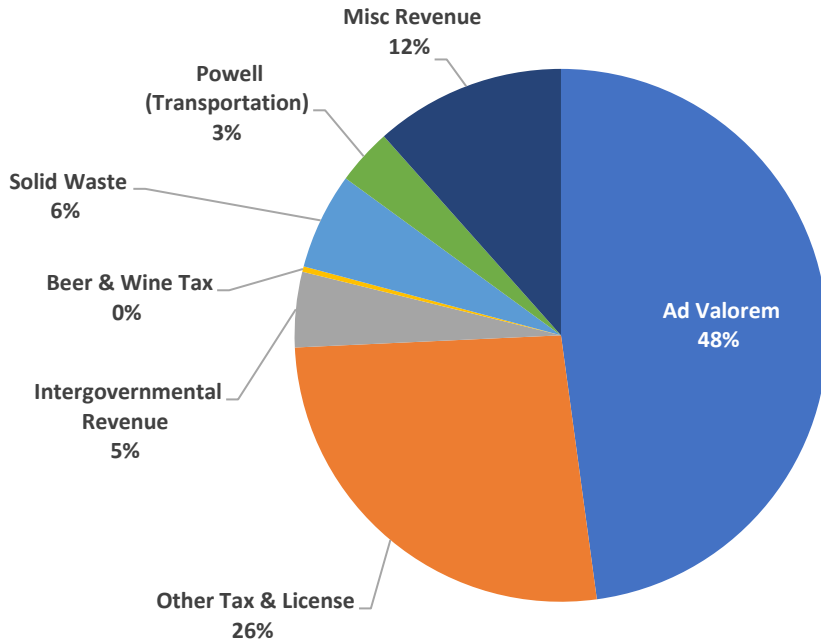
Parks and Recreation Fees: These revenues are fees collected from participants in City of Locust Parks & Recreation activities such as classes, camps, athletics, workshops, and event programs. Due to increased participation in our programs, non-Locust residents incur a surcharge to off-set Parks & Recreation related expenses.

Environmental Fees: The City collects a monthly fee associated with solid waste collection, recycling, and bulk pick up per user. In the FY 23-24 budget, the fee per user remains \$10 per month.

Fund Balance: In 2017 the City Council adopted a new fiscal policy with a targeted unassigned fund balance minimum of 25% of General Fund expenditures. As per the financial audit for year ending June 30, 2022, the City's unassigned fund balance is 91% of FY 21-22 General Fund expenditures. Our ability to maintain a healthy fund balance is attributable to the steady growth present in the City, and increases in available cash for investments, collection percentage of property taxes, and conservative estimates on revenues.

General Fund: Major Revenues and Expenditures Schedule

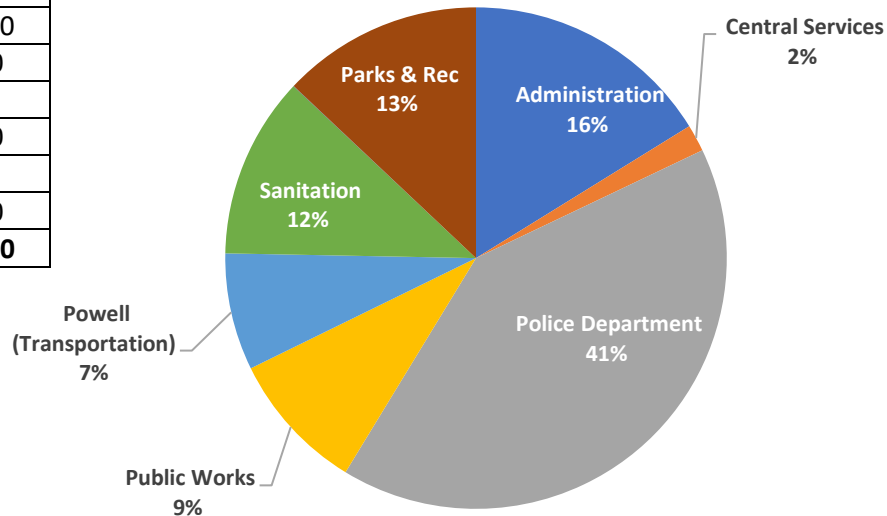
Approved Budgeted Revenues



REVENUES	%	FY 23-24
Ad Valorem	48%	\$2,042,000
Other Tax & Licenses	26%	\$1,127,500
Intergovernmental Revenues	5%	\$195,000
Beer & Wine Tax	>1%	\$14,000
Solid Waste Fees	6%	\$250,000
Powell (Transportation)	3%	145,100
Misc. Revenues	12%	493,950
TOTAL REVENUES	100%	\$4,267,550

Approved Budgeted Expenditures

EXPENDITURES	%	FY 21-22
Administration	16%	\$690,750
Central Services	2%	\$74,250
Public Safety	41%	\$1,740,500
Public Works	9%	\$386,050
Powell (Transportation)	8%	322,000
Sanitation	12%	\$500,000
Economic Development	>1%	\$1,000
Parks & Recreation	13%	\$553,000
TOTAL EXPENDITURES	100%	\$4,267,550



General Fund: Fund Balance

Amounts shown as fund balance for Governmental Funds represent a running total of monies over the years that remain unspent after all budgeted expenditures have been made. For many years, the North Carolina Local Government Commission has recommended that units retain an amount of available fund balance in the general fund to at least 8% of the appropriations of the fund. As of June 30, 2022, audit, the City of Locust Fund Balance reserve is approximately 91% of FY21-22 operations. The City has the following Reserve Policies:

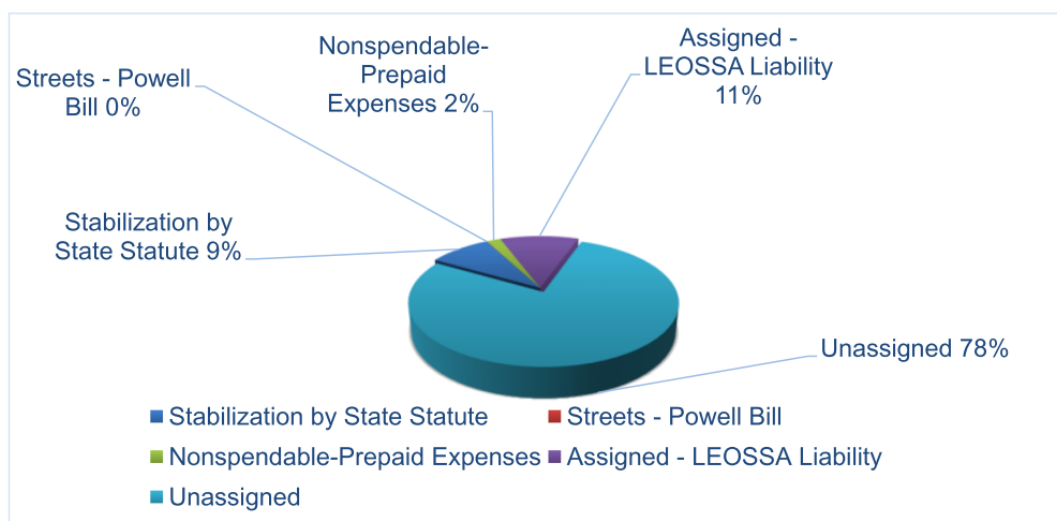
Unassigned Fund Balances will mean funds that remain available for appropriation by the City Council after all commitments for future expenditures, required reserves defined by State statutes, and previous Council designations have been calculated. The City will define these remaining amounts as “unassigned”

Available fund balances at the close of each fiscal year should be targeted to a minimum of 25% of General Fund expenditures.

The City Council may, from time-to-time, appropriate available fund balances for the purposes of a declared fiscal emergency or other such goal purpose as to protect the long-term fiscal security of the City of Locust. In such circumstances, the Council will adopt a plan to restore the available fund balances to the policy level.

GENERAL FUND INVESTMENT POSITIONS

Total Fund Balance	6/30/2022
Stabilization by State Statute	\$ 360,686
Streets - Powell Bill	\$ 2,266
Nonspendable-Prepaid Expenses	\$ 82,021
Assigned - LEOSSA Liability	\$ 453,822
Unassigned	\$ 3,165,874
Subtotal	\$ 4,064,669



General Fund: Prior, Current and Estimated Revenues and Expenditures

Revenues by Source	Prior Year Actual (Fiscal Year 2021-2022)	Current Year Budget (Fiscal Year 2022-2023)	Estimated Budget (Fiscal Year 2023-2024)
Ad Valorem	\$2,304,842	\$1,907,000	\$2,042,000
Other Tax & License	\$1,600,629	\$1,027,500	\$1,127,500
Intergovernmental Revenue	\$218,135	\$190,000	\$195,000
Beer & Wine Tax	\$21,889	\$13,500	\$14,000
Solid Waste	\$260,668	\$250,000	\$250,000
Powell (Transportation)	\$144,341	\$105,100	\$145,100
Misc. Revenue	\$535,725	\$322,725	\$463,350
Total:	\$5,089,729	\$3,844,925	\$4,267,550

Expenditures by Department	Prior Year Actual (Fiscal Year 2021-2022)	Current Year Budget (Fiscal Year 2022-2023)	Estimated Budget (Fiscal Year 2023-2024)
Administration	\$598,244	\$656,322	\$690,750
Central Services	\$81,683	\$79,250	\$74,250
Police Department	\$1,513,229	\$1,471,559	\$1,740,500
Public Works	\$357,497	\$475,069	\$386,050
Powell (Transportation)	\$207,446	\$206,820	\$322,000
Sanitation	\$250,231	\$460,000	\$500,000
Economic Development	\$2,103	\$1,000	\$1,000
Parks & Recreation	\$376,279	\$494,905	\$553,000
Debt Service	\$1,607,417	-	-
Total:	\$4,994,131	\$3,844,925	\$4,267,550

Fund Balance	Prior Year Actual (Fiscal Year 2021-2022)	Current Year Budget (Fiscal Year 2022-2023)	Estimated Budget (Fiscal Year 2023-2024)
General Fund	\$4,064,669	\$6,137,385	\$7,250,000

Wastewater Enterprise Fund Summary

The City of Locust Wastewater Enterprise Fund rates and operating charges will generate \$1,317,000 in revenues.

The City Manager recommends all fees to remain flat in FY 23-24 for the 7th year in a row, despite an anticipated increase in wastewater treatment costs by Stanly County Utilities. The Wastewater Enterprise Fund remains debt free entering FY 23-24.

The Wastewater Enterprise Fund will pursue a significant, non-recurring, capital expense starting in FY 23-24. The City will be moving forward with the North Basin Sewer Improvements. The project is estimated to cost approximately \$5.2M and it will be paid through a combination of ARPA funds (American Rescue Plan Act) and Fund Balance Reserve. The project is expected to be bid in summer 2023, with an anticipated 24 month completion.

Stanly County Utilities anticipates a capital improvement cost of \$30M to \$35M for the West Stanly Treatment Plant 2.5MGD expansion. Although the City of Locust has not paid capacity fees to access treatment, it is anticipated that we will incur a System Development Fee in the near future for treatment capacity.

In FY 2023-2024, the City of Locust and Stanly County anticipate studying the feasibility of consolidating the Wastewater Enterprise Fund into Stanly County Utilities.

Major Revenue Sources:

The following information defines the major sources of revenue for the City of Locust Wastewater Enterprise Fund for FY 23-24. The City's anticipated revenues have been determined using historical financial trends.

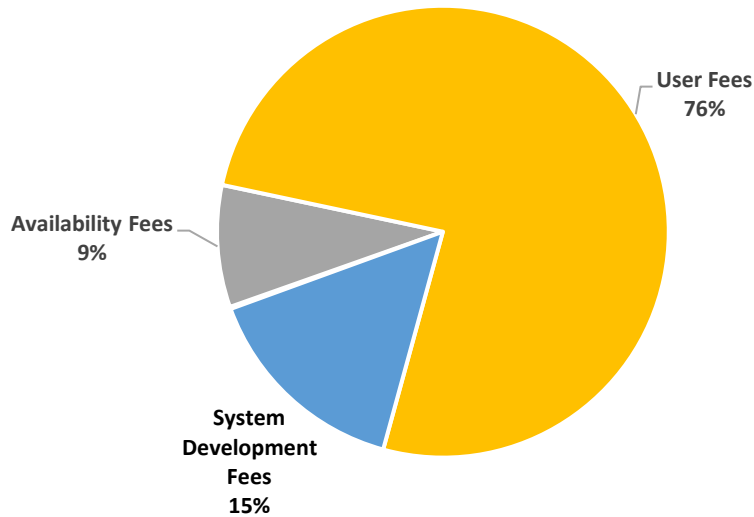
User Fees: Charges levied on users or customers of the wastewater collection system for the provision of wastewater management services. These fees are designed to cover the costs associated with operating, maintaining, and expanding the wastewater infrastructure, as well as treating and disposing of wastewater in an environmentally responsible manner.

System Development Fees: Charges imposed by the Wastewater Enterprise Fund on new development or property owners connecting to the City's wastewater utility. These fees are supported through a System Development Fee Study as mandated by NCGS 160A-314.2 System Development Fees for Water and Sewer. These fees are intended to recover the costs associated with expanding or upgrading the system to accommodate the increased demand generated by new developments.

Availability Fees: Charges imposed by the Wastewater Enterprise Fund on residents or property owners who have the potential to connect to the wastewater collection system but opt to use private septic tanks instead. This fee is levied to recover a portion of the costs associated with maintaining and providing access to the public utility infrastructure.

Wastewater Enterprise Fund: Major Revenues and Expenditures Schedule

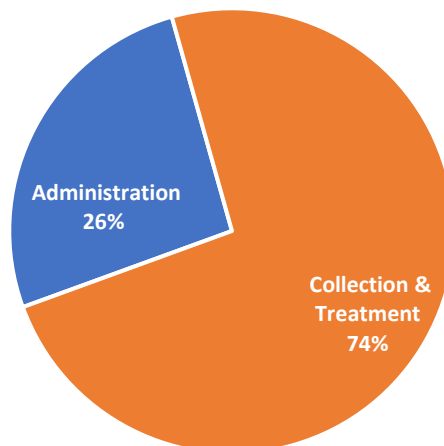
Approved Budgeted Revenues



REVENUES	%	FY 23-24
Misc Revenues	>1%	\$1,000
Interest Income	>1%	\$1,000
Availability Fees	9%	\$115,000
User Fees	76%	\$1,000,000
System Development Fees	15%	\$200,000
TOTAL REVENUES	100%	\$1,317,000

Approved Budgeted Expenditures

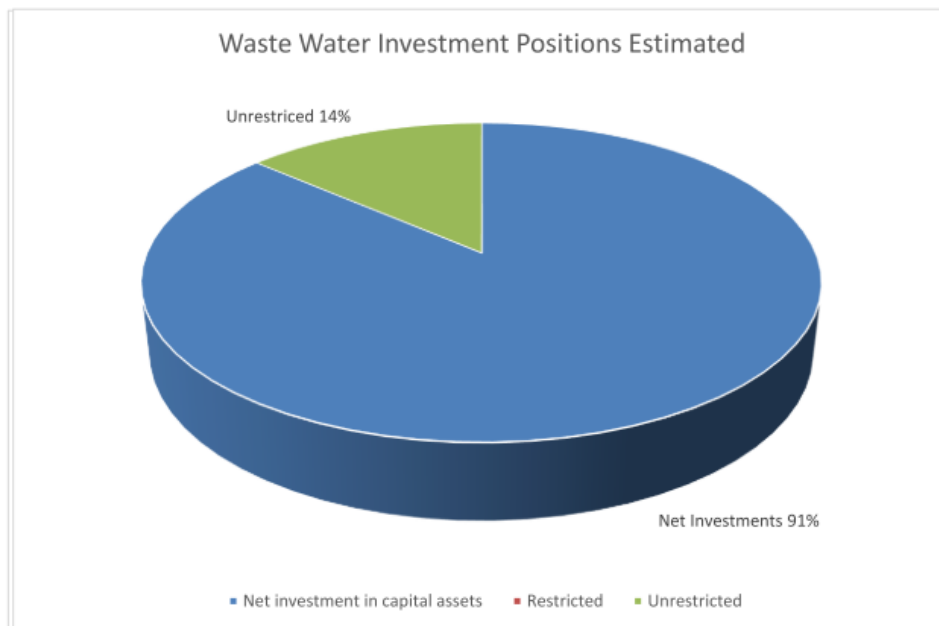
EXPEDITURES	%	FY 23-24
Administration	26%	\$345,000
Collection & Treatment	74%	\$972,000
TOTAL EXPENDITURES	100%	\$1,317,000



Wastewater Enterprise Fund: Fund Balance

Unrestricted Fund Balances will mean funds that remain available for appropriation by the City Council after all commitments for future expenditures, required reserves defined by State statutes, and previous Council designations have been calculated. The City will define these remaining amounts as “unrestricted”

WASTE WATER - INVESTMENT POSITION	
<i>Total Fund Balance</i>	6/30/2022
Net investment in capital assets	\$ 9,841,086
Restricted	\$ -
Unrestricted	\$ 2,983,752
Subtotal	<u>\$ 12,824,838</u>



Wastewater Enterprise Fund: Prior, Current and Estimated Revenues and Expenditures

Revenues by Source	Prior Year Actual (Fiscal Year 2021-2022)	Current Year Budget (Fiscal Year 2022-2023)	Estimated Budget (Fiscal Year 2023-2024)
Misc. Income	\$7,692	\$600	\$1,000
Interest Income	\$1,694	\$2,948	\$1,000
Lien Fee Income	\$210	-	-
Tap Fees	\$565,000	\$100,000	-
Availability Fees	\$132,821	\$115,000	\$115,000
User Fees	\$1,343,641	\$1,000,000	\$1,000,000
System Development Fees	\$612,307	\$100,000	\$200,000
Total:	\$2,663,366	\$1,318,548	\$1,317,000

Expenditures by Department	Prior Year Actual (Fiscal Year 2021-2022)	Current Year Budget (Fiscal Year 2022-2023)	Estimated Budget (Fiscal Year 2023-2024)
Administration	\$284,876	\$314,448	\$345,000
Collection & Treatment	\$950,325	\$1,004,100	\$972,000
Total:	\$1,235,202	\$1,318,548	\$1,317,000

Fund Balance	Prior Year Actual (Fiscal Year 2021-2022)	Current Year Budget (Fiscal Year 2022-2023)	Estimated Budget (Fiscal Year 2023-2024)
Wastewater Enterprise Fund	\$2,983,752	4,983,752	\$5,350,000

Capital Improvement Process

Capital project planning is an ongoing process. The need or idea for capital improvements can originate from the Mayor, City Council, Residents, or City staff. Through the annual City Council budget retreat and budget planning meetings, the City focuses on prioritizing capital improvements.

Capital Expenditures as defined as an expenditure resulting in the acquisition of or addition to the City's general fixed assets costing more than \$5,000 and having a useful life of greater than five years.

Capital Improvement Budget Policies

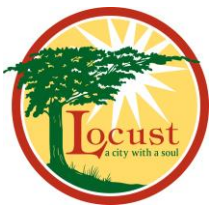
1. The City will prioritize all capital improvements in accordance with a capital improvement program.
2. The City will develop a five-year plan for capital improvements and review and update the plan annually.
3. The City will coordinate development of the capital improvement program with development of the operating budget.
4. The City will maintain all its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.
5. The City will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted for approval.
6. The City will attempt to determine the least costly and most flexible financing method for all new projects.

Vehicle Replacement

In addition to other capital improvement projects, there are other major types of vehicles and equipment which are a substantial financial investment and need to be handled in the most economic manner. Therefore, the City chooses to incorporate these items into capital planning. Vehicles and/or equipment are evaluated primarily based on age, mileage operation, and maintenance cost. There are, however, several additional factors which must be considered in determining these replacements such as: fuel costs, condition, safety, life of equipment, etc.

Potential Impact on Operations

An important factor to consider when developing a capital improvements plan is the financial impact that the proposed projects will have on the City's operating budget. While some projects will have little to no staffing or operating impact, others may bear significant additional annual costs. These costs include but are not limited to debt service (principal and interest), additional staffing, fuel, maintenance and repair, utility services, contract/service agreements and supplies. It is, however, important to keep in mind that while some projects add to the cost of operations, there are projects which will provide a cost savings benefit to the City (for example: energy efficient). In developing these projections City staff have taken both into consideration.



Annual Operating Budget
Fiscal Year 2023-2024
City of Locust, North Carolina

5 Year Capital Improvement Plan

General Fund

Project	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028
Parks & Recreation					
Infield Groomer & Attachments	\$60,000	-	-	-	-
PARTF Grant Match	-	\$500,000	-	-	-
Utility Vehicle/Vehicle Replacement	\$15,000	\$35,000	-	-	-
Master Plan Improvements	-	-	\$150,000	\$150,000	\$150,000
Planning & Zoning					
Land Use Plan Update	-	\$50,000	-	-	-
Public Safety					
Vehicle Fleet Replacement	\$100,000	-	\$100,000	\$100,000	\$100,000
Public Works					
Facility Uplift #4/Christmas Decorations	\$30,000	-	-	-	-
City Beautification	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Mower Replacement	\$15,000	-	-	\$15,000	-
Vehicle Fleet Replacement	-	-	\$40,000	-	-
Powell Fund - Streets					
Paving & Repairs	\$145,000	\$145,000	\$145,000	\$145,000	\$145,000
Sidewalk Repairs	\$10,000	\$10,000	\$10,000	-	-
Sweeper/vacuum	\$36,000	-	-	-	-
Streets – Brush cutter	\$10,000	-	-	-	-
Streets – USPS Connection*	-	\$100,000	-	-	-
Streets – Ardsley Dr. Extension*	-	-	-	-	-

5 Year Capital Improvement Plan

Wastewater Enterprise Fund

Project	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027	FY 2027-2028
Wastewater					
Vacuum System Remote Monitoring System	\$20,000	-	-	-	-
North Basin Improvements*	\$5.2M	-	-	-	-



Annual Operating Budget
Fiscal Year 2023-2024
City of Locust, North Carolina

Debt Management

The City strategically manages its long-term financing needs through Installment Purchase Agreements. Debt service expenditures include principal and interest payments.

The City of Locust is debt free.

Summary of Outstanding Debt Issuance

- **General Fund – As of June 21, 2022**
General Fund is debt free.
- **Wastewater Enterprise Fund – As of June 30, 2020**
Wastewater Enterprise Fund is debt free.

Legal Debt Limit

According to NCGS 159-34, the debt limit for local governments is set at 8% of the total assessed valuation of taxable property within their jurisdiction. The City of Locust has an estimated tax base of \$712,836,749 for FY 2023-2024. The City of Locust's debt limit is \$57,026,939.

Bond Rating

The City of Locust has never issued General Obligation Bonds, therefore it does not have a bond rating.

Position Summary

Authorized Full-Time Positions by Department

Department	FY 2021-2022	FY 2022-2023	FY 2023-2024
Administration	5	5	5
Parks & Recreation	2	3	4
Public Safety	15	15	17
Public Works	2	2	2
Streets	1	1	1
Wastewater Utility	4	4	4
Total:	29	30	33

Fee Schedule

Parks and Recreation Fees		
Description	Fee FY 2023-2024	
	Locust Resident	Non- Resident
Basketball (winter)	\$100	\$100
Baseball Tee ball	\$65	\$90
Baseball Coach Pitch	\$85	\$110
Baseball Minors	\$90	\$115
Baseball Ozone	\$95	\$120
Softball Sweeties	\$80	\$105
Softball Darling	\$85	\$110
Softball Angels	\$85	\$110
Softball Ponytails	\$90	\$115
Soccer U6-U15	\$75	\$100
Soccer PeeWee	\$50	\$75
Volleyball (fall)	\$65	\$65
Park Facilities		
	Locust Resident	Non- Resident
Athletic Fields, per hour (+\$10/hr with lights)	\$50/hr	\$100/hr
Tennis Courts commercial use and/or with lights	\$10/hr	\$20/hr
Community Building (+\$100 security deposit)	\$15/hr	\$30/hr
Park Shelters, per 5-hour reservation period	\$15	\$30/hr
Campsite, Locust resident	\$10/night	\$20/night
Events		
Special ticket events (pricing varies depending on event)	\$5 to \$15	\$10 to \$30
Food Vendor Fee	5% of sales	
Craft Vendor Fee	\$20	
Sponsorships (events specify what is included for each sponsorship tier)		
Baseball/Softball Field Signs, per 4x8 sign, per year	\$600	
Baseball/Softball Field Signs, per 4x4 sign, per year	\$400	
End-of-Summer Concert- Celebration Sponsor	\$150	
End-of-Summer Concert- Concert Sponsor	\$500	
End-of-Summer Concert- Event Sponsor	\$1,000	
End-of-Summer Concert- Featured Sponsor	\$2,000	
Family Movie Night Sponsor (movie choice reflects fee)	\$350-\$600	
Farmers Market vendor, yearly fee	\$5 per week	
Hands on Locust Event Sponsorship	\$200	
Locust City Cinema Party Sponsor	\$100	

Planning & Zoning Fees	
Description	Approved Fee FY 2023-2024
Residential	
Single Family	\$300.00
Multi Family	\$600.00 per structure
Accessory or Addition	
< \$30,000.00	\$100.00
> \$30,000.00	\$200.00
Non-Residential	
Non-residential	\$1,000.00
Zoning Compliance Permit (New Construction)	
Single Family	\$300.00
Multi Family	\$600.00 per structure
Non-Residential	\$1,000.00
Zoning Compliance Permit (Remodeling/Repair)	
< \$30,000.00	\$100.00
> \$30,000.00	\$200.00
Other	
Mobile Home Placement	\$500.00
Subdivision – Preliminary Review	\$2000.00 plus \$15.00 per lot
Subdivision – Final Plat	\$1,000.00
Plat Approval	\$1,000.00
Variance	\$500.00
Re-zoning & Conditional Zoning Request	\$500.00
Land Development Ordinance Changes	\$500.00
Street Access Permit (Driveways)	\$100.00
Sign Permit	\$100.00

Utilities Fees	
Description	Approved Fee FY 2023-2024
Sewer Rates - Residential	
Inside City Limits – Metered	
0-3,000 Gallons	\$45.68
Per 1,000 Gallons over 3,000	\$7.38
Inside City Limits – Non-metered	
Non-metered	\$57.75
Availability Fee	\$30.00
Outside City Limits – Metered	
0-3,000 Gallons	\$73.50
Per 1,000 Gallons over 3,000	\$9.79
Outside City Limits – Non-Metered	
Non-metered	\$110.78
Sewer Rates – Non-residential	
Inside City Limits – Metered	
0 – 3,000 Gallons	\$94.50
Per 1,000 Gallons over 3,000	\$14.75
Inside City Limits – Non-metered	
Monthly fee	\$84.26
Charge per person on premises	\$2.15
Childcare	Fee based on licensed number of children & staff.
Availability	\$50
Outside City Limits	
Sewer not available	
Stanly County – River Stone Business Park	
Per 1,000 Gallons	\$6.19
System Development Fees	
3/4"	\$5,000.00
1"	\$7,500.00
1.5'	\$13,750.00
2"	\$20,000.00

Glossary

Ad Valorem Tax.

A property tax levied according to assessed value.

Annual Budget.

A budget covering a single fiscal year (July 1 – June 30).

Appropriation.

The amount budgeted on a yearly basis to cover projected expenditures which have been legally authorized by the City Council.

Assessed Valuation.

The value real estate or personal property as determined by tax assessors and used as a basis for levying taxes.

Assessment.

The process for determining values of real and personal property for taxation purposes.

Budget.

A plan covering a fiscal year which projects expenditures for providing services and revenues to finance them. The City's adopted budget is the official expenditure policy of the City Council and an effective tool for managing City operations. The budget is the legal instrument by which City funds are appropriated for specific purposes and by which City government positions are authorized. N.C. General Statutes require the budget to be balanced.

Budget Amendment.

A legal procedure used by City staff and Council to revise a budget appropriation.

Budget Document.

A formal document presented to the City Council containing the City's financial plan for a fiscal year. The budget document is presented in two phases, proposed and final, the latter of which

reflects the budget as adopted and approved by the City Council.

Budget Message.

A written overview of the proposed budget from the City Manager to the Mayor and City Council which discusses the major budget items and the City's present and future financial condition.

Budgetary Control.

The control or management of a government in accordance with approved budget to keep expenditures within the limitations of available appropriations and revenues.

Capital Outlay.

Expenditure resulting in the acquisition of or addition to the City's general fixed assets costing more than \$5,000 and having a useful life of greater than five years.

Capital Improvement Plan.

A long-range plan of proposed capital improvement projects, which includes estimated project costs and funding sources that the City expects to carry out over a five-year period. The program is updated annually to reassess capital needs and for the preparation of the capital budget.

Deficit.

An excess of expenditures over revenues or expense over income.

Encumbrances.

A financial commitment for services, contracts, or goods which have not, as of yet, been delivered or performed.

Enterprise Fund.

A fund which accounts for the operations that are financed from user charges and whose operation resembles a business.

Expenditure.

Outflows of net financial resources. They include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants, entitlements, and shared revenues.

Fiscal Year.

A twelve-month period (July 1 through June 30) to which the annual operating budget applies and at the end of which an assessment is made of the City's financial condition and performance of its operations.

Franchise Tax.

A tax levied on the gross sales of Public Utilities. Such taxes were assessed by the state as a function of permitting the respective utilities to do business in the state of North Carolina. Such taxes are shared between the state and its municipalities according to the respective ratio of gross sales within those jurisdictions.

Fund.

An accounting entity created to record the financial activity for a selected financial grouping. A fund is set up to carry out a special function or attain certain objectives in accordance with set laws and regulations (i.e. General Fund).

Fund Balance.

The difference between fund assets and fund liabilities of the governmental unit.

General Fund.

A fund which provides for the accounting of all financial resources except those designated to other funds. Most of the basic government services, such as police, sanitation, parks and recreation, or street maintenance are accounted for in this fund.

Grants.

A contribution or gift in cash or other assets from another government to be used for a specific purpose.

Intergovernmental Revenues.

Revenues from other governments (state, federal, local) which can be in the form of grants, shared revenues, or entitlements.

Levy.

The amount of tax, service charges, and assessments imposed by a government.

Non-operating Expenses.

Expenses which are not directly related to the provision of services such as debt service.

Non-operating Revenues.

Revenues which are generated from other sources (i.e. interest income) and are not directly related to service activities.

Operating.

Those costs, other than personnel and capital outlay, which are necessary to support the day-to-day operations of the City. Includes items such as telephone charges, utilities, office supplies, advertising, travel, and printing.

Personnel.

Expenditures for salaries and fringe benefits including merit increases, social security, retirement, health insurance, life insurance, 401(k), and other employee benefits.

Policy.

A definite course or method of action in light of given conditions to guide and determine present and future decisions.

Powell Bill Funds.

Funding from state-shared gasoline tax which is restricted for use on maintenance of local streets and roads.

Property Taxes.

Taxes levied on both real and personal property according to the property's valuation and tax rate.

Reserve.

An account designed for a portion of the fund balance which is to be used for a specific purpose.

Revenue.

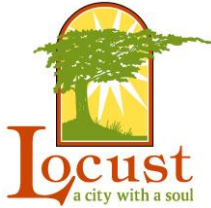
Inflows of financial resources that increase the fund balance account. Expenditure refunds, interfund transfers, and debt proceeds are not considered revenues.

Surplus.

The amount by which revenues exceed expenditures.

Tax Rate.

The amount of tax stated in terms of a unit of the tax base.



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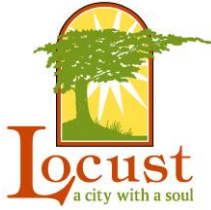
Purchase Order Requests – 6/8/2023

Purchase Request # 4955
Chambers Engineering, PA
For: Hopper S/D RPR Sewer
Amount: \$1,685.00
Charge Code: 061-005-07400-52102 WW – Engineering Fees
Remaining Budget: \$4,382.55

Purchase Request # 4961
Lawmen's
For: Replace expired body armor for Dietz
Amount: \$1,119.00
Charge Code: 011-005-04300-53108 Police – Equipment
Remaining budget will be updated once we receive the grant.

Purchase Request # 4965
ULINE Inc.
For: Park – Campsite Picnic Table
Amount: \$ 1,300.00
Charge Code: 011-005-06000-55500 Park – Capital Outlay
Remaining Budget: \$48,307.75

Purchase Request # 4967
S&F Contracting
For: Emergency – Street Paving Market St.
Amount: \$ 18,270.00
Charge Code: 011-005-04500-54103 Streets – Paving and Repairs
Remaining budget amount and an amendment will be updated at FYE



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Purchase Order Requests – 6/8/2023

Purchase Request # 4967

DW Castleberry Asphalt Paving

For: Emergency – Street Paving Market St.

Amount: \$ 7,660.00

Charge Code: 011-005-04500-54103 Streets – Paving and Repairs

Remaining budget amount and an amendment will be updated at FYE

Purchase Request # 4969

Uwharrie Bank Credit Card at Home Depot

For: Park Improvement Supplies – concrete for campsites

Amount: \$1,033.00

Charge Code: 011-005-06000-55500 Park – Capital Outlay

Remaining Budget: \$47,274.75

Purchase Request # 4970

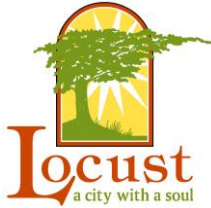
Builders First Source

For: Park Improvement Supplies – lumber for campsites

Amount: \$1,291.03

Charge Code: 011-005-06000-55500 Park – Capital Outlay

Remaining Budget: \$45,983.72



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Requested Budget Amendments 6/8/2023

General Fund

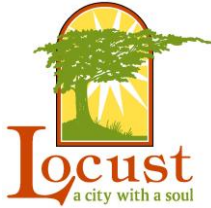
Line-Item Transfers

Expenditures:

\$1,200.00	011-005-04100-53107 Admin – Office Expenses
(1,200.00)	011-005-04100-53502 Admin – Continuing Education
(\$1,087.00)	011-005-04300-51100 Police – Salaries & Wages
\$705.00	011-005-04300-51240 Police – Worker’s Comp
\$310.00	011-005-04300-53102 Police – Office Supplies
\$72.00	011-005-04300-53501 Police – Training
\$80.00	011-005-04400-53100 PW – Supplies
\$7,500.00	011-005-04400-53516 PW – Street Beautification/Lights
(\$7,580.00)	011-005-04400-55503 PW – Capital Outlay – Post Office
(\$373.00)	011-005-04500-51100 Streets – Salaries & Wages
\$68.00	011-005-04500-51251 Streets – Life Insurance
\$305.00	011-005-04500-53111 Streets – Equipment Expense
(\$200.00)	011-005-06000-51220 Parks – Retirement Expense
(\$3,300.00)	011-005-06000-51240 Parks – Worker’s Comp
\$240.00	011-005-06000-53102 Parks – Office Supplies
\$245.00	011-005-06000-53111 Parks – Equipment Expense
\$15.00	011-005-06000-53112 Parks – Office IT Expense
\$1,000.00	011-005-06000-53115 Parks – Concession Supplies
<u>\$2,000.00</u>	011-005-06000-53507 Parks - Utilities

\$ 00.00

Total Expenditure Increase



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Requested Budget Amendments 6/8/2023

Wastewater Fund

Line-Item Transfers

Expenditures:

(\$827.00)	061-005-07100-51230 WW – 401K Retirement
\$827.00	061-005-07100-53505 WW – Postage
(\$3,850.00)	061-005-07400-52104 WW – Treatment – Stanly
\$1,355.00	061-005-07400-53100 WW – Supplies
\$45.00	061-005-07400-53105 WW – Fleet Maintenance
\$400.00	061-005-07400-53510 WW – Electric PS3 Creekview
\$1,935.00	061-005-07400-53513 WW – Electric PS6 Elm St
<u>\$115.00</u>	061-005-07500-53520 WW – Electric PS12 Morgan

\$ 00.00

Total Expenditure Increase

Special Event Permit Application

P.O. Box 190 Locust, NC 28097

www.locustnc.com

SECTION I: GENERAL INFORMATION			
Title of Event: <u>Fizzlin' Summer Market</u>			
Event Location: <u>Town Hall Green</u>			
Event Date/s: <u>July 8th, 23</u>		Event Hours: <u>11A-4P</u>	Event Website (if applicable):
USE ADDITIONAL ATTACHMENTS FOR ANY PORTIONS OF APPLICATION AS NEEDED			
Event Category (check all that apply): ☐ Assembly ☐ Block Party ☐ Concert/Performance ☐ Demonstration ☐ Educational ☒ Festival/Outdoor Market ☐ Parade ☐ Run/Walk ☐ Roadside Solicitation ☐ Other: _____		Special Consideration (check all that apply): ☒ Alcoholic Beverages ☐ Cooking ☐ Fireworks/Pyrotechnics ☒ Food Sales ☒ Merchandise Sales ☐ Pets/Animals ☒ Portable Restrooms ☒ Sound Amplification ☐ Tents ☐ Use of Electricity ☐ Other: _____	
Time Set Up Begins: <u>9:00AM</u>		Time Break Down Ends: <u>5:30PM</u>	
Estimated Event Attendance: <u>300+</u>		Estimated # of People at Peak Periods: <u>300</u>	
Estimated # of Vehicles: <u>150</u>		Estimated Vehicles at Peak Periods: <u>150</u>	
SECTION II: EVENT ORGANIZATION INFORMATION			
Host Organization: <u>Funny Day Markets</u>		Applicant Name:	
Address: <u>6151 Old Monroe Rd</u>		City: <u>Indian Trail</u>	State: <u>NC</u> Zip: <u>28079</u>
Phone: <u>336-448-8878</u>		Mobile: <u>336-448-8878</u>	Email: <u>funnydaymarkets.noel@outlook.com</u>
Other On-Site Contact Info.:		Org. EIN#: <u>88-1414207</u>	
SECTION III: EVENT DETAILS			
Description of Event: <u>Small business pop-up shop/event for the community!</u> <u>50 vendor, kid activities, food trucks, music</u>			
Location/s of the Event: <u>Locust Town Center</u>		Site Capacity:	
Property Address: <u>180 Ray Kennedy Drive</u>			
Property Owner/s:		Owner/s Authorized Use:	
SECTION IV: INSURANCE REQUIREMENTS			
Name of Policy Holder: <u>Funny Day Markets</u>		Policy #: <u>76 SBU AV9XJK</u>	
Policy Amount: <u>\$2,000,000</u>		Policy Type: <u>Special Event Liability</u>	
A COPY OF THE POLICY MUST BE PROVIDED WITH THE APPLICATION. CITY OF LOCUST MUST BE LISTED AS "ADDITIONAL INSURED" PARTY.			
SECTION V: PERMIT FEES			
Locust Police Officers (Number of required officers will be determined by the Chief of Police. Officers will be scheduled for a minimum of 2 hours at the rate of \$40/hour (\$50/hour on holidays).)			
Officer fees can not be waived. Once reviewed, you will be notified of the necessary number of officers required for the event			
Special Event Permit Application Page 1 of 3			

SECTION VII:
CITY OF LOCUST RELEASE AND INDEMNITY AGREEMENT FOR:

Special Event/Date of Event: Sizzlin' Summer Market / July 8th, 23

Name of Person or Company (the "Undersigned"): Funny Day Markets, LLC

WHEREAS, the Undersigned has asked to use property or facilities belonging to or under the auspices of the City of Locust, North Carolina (the "City"), for the uses described above, and to engage in activities for the exclusive benefit of the Undersigned; and

WHEREAS, the Undersigned agrees to do so at their own risk and recognizes the possible and inherent danger to their person or property and the person and property of others resulting therefrom; and

WHEREAS, in consideration of allowing the Undersigned to conduct its activities on the City property, the City requires that the Undersigned accept liability for any damages arising from personal injury or property damage sustained from the activities of the Undersigned, which shall include action or inaction of the Undersigned, and that the Undersigned indemnify the City from any claims associated with said damages.

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement and for other good and valuable consideration that the parties agree they have received, the Undersigned does hereby for themselves, their heirs, executors, employers, successors or administrators, and their personal representatives:

A. Assume full responsibility for any personal injury or any damage to their personal property which may occur, directly or indirectly, while in, on, or about any City premises or parts thereof;

B. Fully and forever release and discharge the City, its elected officials, its agents and employees, from any and all claims, demands, damages, rights of action, or causes of action, present or future, whether the same be known, anticipated, or unanticipated, relating to, resulting from, or arising out of the Undersigned being in, on, or about any such City of Kannapolis property, or at any or all of the premises or places aforesaid;

C. Indemnify and hold harmless the City, its elected officials, its agents and employees, for any act or conduct of the Undersigned of whatever kind or nature whatsoever, while in, or about any such City property, or at any or all of the premises and places aforesaid;

D. Agree to defend the City in and to pay any attorneys' fees as a result of any action brought by or against the City, its agents and employees, for any acts or conduct of the Undersigned of whatever kind or nature whatsoever, while in, on, or about any such City property, or at any or all of the premises aforesaid.

E. Agree that it is the intent of the Undersigned that this Release and Indemnity Agreement shall be in full force and effect any time after the Execution hereof until the Undersigned provides the City written notice of cancellation and the City provides the Undersigned written notice that the City received the cancellation.

Signature: <u>M. Noel</u>	Date Signed: <u>May 18th, 23</u>
Printed Name: <u>Montana Noel</u>	Address: <u>5708 Old Monroe Rd.</u>
Telephone Number: <u>336-448-8878</u>	City, State, Zip: <u>Indian Trail NC, 28079</u>
Witness (must know your signature and authority to enter into this agreement)	Approved as to Form, City Attorney's Office

THIS DOCUMENT MUST BE SIGNED BY THE SOLE PROPRIETOR, A PRESIDENT OR VICE PRESIDENT OF THE CORPORATION, THE MANAGER OR MANAGING MEMBER OF THE LIMITED LIABILITY COMPANY, OR THE GENERAL PARTNER OF THE PARTNERSHIP.

Special Event Permit Application Page 3 of 3

SECTION VI: SPECIAL CONSIDERATION DETAIL

(CHECK EACH BOX AS APPLICABLE AND PROVIDE DETAIL REQUESTED)

STREET CLOSURES (map of proposed closing and route must be provided with application)**NOTE: ALL NCDOT ROADS MUST BE APPROVED BY NCDOT**

Reason for Street Closure: _____

Name of Street to be Closed: _____ from _____ to _____

Additional Street: _____ from _____ to _____

of Barricades needed: _____ # of cones needed _____ Drop-off location: _____

Date of Closure: _____ Start Time: _____ to _____

Additional Comments: _____

☒ **Trash/Debris Plan:** We will have trash cans ordered and delivered.☒ **Portable Restroom Plan:** We will have restrooms ordered and delivered.☐ **Alcoholic Beverages*** (check all that apply)
(See page 7)☐ Free/Host Alcohol☒ Alcohol Sales (ABC Permit must accompany)☐ Host and Sale Alcohol☒ Beer☐ Wine☐ Beer and Wine☐ Liquor

* Applicant must provide a map of proposed designated area with this application. Right to modify area is reserved by the City.

Describe Security Plan to ensure safe sale and distribution of alcohol at your event:

All of our staff is crowd certified along with having officers on site and Buzzed Viking staff.**Appropriate ABC Permits must accompany application. Failure to submit at time of application will affect approval.**☐ **Parade/Run/Walk/Procession/Demonstration**

(See page 5)

(map of route required)

☐ Open Sidewalks only☐ Streets (w/ temporary traffic interruptions conducted only by law enforcement officers)☐ Street Closures☐ Sidewalk Closures

Start Time: _____ End Time: _____

Purpose: _____

Additional Permit Attachments Included:

- ☐ Site Map of All Activities including Parking Plan
- ☐ Emergency Action Plan with site map (required for any downtown event)
- ☐ Security Plan
- ☐ General Liability Insurance
- ☐ ABC Permit
- ☐ Alcohol Beverage Designated Area Map
- ☐ Proof of 501C Status
- ☐ Property Owner Authorization
- ☐ Business Notification Form

☐ **Tents** (Width x Length x Height)

(See page 8)

Dimensions of Tent: 10 x 10 x 8-10☐ **Cooking or Warming Food?** (Circle One)

Method of Heat: _____

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand, and agree to abide by the rules and regulations governing the proposed Special Event under the City of Locust's Municipal Code and I understand that this application is made subject to the rules and regulations established by the City Council and/or City Administrator or City Administrator's designee. Applicant agrees to comply with all other requirements by the City, County, State, and Federal Government, and any other applicable entity which may pertain to the use of the Event venue and the conduct of the Event. In the event that a possessory interest subject to taxation is created by virtue of this use-permit, I agree to pay all possessory interest taxes and the City shall not be liable for the payment of such taxes. I further agree that the payment of any such taxes shall reduce and consideration paid to the City pursuant to this use-permit. I agree to abide by these rules, and further certify that I, on behalf of the host organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Locust. The submission of this application is not an automatic approval or guarantee.

Print Name of Application/Host Organization: Montana Noel **Title:** Co-Owner**Signature:** M. Noel**Submission Date:** May 18th, 23



KISER LN

FOOD

GEM
MINING

AXE
THROWING

VENDORS

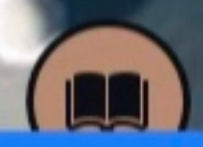
PUMPKIN
PATCH

MOBILE
TAPROOM

CUSTOMER
PARKING

MUSIC

VENDOR
PARKING



Locust Public
Library

KERRI DAWN LN

KERRI DAWN LN

KIN



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**RESOLUTION FOR THE ACCEPTANCE OF PUBLIC STREETS AND STREET NAMES
LOCATED WITHIN THE CITY OF LOCUST**

WHEREAS, True Homes USA has submitted a request to the City of Locust requesting that the private streets within **Whispering Hills Subdivision** be dedicated to public use and accepted for maintenance by the City; and

WHEREAS, the Council of the City of Locust has created conditions for accepting private streets as defined by the Code of Ordinances Title IX under Chapter 95.02 which have been met by **True Homes USA**; and

WHEREAS, the City will receive additional revenues from Powell Fund to help offset costs as a result of accepting these streets for public use and maintenance; and

WHEREAS, it is in the best interest of the City of Locust to accept **Prosperous Path, Comfort Way, Gentle Bend Cove, Contentment Dr., and Babbling Brook Ln.** for public use and maintenance.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Locust, North Carolina that the City does hereby accept **Prosperous Path, Comfort Way, Gentle Bend Cove, Contentment Dr., and Babbling Brook Ln.** for public use and maintenance.

Approved this ____ day of _____.

ATTEST:

Amy Meachum, City Clerk

Stephen Huber, Mayor



City of Locust
Post Office Box 190
Locust, North Carolina 28097-0190
(704) 888-5260

**RESOLUTION FOR THE ACCEPTANCE OF PUBLIC STREETS AND STREET NAMES
LOCATED WITHIN THE CITY OF LOCUST**

WHEREAS, D.R. Horton Inc. has submitted a request to the City of Locust requesting that the private streets within **The Crossroads Subdivision** be dedicated to public use and accepted for maintenance by the City; and

WHEREAS, the Council of the City of Locust has created conditions for accepting private streets as defined by the Code of Ordinances Title IX under Chapter 95.02 which have been met by **D.R. Horton Inc;** and

WHEREAS, the City will receive additional revenues from Powell Fund to help offset costs as a result of accepting these streets for public use and maintenance; and

WHEREAS, it is in the best interest of the City of Locust to accept **Saddlebred Ln.** and **Sweetfern Ln.** for public use and maintenance.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Locust, North Carolina that the City does hereby accept **Saddlebred Ln.** and **Sweetfern Ln.** for public use and maintenance.

Approved this ____ day of _____.

ATTEST:

Amy Meachum, City Clerk

Stephen Huber, Mayor