



Locust City Council Meeting

Agenda

Joel Huneycutt Community Room

7:00 PM

August 10, 2023

Mayor

Council Members

Mayor Steve Huber

Mayor Pro-Tem Larry Baucom, Mandy Watson, Roger Hypes, Harry Fletcher, Mike Haigler, Barry Sims, and Rusty Efird

- | | | |
|---------------------|---|----------------|
| Call to Order: | 1. Call to Order | Mayor Huber |
| | 2. Presentation of Colors, Prayer | Mayor Huber |
| | 3. Adopt Agenda | |
| | 4. Minutes - adopt (July 13, 2023) | Amy Furr |
| | • July 13, 2023 | |
| Reports: | 5. Financial Reports | |
| | • Financial Summary - July 31, 2023 | |
| | 6. Mayor's Report | Mayor Huber |
| | • Introduction of new LPD Officers | |
| Department Reports: | 7. Manager's Report | Cesar Correa |
| | • GFOA Certificate of Achievement for Excellence in Financial Reporting | |
| | • Stanly County Grant for Parks & Recreation | |
| | • Purchase Orders | |
| | 8. Administration/HR | Harry Fletcher |
| | 9. Parks | Mandy Watson |
| | 10. Facilities | Barry Sims |
| | • RFQ Recommendation for Senior Center | |
| | 11. Public Works | Larry Baucom |
| | • Wastewater Flow Report | |
| | 12. ABC, Economic Development & Small Business Support | Rusty Efird |
| | 13. Public Safety | Roger Hypes |
| | • Public Safety Report - July 2023 | |
| | 14. Planning & Zoning | Mike Haigler |

- Monthly Report - July 2023
- Schedule Public Hearing: Conditional Rezoning for M/I Homes
- Schedule Public Hearing: Zoning Amendment for PVG

15. Public Comment Period:

16. Board Closing Comments

17. Executive Session

18. Adjourn

Next Scheduled Council Meeting - September 14, 2023



Locust City Council Meeting Minutes Joel Huneycutt Community Room

7:00 PM

July 13, 2023

Mayor
Council Members

Mayor Steve Huber
Mayor Pro-Tem Larry Baucom, Mandy
Watson, Roger Hypes, Harry Fletcher, Mike
Haigler, Barry Sims, and Rusty Efird

1. Call to Order

Public Hearing - Conditional Rezoning for Zaxby's
No one spoke for or against

Meeting was called to order at 7:03pm

2. Presentation of Colors, Prayer

Mayor Huber led in the Pledge of Allegiance and Mario Miller gave the invocation.

3. Adopt Agenda

M/S/A Council Members Harry Fletcher and Larry Baucom (7-0)
Motion to adopt the agenda as presented

4. Minutes - adopt June 8, 2023

M/S/A Council Members Larry Baucom and Roger Hypes (7-0)
Motion to adopt the June 8, 2023 minutes

June 8, 2023

5. Financial Reports

We are still working with our auditors to close the FY 22-23, and with that these numbers will change. We had an incredible fiscal year with many revenues performing better than expected. Big thanks to department heads

for their careful and thoughtful use of their appropriated funds. Over the next 2 or 3 months, financials will look off until revenues start rolling in about September and that this is normal for this time of year. Some highlights as of June 30, 2023 and the close of the 2022-2023 fiscal year are that revenues exceed expenditures in the General Fund by \$1,826,103.97. That revenues exceed expenditures in the Wastewater Fund by \$2,255,719.57. That we collected \$564,525.89 in ABC income and sales tax income collected rounded out at \$1,462,398.55. That is in part due to the American Rescue Act Funds and that a couple of developers pre-paid for system development fees prior to the increase with the new budget year.

Financial Summary - June 30, 2023

6. Mayor's Report

Locust Police Department has instituted a chaplain program and have appointed Eddie Barbee and Mario Miller as chaplains for the City of Locust and the Police Department. Asst. Chief of Police, Kevin O'Connor gave a brief introduction of each individual. Corporal Dwayne Dietz was presented with an plaque signifying his award from the VFW as the 2022 Officer of the Year for the entire state of North Carolina.

7. Manager's Report

Purchase orders and budget amendments were reviewed. A System Development Fee – Capital Reserve Resolution was presented per NCGS 162A-8, we need to account for all System Development Fee proceeds in a Capital Reserve Account for the use of approved Capital Projects. We usually spend all of the SDF proceeds within the same fiscal year. But last year and this year we have carried a balance. The balance in this Capital Reserve Fund will be used in this new fiscal year to pay for the North Basin Sewer Improvements. We started our FY 22-23 with a balance of \$605,923.22 and will be carrying over an additional \$508,933.40 for a new balance of \$1,114,856.62. Thank you to the Mayor and Council for supporting the change to the Council-Manager form and thanks to the staff and the great year we have had.

M/S/A Council Members Harry Fletcher and Larry Baucom (7-0)
Motion to approve purchase orders

M/S/A Council Members Harry Fletcher and Larry Baucom (7-0)
Motion to approve budget amendments

M/S/A Council Members Harry Fletcher and Michael Haigler (7-0)
Motion to adopt the System Development Fee – Capital Reserve Resolution

System Development Fee - Capital Reserve Resolution

Purchase Orders

Budget Amendments

8. Administration/HR

Nothing to report at this time.

9. Parks

Fall baseball and soccer registration will open soon. Moving to a new platform for rentals and signups, RecDesk. All online. Basketball camp will be hosted. Lots of events hosted in June and were well attended. Sprinkle and Splash will be this Saturday. Family friendly event with a mobile rock climbing wall. Farmers market on Tuesdays and Thursdays. Campsites are ready to be rented. 4 sites available. Benesch, the firm completing the park master plan is finishing up and we look to presenting it for approval at the August Council Meeting.

10. Facilities

We have a revised Powell Map that needs the Council's approval. In May, Council approved the ownership of new roads in Whispering Hills and Crossroads subdivisions. This new map reflects the new roads. This map will be submitted to NCDOT to ensure we continue to receive funding for paving and street repairs. We anticipate \$145,000 in Powell funding this year. We received responses to our Request for Qualifications (RFQ's) on June 30, 2023 for architects to design the new senior center. We will begin reviewing these qualifications statements and will present a recommendation for approval during the August Council Meeting. The goal is to begin construction in early 2024.

M/S/A Council Members Michael Haigler and Harry Fletcher (7-0)

Motion to approve the Powell map and certify the new map including the recently adopted roads

Powell Map Certification

11. Public Works

Department has done a great job with City beautification and things are running so smoothly.

Wastewater Flow Tracking

12. ABC, Economic Development & Small Business Support

ABC distribution was over \$500,000 to the City, 3 Queens Catering will be opening this weekend.

13. Public Safety

Thank you to newly appointed chaplains, Eddie Barbee and Mario Miller for your willingness to serve. Officer Ryan Tran-Thompson was promoted to Corporal in early July. June Officer of the month was Adam Hartsell. Statistics were reviewed. Thank you to the department for all they do and protecting the businesses and citizens of Locust.

Public Safety Report - June 2023

LPD Stats for June 2023

Officer of the Month

14. Planning & Zoning

Housing permit numbers reflect 2 developers that came in and pre-paid for permits before the end of the fiscal year and change in system development fee increase. Conditional Rezoning request submitted by Zaxby's was

presented with site plan.

M/A Council Member Michael Haigler (No Second Needed) (7-0)
Motion to Approve conditional rezoning for Zaxby's on James Avenue

Monthly Report - June 2023

Conditional Rezoning: Zaxby's

15. Public Comment Period:

Bishop Jordan spoke about wanting the City to continue issuing proclamations for holidays and organizations.

John Nettleton spoke about issues with stormwater and issues with Smith Douglas Homes.

16. Board Closing Comments

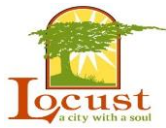
Glad to see all those in attendance. Congrats to Corporal Dietz on his award. Congrats to City Manager Cesar Correa on his title change. Thanks to Council for taking time and volunteering on the board and doing what's in the best interest of the City of Locust. Thank you to Mr. Nettleton for voicing his concerns and thank you to Bishop Jordan for speaking to us tonight.

17. Adjourn

M/S/A Council Members Michael Haigler and Larry Baucom (7-0)
Motion to adjourn at 8:21pm

Amy Furr, City Clerk

Stephen Huber, Mayor



CITY OF LOCUST
FINANCIAL SUMMARY REPORT - July 31, 2023
FISCAL YEAR ENDING 6/30/2024

GENERAL FUND

	ACTUAL FY '21/'22	CURRENT BUDGET	ACTUAL 6/30/2024	Y-T-D % COLLECTED
REVENUES				
PROPERTY TAXES	\$ 2,247,687	\$ 2,000,000	\$ -	0.00%
VEHICLE TAXES/DMV VEHICLE FEES	\$ 43,216	\$ 40,000	\$ -	0.00%
FRANCHISE TAXES	\$ 215,075	\$ 190,000	\$ -	0.00%
SALES TAXES	\$ 1,477,529	\$ 1,100,000	\$ -	0.00%
CABLE VISION FRANCHISE	\$ 22,236	\$ 17,500	\$ -	0.00%
SOLID WASTE	\$ 260,669	\$ 250,000	\$ -	0.00%
BUSINESS REGISTRATION/PERMITS	\$ 100,864	\$ 10,000	\$ 5,315	53.15%
POWELL FUND	\$ 144,341	\$ 145,100	\$ -	0.00%
ALL OTHER REVENUES	\$ 578,113	\$ 514,950	\$ 81,315	15.79%
	\$ 5,089,729	\$ 4,267,550	\$ 86,630	2.03%

	ACTUAL FY '21/'22	CURRENT BUDGET	ACTUAL 6/30/2024	Y-T-D % SPENT
EXPENDITURES				
GENERAL ADMINISTRATION GOV'T	\$ 598,245	\$ 690,750	\$ 104,361	15.11%
CENTRAL SERVICES	\$ 81,683	\$ 74,250	\$ 4,046	5.45%
PUBLIC SAFETY	\$ 1,513,229	\$ 1,740,500	\$ 163,908	9.42%
PUBLIC WORKS	\$ 357,497	\$ 386,050	\$ 38,115	9.87%
POWELL FUND/STREETS	\$ 207,446	\$ 322,000	\$ 16,428	5.10%
SANITATION	\$ 250,231	\$ 500,000	\$ 259	0.05%
PARKS & RECREATION	\$ 376,279	\$ 553,000	\$ 41,208	7.45%
CONTRIBUTION TO WASTE WATER FUND	\$ -	\$ -	\$ -	0.00%
CAPITAL PROJECT FUND	\$ -	\$ -	\$ -	0.00%
ECONOMIC DEVELOPMENT	\$ 2,103	\$ 1,000	\$ -	0.00%
TRANSFER TO WASTE WATER	\$ -	\$ -	\$ -	0.00%
DEBT SERVICE	\$ 1,607,417	\$ -	\$ -	0.00%
GENERAL FUND RESERVE	\$ -	\$ -	\$ -	0.00%
	\$ 4,994,131	\$ 4,267,550	\$ 368,325	8.63%
Y-T-D FUND BALANCE INCREASE	\$ 95,598	\$ -	\$ (281,695)	

Sales Tax Revenue Summary
May 2023 \$ 129,641.75 rec. 7/15/2023

ABC Income Summary
July 2023 \$ 22,598.83

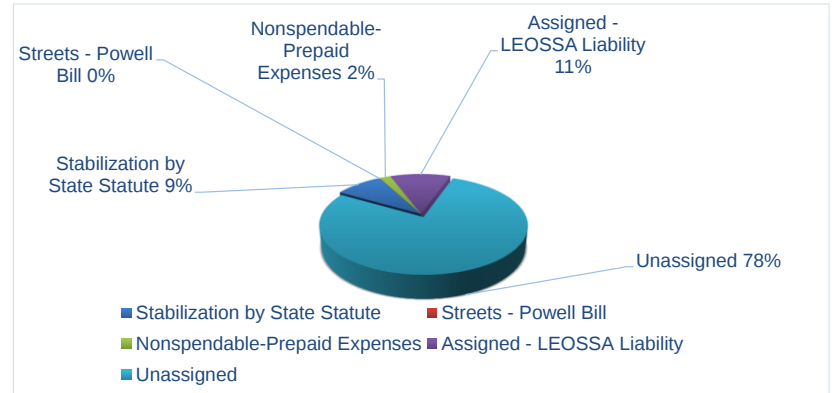
WASTE WATER FUND

	ACTUAL FY '21/'22	CURRENT BUDGET	ACTUAL 6/30/2024	Y-T-D % COLLECTED
REVENUES				
MISC INCOME	\$ 7,692	\$ 1,000	\$ 30	3.00%
INTEREST INCOME	\$ 1,694	\$ 1,000	\$ 9,084	908.37%
NEW DEV SEWER TAP FEES	\$ 565,000	\$ 100,000	\$ 5,000	0.00%
AVAILABILITY FEES	\$ 132,821	\$ 115,000	\$ 9,837	5.00%
USER FEES	\$ 1,343,641	\$ 1,000,000	\$ 139,413	13.94%
SYSTEM DEVELOPMENT FEE	\$ 612,308	\$ 100,000	\$ 10,000	8.55%
FUND BALANCE RESERVES	\$ -	\$ -	\$ -	0.00%
WASTEWATER RESERVES	\$ -	\$ -	\$ -	0.00%
OTHER FEE INCOME	\$ 210	\$ -	\$ -	0.00%
	\$ 2,663,366	\$ 1,317,000	\$ 173,364	13.16%

	ACTUAL FY '21/'22	CURRENT BUDGET	ACTUAL 6/30/2024	Y-T-D % SPENT
EXPENDITURES				
ADMINISTRATION	\$ 284,877	\$ 345,000	\$ 52,003	15.07%
WASTE COLLECTION & TREATMENT	\$ 943,942	\$ 972,000	\$ 2,961	0.30%
CAPITAL PROJ - REDAH/N BASIN PS	\$ 6,384	\$ -	\$ 2,278	0.00%
TRANSFER CAPITAL RESERVE	\$ -	\$ -	\$ -	#DIV/0!
DEBT SERVICE	\$ -	\$ -	\$ -	0.00%
	\$ 1,235,203	\$ 1,317,000	\$ 57,241	4.35%
Y-T-D FUND BALANCE INCREASE	\$ 1,428,163	\$ -	\$ 116,123	0.00%

GENERAL FUND INVESTMENT POSITIONS

Total Fund Balance	6/30/2022
Stabilization by State Statute	\$ 360,686
Streets - Powell Bill	\$ 2,266
Nonspendable-Prepaid Expenses	\$ 82,021
Assigned - LEOSA Liability	\$ 453,822
Unassigned	\$ 3,165,874
Subtotal	\$ 4,064,669





Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

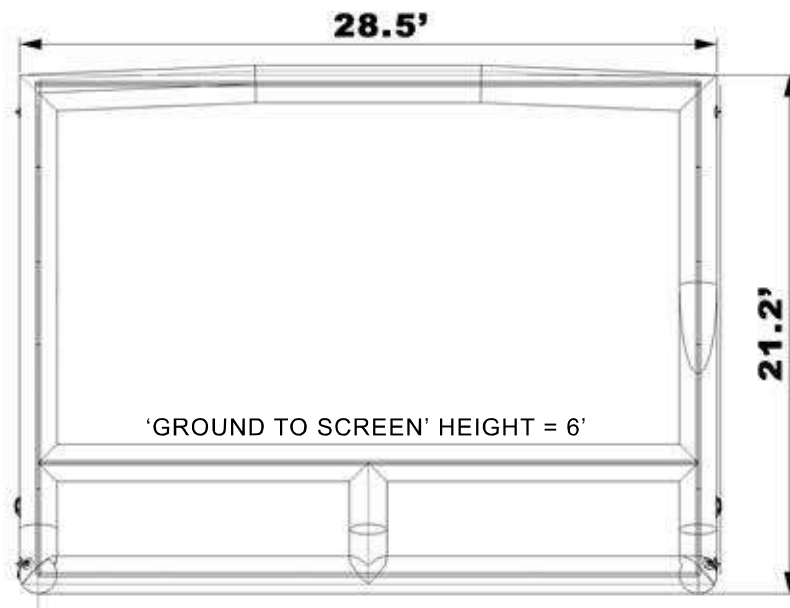
**City of Locust
North Carolina**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2022

Christopher P. Morill

Executive Director/CEO



PERSPECTIVE



TOP VIEW

E-SLP25

PICTURE SIZE = 24' X 15'



From Corby Graham
cgraham@deerfield-beach.com
954-480-4200

Epic Outdoor Cinema
4051 SW 47th Ave Suite 103
Fort Lauderdale, FL 33314

Customer Emily Jones
City of Locust P&R
186 Ray Kennedy
Drive
Locust, NC 28097
parks@locustnc.com
7043101296

Date April 11, 2023
created

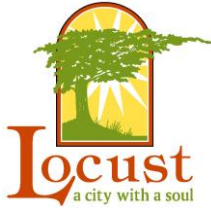
Expiration **May 26, 2023**
date

PR# 5308

Quote #15321

Product	Unit Price	Quantity	Subtotal
 SC-SLP 25 PREMIER Complete System SKU:SC-SLP25	\$23,799.00	1	\$23,799.00
			Subtotal: \$23,799.00
			Shipping: \$436.34 via Shipping
			Tax: \$0.00
			Payment method: YITH Request a Quote
			Total: \$24,235.34

[Accept](#) | [Reject](#)



City of Locust
Post Office Box 190
Locust, North Carolina 28097-0190
(704) 888-5260

Purchase Order Requests – 8/10/2023

Purchase Request # 5009

Auto Parts of Locust

For: Public Works – fleet maintenance program

Amount: \$1,997.90

Charge Code: 011-005-04400-53108 Public Works – Equipment

Remaining Budget: \$ 1,002.10

Purchase Request # 5018

Randall Supply Inc.

For: WW – Sewer Pump Maintenance – Main-BHVS #1

Amount: \$1,692.00

Charge Code: 061-005-07400-54101 WW – Other Maintenance

Remaining Budget: \$ 33,212.94

Purchase Request # 5031

Ferguson Enterprise Inc.

For: WW – System Maintenance – MCVASSSB – Mainline Maintenance

Amount: \$1,093.28

Charge Code: 061-005-07400-53100 WW – Supplies

Remaining Budget: \$ 38,179.41

Purchase Request # 5032

First Street Legal

For: July 2023 Legal Fees

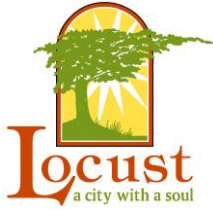
Total Invoice Amount: \$ 1,250.00

Charge Code: 011-005-04100-52100 GF Admin – Legal Fees - \$625.00

Remaining Budget: \$ 1,375.00

Charge Code: 061-005-07100-52108 WW – Legal Fees - \$625.00

Remaining Budget: \$ 4,375.00



City of Locust
Post Office Box 190
Locust, North Carolina 28097-0190
(704) 888-5260

Purchase Order Requests – 8/10/2023

Purchase Request # 5038

Epic Outdoor Cinema LLC

For: Parks and Rec – Movie and Sound Equipment

Amount: \$ 24,235.34

Charge Code: 011-005-06000-55500 Parks – Capital Outlay

Remaining Budget: \$ 50,599.38

Note: the matching Stanly Co. Park grant of \$10,000.00 will be used towards this capital purchase.

Purchase Request # 5039

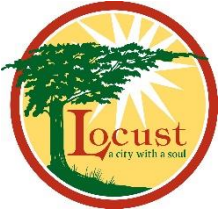
Lawmen's

For: Police – ballistic for new officer

Amount: \$ 1,148.95

Charge Code: 011-005-04300-53108 Police – Equipment

Remaining Budget: \$ 6,825.86



City of Locust

Post Office Box 190
Locust, North Carolina 28097-0190
(704) 888-5260

MEMORANDUM

Date: Monday, July 31, 2023
From: Cesar Correa, City Manager
To: Locust City Council
Subject: Senior Center RFQ results

The City of Locust advertised for Request for Qualifications (RFQ) from qualified firms in North Carolina to provide architectural services for the design of a new senior center facility on May 22, 2023.

The advertising period concluded on June 30, 2023, and the City received a total of 3 (three) responses. The following consultants submitted responses:

- CPL Architecture Engineering and Planning
- Progressive AE
- Bilboa Architecture

An evaluation committee consisting of Barry Sims, Councilmember; Scott Efird, Planning & Zoning Director; Tim Flieger, Public Works Director; and Cesar Correa, City Manager reviewed and ranked the consultants based solely on the qualifications provided.

Evaluation committee members were instructed to rank consultants from 1 (most qualified) to 3 (least qualified). The results from the evaluation committee determined that **CPL Architecture Engineering and Planning** was the most qualified consultant.

Please see below for a copy of the evaluation results.

	Evaluation Committee Members:				
	Cesar Correa	Barry Sims	Scott Efird	Tim Flieger	Total:
<i>CPL</i>	1	2	3	1	7
<i>Progressive AE</i>	2	3	2	2	9
<i>Bilboa</i>	3	1	1	3	8

Ranked from 1(most qualified) to 3 (least qualified)

Lowest ranking points is the most qualified consultant

Locust City Council will receive a recommendation during the August 10, 2023 Council meeting to authorize the City Manager to enter into a contract with **CPL Architecture Engineering and Planning** for the design of a new senior center facility as per our RFQ.

Please see attached for a copy of the RFQ and RFQ responses from all consultants.

Locust Wastewater
Monthly Metering

Monthly Wastewater Flow Recordings

<u>Date</u>	<u>Time</u>	<u>Meter</u>	<u>Daily Total</u>	<u>Recorded Rain Fall(")</u>
Saturday, July 1, 2023	11:59:59 PM	281438.8	281438.8	0.17
Sunday, July 2, 2023	11:59:59 PM	563247.8	281809.1	
Monday, July 3, 2023	11:59:59 PM	829263.1	266015.3	
Tuesday, July 4, 2023	11:59:59 PM	1109184.1	279920.9	
Wednesday, July 5, 2023	11:59:59 PM	1416590.0	307405.9	0.04
Thursday, July 6, 2023	11:59:59 PM	1699890.9	283300.9	0.01
Friday, July 7, 2023	11:59:59 PM	1979736.2	279845.3	
Saturday, July 8, 2023	11:59:59 PM	2335861.5	356125.3	0.61
Sunday, July 9, 2023	11:59:59 PM	2717212.2	381350.6	0.29
Monday, July 10, 2023	11:59:59 PM	3036245.9	319033.8	
Tuesday, July 11, 2023	11:59:59 PM	3347842.5	311596.6	
Wednesday, July 12, 2023	11:59:59 PM	3636927.5	289085.0	
Thursday, July 13, 2023	11:59:59 PM	3928012.8	291085.3	
Friday, July 14, 2023	11:59:59 PM	4221685.9	293673.1	0.22
Saturday, July 15, 2023	11:59:59 PM	4527014.7	305328.8	0.01
Sunday, July 16, 2023	11:59:59 PM	4814703.1	287688.4	
Monday, July 17, 2023	11:59:59 PM	5100540.0	285836.9	
Tuesday, July 18, 2023	11:59:59 PM	5370229.0	269689.1	
Wednesday, July 19, 2023	11:59:59 PM	5650035.3	279806.3	0.41
Thursday, July 20, 2023	11:59:59 PM	5933292.5	283257.2	0.01
Friday, July 21, 2023	11:59:59 PM	6217058.4	283765.9	
Saturday, July 22, 2023	11:59:59 PM	6493488.4	276430.0	
Sunday, July 23, 2023	11:59:59 PM	6777254.7	283766.3	
Monday, July 24, 2023	11:59:59 PM	7052376.2	275121.6	
Tuesday, July 25, 2023	11:59:59 PM	7327684.4	275308.1	
Wednesday, July 26, 2023	11:59:59 PM	7612145.6	284461.3	
Thursday, July 27, 2023	11:59:59 PM	7897992.8	285847.2	
Friday, July 28, 2023	11:59:59 PM	8185069.7	287076.9	
Saturday, July 29, 2023	11:59:59 PM	8470995.0	285925.3	
Sunday, July 30, 2023	11:59:59 PM	8767002.5	296007.5	
Monday, July 31, 2023	11:59:59 AM	9049649.1	282646.6	
Monthly Total			9049649.1	1.77
Daily Average		291924.16		



JULY 2023 SUMMARY

JULY 2023

CATEGORY	AMOUNT
Total Offenses Reported	189
Incident Reports Taken	141
Business And Neighborhood Patrols	1,840
Arrest Charges	97
Citation Charges	233
Warnings Issued	123
Traffic Crashes Reported	16

July 2023 Officer of the Month



Officer
Timmy J. Hartsell

Field Contacts – 306 (2nd In Department)
Warnings Issued – 28 (1st)
Traffic Stops – 62 (2nd)

Citation Charges – 53 (2nd)
Arrest Charges – 14 (3rd)
Warrants Obtained – 6 (2nd)

Other: Created instructional packet to train Locust officers on proper traffic crash reporting.



Locust Police Department
Presents

**“TOO GOOD
TO BE TRUE”**

**An Awareness Presentation
On Fraud & Scams
Targeting Senior Adults**

**COMING THIS SEPTEMBER!!!
DETAILS COMING SOON!!**



**PROJECTED DATE IS WEDNESDAY SEPTEMBER 27TH
IN LOCUST CITY COUNCIL CHAMBERS**

Planning and Zoning

July 2023

2 New House permits

Summit Construction.

1 Garage

2 Storage

3 Remodels

3 Rooftop solar

1 Commercial

Riley's Retreat

1 Sign

Strickland

167 New housing as of July 31 2023