

# City of Locust Parks & Recreation Advisory Board Meeting

January 6, 2025 – 6:00 pm  
Joel Huneycutt Community Room

Meeting Called to Order  
Adopt Agenda

Oath of Office

- Mr Felix Salzedo

Consideration of minutes of the previous meeting

- Minutes from November 4, 2024 meeting

Director's Reports

- November-December Report

Sub-Committee Reports

Special Reports

Unfinished Business

New Business

- Upcoming Special Events
  - Lead: Jessica
- Upcoming Athletics
  - Lead: Emily
- Grant Applications, Accessibility in Parks
  - Lead: Emily
    - 1. ADA Transition Plan
    - 2. Review Responses from Public Meeting
    - 3. Site Plan
    - 4. Meeting with civic groups

Next Meeting

- February 17<sup>th</sup>, 2025, 6:00 pm, Joel Huneycutt Community Room at Locust City Hall.

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## **OATH OF OFFICE**

I, **Felix Salzedo** swear (or affirm) that I will support and maintain the Constitution of the United States of America and the Constitution and the laws of the State of North Carolina, not inconsistent therewith, and that I will faithfully discharge the duties of my office as a Parks Advisory Board Member for the City of Locust, so help me God.”

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**Felix Salzedo**

*Sworn and subscribed before me this the 6<sup>th</sup> day of January, 2025.*

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**Amy Furr, City Clerk**

Seal



# Locust Park Advisory Board Meeting Minutes Joel Huneycutt Community Room

6:00 PM

November 4, 2024

Board Chair

Kara Finch

Board Members

Lucia Downer, Blair Dover, and Kerry Sanford

## 1. Call to Order

Meeting was called to order at 6:02 PM.

All members present.

## 2. Adopt Agenda

M/S/A Board Members Kerry Sanford and Blair Dover (4-0)

Motion To adopt agenda as presented

## 3. Minutes - adopt October 7, 2024

M/S/A Board Members Kerry Sanford and Lucia Downer (4-0)

Motion To approve minutes from October 7, 2024 meeting

## 4. Director's Report

Park Director Emily Jones gave overview of volleyball, as that season is coming to a close. She discussed the increase in registration, spoke to some high school students volunteering to coach. Basketball registration is closed and we have 18 teams, near the same amount of registered players as last year, due to limited space for growth because of limitations in facilities. Basketball camp over Christmas break, partnering with Perfect10 Skills Academy.

Special events recap from October - City Cinema Party & Family Movie Night

Facilities: Orienteering course by Boy Scout John Owen Tucker is up at the park now. Quote will be going to council for replacing the mulch at the playground. Issue with water usage at the park was discussed briefly.

## October Report

## 5. Sub-Committee Reports

Nothing to report at this time

## 6. Special Reports

Nothing to report at this time

## 7. Unfinished Business

Discussing applicants for Parks and Rec Advisory Board.

M/S/A Board Members Kerry Sanford and Blair Dover (4-0)

Motion To recommend Felix Salzedo as Parks and Recreation Advisory Board Member

## Parks and Recreation Advisory Board Applications

## 8. New Business

Jessica Honeycutt discussed special upcoming events.

Hunter Williams summarized what Emily already covered during Director's Report. It was discussed that Ridgecrest School will be utilized for 3rd-5th grade practices so they can have full court practices.

Emily discussed Accessibility in Parks Grant and laid out the steps required to get this grant ready to be submitted, including:

- ADA Transition Plan
- Public Meeting
  - specifically for families with disabilities - penciled in date of 11/18 for this meeting
  - possibly another meeting in January
  - Kara suggested QR Code for feedback, Blair suggested sticky notes
- Site Plan
- Meeting with Civic Groups

Adjusted Meeting Schedule that was originally sent out to add February 17th and remove the March 3rd meeting, in order to be able to review the Accessibility in Parks grant prior to due date on March 3rd.

### 2025 Meeting Schedule

- January 6th
- February 17th
- May 5th
- August 4th
- October 1st
- December 1st

M/S/A Board Members Blair Dover and Kerry Sanford (4-0)

Motion To adopt 2025 Park Advisory Board Meeting Schedule

## Upcoming Special Events

**Upcoming Athletics**

**Grant Applications, Accessibility in Parks**

**2025 Park Advisory Board Meeting Schedule**

**9. Board Closing Comments**

Next meeting is January 6th 6:00 PM

**10. Adjourn**

M/S/A Board Members Blair Dover and Kerry Sanford (4-0)

Motion To adjourn meeting at 7:00pm

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Emily Jones, P&R Director

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Kara Finch, Board Chair